

## AGENDA

**Port Freeport  
Port Commission  
Regular Meeting  
Thursday, February 9, 2017, 3:00 pm - 6:00 pm  
Administration Building - 1100 Cherry Street**



1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
  2. Invocation.
  3. Pledge of Allegiance: U.S. Flag & Texas Flag
  4. Roll Call.
  5. Safety Briefing.
  6. Approval of minutes from the Regular Meeting held January 26, 2017.
  7. Receive report from Executive Director/CEO on activities and matters related to administrative affairs. Port tenant updates, USCOE, rail issues, AAPA Committees, leases, contracts, upcoming Port and civic events and other related administrative affairs.
  8. Receive report from Commissioners on matters related to meetings and conferences attended, Port presentations and other related Port Commission matters.
  9. Public Comment  
(Comments will be limited to 5 minutes per guest)
10. Approval of an agreement with Texas Gulf Bank for Port Freeport depository services for an initial 3 year term beginning April 1, 2017 and one optional 2 year renewal term.
11. Approval of a contract with Sitek Omni Services, LLC for the asbestos removal and demolition of houses for the East End Properties Demolition 2017 Project in an amount not to exceed \$248,380.00.
12. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:
  - A. Under authority of Section 551.071 (consultation with attorney) for discussion regarding:
    1. Consultation with attorney regarding the terms and conditions of a proposed Lease Agreement with U.S. Customs Border Protection.
  - B. Under authority of Section 551.072 (deliberation of real property matters) for discussion regarding:
    1. The potential exchange, lease, or value of real property located at Port Freeport, including but not limited to Parcels 7, 8, 10, 26 and 37.
    2. Discussion regarding the potential exchange, lease, or value of real property located in Freeport, Texas, including but not limited to the area known as the East End of Freeport and bordered by or adjacent to the following streets: FM 1495; East 2nd Street; Terminal Street and East 8th Street in Freeport, Texas.
    3. The potential purchase, exchange, lease or value of real property located at Port Freeport, including but not limited to the real property located at and contiguous to Berths 1, 2, 5 and 7.
    4. The potential exchange, lease, or value of real property located at Port Freeport, including but not limited to Parcels 4, 5, 6, 9, 14, 19, 27, 31, 34, and 38.
  - C. Under authority of Section 551.074 (deliberation of personnel matters) for discussion regarding:
    1. Discussion regarding the CEO review and merit/pay increases of Manager Level Staff: Controller, Accounting Manager, Operations Manager, Crane Maintenance Manager, Network Systems Manager.
    2. Discussion regarding the CEO review and merit/pay increases of Director Level Staff: Director of Operations, Director of Engineering, Director of Protective Services, Director of Economic Development, Director of Business & Economic Development, Director of Government/External Affairs and Chief Financial Officer.

13. RECONVENE OPEN SESSION to review and consider the following:
14. Review and discuss bids received from Bartlett Cocke, Sterling Structures, Inc. and Noble Building & Development, LLC for the construction of the Customs and Border Protection Build-Out at the Emergency Operations Center (EOC) Project.
15. Approval of merit/pay increases of Manager Level Staff: Controller, Accounting Manager, Operations Manager, Crane Maintenance Manager, Network Systems Manager.
16. Approval of merit/pay increases of Director Level Staff: Director of Operations, Director of Engineering, Director of Protective Services, Director of Economic Development, Director of Business & Economic Development, Director of Government/External Affairs and Chief Financial Officer.
17. Adjourn.

***The Port Commission does not anticipate going into a closed session under Chapter 551 of the Texas Government Code at this meeting for any other items on the agenda, however, if necessary, the Port Commission may go into a closed session as permitted by law regarding any item on the agenda.***

With this posted notice, Port Commissioners have been provided certain background information on the above listed agenda items. Copies of this information can be obtained by the public at the Port Administrative offices at 1100 Cherry Street, Freeport, TX.

  
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Phyllis Saathoff, Executive Director/CEO  
**PORT FREEPORT**

*In compliance with the Americans with Disabilities Act, the District will provide for reasonable accommodations for persons attending its functions. Requests should be received at least 24 hours in advance.*