

AGENDA

**Port Freeport
Port Commission
Regular Meeting
Thursday, September 14, 2017, 2:00 pm - 6:00 pm
Administration Building - 1100 Cherry Street - Freeport**



1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
2. Invocation.
3. Pledge of Allegiance: U.S. Flag & Texas Flag
4. Roll Call.
5. Safety Briefing.
6. Approval of minutes from the Regular Meetings held August 10, 2017 and August 24, 2017.
7. Receive report from Executive Director/CEO and/or Port staff on storm preparations, emergency operations and business resumption.
8. Receive report from Executive Director/CEO and/or Port staff on activities and matters related to administrative affairs. Port tenant updates, USCOE, rail issues, AAPA Committees, leases, contracts, upcoming Port and civic events and other related administrative affairs.
9. Receive report from Commissioners on matters related to meetings and conferences attended, Port presentations and other related Port Commission matters.
10. Public Comment
(Comments will be limited to 5 minutes per guest)
11. Discuss and consider approval of Tax Abatement Agreement for property located in the Phillips 66 Company Reinvestment Zone No. 7.
12. Discuss and consider lawn maintenance bids and award of contract for lawn maintenance at Port Freeport.
13. Discuss and consider approval of a Professional Services Agreement with Freese & Nichols for the preparation of grant application.
14. Discuss and consider approval of a Professional Services Agreement with Van Scoyoc Associates for 1 year commencing October 1, 2017.
15. Discuss and consider approval of Policy 9.9 - Competitive Sealed Proposal Selection Criteria.
16. Conduct workshop regarding Fiscal Year 2017/2018 Budget for Port Freeport.
17. Adoption of a resolution setting the 2017 Tax Rate for Port Freeport.
18. Adoption of the FY 2017/2018 Budget for Port Freeport.
19. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:
 - A. Under authority of Section 551.072 (deliberation of real property matters) for discussion regarding:
 1. The potential exchange, lease, or value of real property located at Port Freeport, including but not limited to Parcels 7, 8, 10, 26 and 37.
 2. Discussion regarding the potential exchange, lease, or value of real property located in Freeport, Texas, including but not limited to the area known as the East End of Freeport and bordered by or adjacent to the following streets: FM 1495; East 2nd Street; Terminal Street and East 8th Street in Freeport, Texas.
 3. The potential purchase, exchange, lease or value of real property located at Port Freeport, including but not limited to the real property located at and contiguous to Berths 1, 2, 5 and 7.
 4. The potential exchange, lease, or value of real property located at Port Freeport, including but not limited to Parcels 4, 5, 6, 9, 14, 19, 27, 31, 34, and 38.

- B. Under authority of Section 551.071 (consultation with attorney) for discussion regarding:
 - 1. Consultation with attorney regarding legal matters arising out of damage to Port Freeport property.
- C. Under authority of Section 551.074 (deliberation of personnel matters) for discussion regarding:
 - 1. Discussion regarding the goals and performance of the Executive Director/CEO.
- 20. RECONVENE OPEN SESSION to review and consider the following:
- 21. Discuss and consider granting authority to Executive Director/CEO Phyllis Saathoff to execute any and all documents necessary and required by Stewart Title to close the transactions on the following properties:
403 E. 2nd Street, Freeport, TX (East End Property) and 314 S. Avenue F, Freeport, TX (Avenue F Property)
330 E. 5th Street, Freeport, TX (East End Property) and 320 S. Avenue F, Freeport, TX (Avenue F Property)
- 22. Approval of a Purchase Contract in the amount of \$50,000 for property located at 503 E. Broad Street.
- 23. Approval of a Purchase Contract in the amount of \$60,000 for property located at 507 E. 2nd Street.
- 24. Approval of a Purchase Contract in the amount of \$40,000 for property located at 528 E. 2nd Street.
- 25. Adjourn.

The Port Commission does not anticipate going into a closed session under Chapter 551 of the Texas Government Code at this meeting for any other items on the agenda, however, if necessary, the Port Commission may go into a closed session as permitted by law regarding any item on the agenda.

With this posted notice, Port Commissioners have been provided certain background information on the above listed agenda items. Copies of this information can be obtained by the public at the Port Administrative offices at 1100 Cherry Street, Freeport, TX.



Phyllis Saathoff, Executive Director/CEO
PORT FREEPORT

In compliance with the Americans with Disabilities Act, the District will provide for reasonable accommodations for persons attending its functions. Requests should be received at least 24 hours in advance.