

AGENDA

**Port Freeport
Port Commission
Regular Meeting
Thursday, January 26, 2017, 3:00 pm - 6:00 pm
Administration Building - 1100 Cherry Street**



1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
 2. Invocation.
 3. Pledge of Allegiance: U.S. Flag & Texas Flag
 4. Roll Call.
 5. Safety Briefing.
 6. Approval of minutes from the Regular Meeting held January 12, 2017.
 7. Receive update from Kennemer, Masters & Lunsford on the status of the annual audit process.
 8. Receive update from Carriage House Partners, LLC regarding 85th Texas Legislative Session and related legislative affairs.
 9. Reports from Executive Staff:
 - A. Receive report from Executive Director/CEO on activities and matters related to administrative affairs. Port tenant updates, USCOE, rail issues, AAPA Committees, leases, contracts, upcoming Port and civic events and other related administrative affairs.
 - B. Receive report from Director of Operations on activities and matters related to operations, vessel activity, tonnage and other related port operation matters.
 - C. Receive report from Chief Financial Officer on monthly activity and matters related to financial results, investments, insurance, leases, real property matters and other related administrative affairs.
 - D. Receive report from Director of Business & Economic Development on activities and matters related to industry meetings, sales reports, advertising, web activity, Foreign-Trade Zone and other ocean transportation related matters.
 - E. Receive report from Director of Engineering on activities and matters related to Freeport Harbor Federal Channel, capital projects and other projects, Hydrographic Report and other related facility engineering matters.
 - F. Receive report from Director of External/Government Affairs on activities and matters related to federal, state and local governmental affairs. Port tenant updates, USCOE, rail issues, HGAC/TPC, Committees, upcoming Port and civic events and other related governmental affairs.
 - G. Receive report from Director of Protective Services on activities and matters related to safety meetings/injury report, security meetings, EMS update and other related safety, security and environmental matters.
 10. Receive report from Commissioners on matters related to:
 - A. January 12 Strategic Planning Advisory Committee
 - B. January 12 Operations Advisory Committee
 - C. January 17 Personnel Advisory Committee
 - D. January 17 Security/Safety Advisory Committee
 - E. January 26 Finance Advisory Committee
 - F. Meetings and conferences attended, Port presentations and other related Port Commission matters.
 11. Public Comment
(Comments will be limited to 5 minutes per guest)
 12. Approval of financial reports presented for quarter ending December 31, 2016.
 13. Approval of a contract with Superior Cleaning Services for janitorial services for a 2-year term in the amount of \$60,588 per year with option to renew for one additional year.

14. Adoption of a resolution approving amendments to the Port Freeport Investment Policy.
15. Adoption of a Resolution Expressing Intent to Finance Expenditures Incurred in the construction of a rail yard on Parcel 14.
16. Adoption of a resolution declaring items surplus and ordered sold separately for cash, after notice of sale and receipt of bids to the highest bidder; destroyed if no bids are received; or offered as trade-in for new property of the same general type.
17. Adoption of a resolution approving the acceptance of the Port's portion of proceeds received from high bidders on delinquent tax property held in trust by Brazoria County, Texas and authorizing the Chairman to join in conveyance to high bidders.
18. Approval of Executive Director/CEO and Commissioner travel for February, March & April 2017.
19. Receive update from staff regarding the Brazoria-Fort Bend Rail District and the Brazoria-Fort Bend Nexus Project Group.
20. Approval of an Amendment to the Reimbursement Agreement between Brazoria County, Ft. Bend County, Port Freeport and Brazoria-Ft. Bend Rail District.
21. Approval of Port Freeport's participation and cost-sharing in a Strategic Community Plan for Freeport East.
22. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:
 - A. Under authority of Section 551.071 (consultation with attorney) for discussion regarding:
 1. Consultation with attorney regarding proposed legislative changes to Chapters 172, 222, 284 and 370 of the Texas Transportation Code.
 - B. Under authority of Section 551.072 (deliberation of real property matters) for discussion regarding:
 1. The potential exchange, lease, or value of real property located at Port Freeport, including but not limited to Parcels 7, 8, 10, 26 and 37.
 2. The potential purchase, exchange, lease or value of real property located at Port Freeport, including but not limited to the real property located at and contiguous to Berths 1, 2, 5 and 7.
 3. Discussion regarding the potential exchange, lease, or value of real property located in Freeport, Texas, including but not limited to the area known as the East End of Freeport and bordered by the following streets: FM 1495; East 2nd Street; Terminal Street and East 8th Street in Freeport, Texas.
 4. The potential exchange, lease, or value of real property located at Port Freeport, including but not limited to Parcels 4, 5, 6, 9, 14, 19, 27, 34, and 38.
 - C. Under authority of Section 551.074 (deliberation of personnel matters) for discussion regarding:
 1. Discussion regarding the CEO review and merit/pay increases of Manager Level Staff: Controller, Accounting Manager, Operations Manager, Crane Maintenance Manager, Network Systems Manager.
 2. Discussion regarding the CEO review and merit/pay increases of Director Level Staff: Director of Operations, Director of Engineering, Director of Protective Services, Director of Economic Development, Director of Business & Economic Development, Director of Government/External Affairs and Chief Financial Officer.
 3. Discussion regarding the goals and performance of the Executive Director & CEO.
23. RECONVENE OPEN SESSION to review and consider the following:
24. Approval of resolutions supporting Brazoria-Fort Bend Rail District's proposed changes to legislation.
25. Approval of merit/pay increases of Manager Level Staff: Controller, Accounting Manager, Operations Manager, Crane Maintenance Manager, Network Systems Manager.
26. Approval of merit/pay increases of Director Level Staff: Director of Operations, Director of Engineering, Director of Protective Services, Director of Economic Development, Director of Business & Economic Development, Director of Government/External Affairs and Chief Financial Officer.
27. Adjourn.

The Port Commission does not anticipate going into a closed session under Chapter 551 of the Texas Government Code at this meeting for any other items on the agenda, however, if necessary, the Port Commission may go into a closed session as permitted by law regarding any item on the agenda.

With this posted notice, Port Commissioners have been provided certain background information on the above listed agenda items. Copies of this information can be obtained by the public at the Port Administrative offices at 1100 Cherry Street, Freeport, TX.



Phyllis Saathoff, Executive Director/CEO
PORT FREEPORT

In compliance with the Americans with Disabilities Act, the District will provide for reasonable accommodations for persons attending its functions. Requests should be received at least 24 hours in advance.