

Minutes of Meeting May 21, 2015

A Regular Meeting of the Port Commission of Port Freeport was held May 21, 2015 beginning at 3:00 PM at the Administration Building, 200 W. Second Street, 3rd Floor, Freeport, Texas.

Commissioners present:

Mr. John Hoss, Chairman
Mr. Paul Kresta, Vice Chairman
Mr. Shane Pirtle, Secretary
Mr. Ravi Singhania, Asst. Secretary
Mr. Tom Perryman, Commissioner
Mr. Bill Terry, Commissioner

Staff Members Present:

Mr. Frank Mauro, Legal Counsel
Mr. Glenn Carlson, Executive Port Director/CEO
Mr. Jeff Strader, Chief Financial Officer
Mr. Al Durel, Director of Operations
Mr. Mike Wilson, Director of Economic Development
Mr. Chris Hogan, Director of Protective Services
Mr. Jason Hull, Director of Engineering
Ms. Mary Campus, Controller
Ms. Dianna Kile, Director of External/Governmental Affairs
Mr. Bill Fox, Interim Director of Business Development
Ms. Missy Bevers, Executive Assistant
Mr. Brandon Robertson, IT Systems Administrator
Mr. Cecil Booth, Project Engineer
Mr. Scott Brooks, Environmental Coordinator
Mr. Nicholas Malambri, Engineering Specialist
Ms. Lisa Riley, Marketing & PR Supervisor
Ms. Darlene Winkler, Marketing & PR Rep

Also present:

Mr. Bobby Fuller, Texas Port Ministry
Mr. Gary Myers, Brown & Gay Engineers
Mr. Rudy Santos, Commissioner-Elect
Mr. Ray Meyer, Paradigm
Mr. David Weston, HDR Engineering
Ms. Sarah Vuslcov, HDR Engineering

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:

2. Pledge of Allegiance: U.S. Flag & Texas Flag
3. Invocation – Mr. Bobby Fuller
4. Approval of minutes from the Regular Meeting held April 29, 2015 and the Special Meeting held May 4, 2015.

A motion was made by Commissioner Terry to approve the minutes as presented. The motion was seconded by Commissioner Singhania with all Commissioners present voting in favor of the motion.

5. Approval of disbursements for the period April 1-30, 2015:

PORT FREEPORT OPERATING ACCOUNT EXPENDITURES

Check No.	To	For	Amount	Purchase Order Number
73490	TEI STAFFING	CONTRACT LABOR EXPENSE	636.12	N/A
73491	OFFICE UNIVERSE	OFFICE SUPPLIES	748.95	N/A
73492	GULF COAST PAPER COMPANY	OFFICE SUPPLIES	89.01	N/A
73493	PC CARE	CONTRACT SERVICES	339.90	N/A
73494	WASTE MANAGEMENT	CONTRACT SERVICES	219.85	N/A
73495	G&K SERVICES	OFFICE SUPPLIES; MAINT & OPERATIONS SUPPLIES	165.55	10696
73496	DUNN & BRADSTREET	SUBSCRIPTIONS	4,790.00	N/A
73497	GRAYBAR ELECTRIC	M&R- GATE 4; M&R- DOLE LEASE FACILITIES; M&R- WAREHOUSE 52	1,212.41	N/A
73498	PARK PLACE SPORTS & AWARDS	ADVERTISING- COMMUNITY	43.95	N/A
73499	STEINBERG ASSOCIATES	FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	3,500.00	10858
73500	BRAZOSPORT ROTARY CLUB	DUES & MEMBERSHIP FEES- ADMINISTRATION	396.00	N/A
73501	C.F. MCDONALD	CIP- OTHER- ELECTRICAL DISTRIBUTION HARDENING PROJECT	242,522.10	10773
73502	JOHNSON SUPPLY	M&R- SECURITY BUILDING	130.92	N/A
73503	NORTHERN TOOL & EQUIPMENT	FURNITURE & EQUIPMENT PURCHASE < \$5,000	2,517.75	10874
73504	ERC ENVIRONMENTAL CONSULTANTS	M&R- OPERATIONS BUILDING	46,940.00	10839
73505	MOORE SUPPLY COMPANY	M&R- SECURITY BOAT	294.37	N/A
73506	JESSE HIBBETTS	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	272.78	N/A
73507	AT&T	TELEPHONE	2,447.01	N/A
73508	GRAINGER	M&R- BERTH 7 CRANE	506.10	N/A
73509	GOE CYCLES	M&R- TERMINAL OPERATIONS EQUIPMENT	247.05	N/A
73510	QUILL CORPORATION	OFFICE SUPPLIES	272.18	N/A
73511	VERIZON WIRELESS	TELEPHONE	39.99	N/A
73512	JOHN HOSS	SALES PROMOTION/TRAVEL-COMMISSIONER; GOVERNMENTAL RELATIONS- COMMISSIONER	2,193.40	N/A
73513	A-1 COMFORT SYSTEMS	M&R- GATE 4	3,580.15	10876
73514	BLANK ROME	LEGAL FEES	2,058.46	N/A
73515	RELIANT	ELECTRICITY	6,222.06	N/A
73516	MAURO & CORDOBA	LEGAL FEES	5,211.04	N/A
73517	MAURO & CORDOBA	LEGAL FEES	45.00	N/A

73518	MAURO & CORDOBA	LEGAL FEES	382.50	N/A
73519	MAURO & CORDOBA	LEGAL FEES	1,462.97	N/A
73520	MAURO & CORDOBA	LEGAL FEES	1,642.50	N/A
73521	MAURO & CORDOBA	LEGAL FEES	67.50	N/A
73522	MAURO & CORDOBA	LEGAL FEES	6,577.80	N/A
73523	MAURO & CORDOBA	LEGAL FEES	697.50	N/A
73524	MAURO & CORDOBA	LEGAL FEES	2,084.92	N/A
73525	MAURO & CORDOBA	LEGAL FEES	1,812.00	N/A
73526	MAURO & CORDOBA	LEGAL FEES	2,752.50	N/A
73527	MAURO & CORDOBA	LEGAL FEES	135.00	N/A
73528	BRUNO PUBLIC AFFAIRS	CONSULTANT FEES- OTHER	3,125.00	10824
73529	COMFORT SUITES	FREEMPORT HARBOR CHANNEL IMPROVEMENT PROJECT	976.26	N/A
73530	SUNSTATES SECURITY	SECURITY SERVICE FEES	17,544.74	N/A
73531	BROWN & GAY ENGINEERING	CIP- B7 BACKLANDS CONCRETE PAVING PROJECT	24,843.63	10709
73532	CECIL BOOTH	CIP- PARCEL 25 ASPHALT PAVING PROJECT; TELEPHONE	123.30	N/A
73533	MCGRIFF, SEIBELS & WILLIAMS	PREPAID INSURANCE	1,038,716.36	N/A
73534	RELIANT	ELECTRICITY	50,247.37	N/A
73535	TIME MANAGEMENT	LEASE EXPENSE	2,400.00	N/A
73536	TEI STAFFING	CONTRACT LABOR EXPENSE	612.56	N/A
73537	WILLIAMS DIESEL	M&R- CRANE; M&R- SECURITY BOAT	5,934.89	N/A
73538	GULFTEX VENDING	OFFICE SUPPLIES	78.25	N/A
73539	FEDEX	POSTAGE & FREIGHT	21.91	N/A
73540	MARY CAMPUS	AUTOMOBILE EXPENSE; M&R- VEHICLES	90.15	N/A
73541	MIKE WILSON	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	296.71	N/A
73542	PC CARE	CONTRACT SERVICES	627.00	N/A
73543	WASTE MANAGEMENT	CONTRACT SERVICES	150.76	N/A
73544	SUPERIOR CLEANING SERVICES	M&R- BUILDINGS BERTH 7; M&R- 2ND ST. ADMINISTRATION BUILDING; M&R- OPERATIONS BUILDING; M&R- SECURITY BUILDING; M&R- T.S. 1; M&R- T.S. 2	3,207.00	10779
73545	MATHESON TRIGAS	MAINT & OPERATIONS SUPPLIES	142.30	N/A
73546	BRAZORIA COUNTY SEPTIC	CONTRACT SERVICES	1,253.00	N/A
73547	BOBBY FORD	M&R- VEHICLES	1,483.14	N/A
73548	B.E.A.R.S.	CONTRACT SERVICES	391.69	N/A
73549	NORTHERN TOOL & EQUIPMENT	MAINT & OPERATIONS SUPPLIES	375.78	N/A
73550	ASSURANT EMPLOYEE BENEFITS	GROUP DENTAL INSURANCE	2,821.02	N/A
73551	SHRED IT HOUSTON	OFFICE SUPPLIES	119.61	N/A
73552	CENTER POINT ENERGY	WATER & GAS	20.39	N/A
73553	AT&T	TELEPHONE	843.32	N/A
73554	SUN COAST RESOURCES	FUEL/OIL- GENERAL; FUEL/OIL- CRANE	3,510.97	10885
73555	INTEGRATED ARCHITECTURE & DESIGN	CIP- NEW ADMINISTRATION BUILDING	7,901.45	10605
73556	BEN WESTERLIN	AUTOMOBILE EXPENSE; TELEPHONE	289.48	N/A
73557	QUILL CORPORATION	OFFICE SUPPLIES	97.86	N/A
73558	VERIZON WIRELESS	TELEPHONE	152.00	N/A
73559	VICKI L. SMITH	TELEPHONE	75.00	N/A
73560	DETAIL PRODUCTS	OFFICE SUPPLIES	37.79	N/A
73561	ON HOLD MARKETING WORKS	LEASE EXPENSE	39.00	N/A
73562	JASON HULL	GOVERNMENTAL RELATIONS; TELEPHONE	228.19	N/A
73563	OFFICEMAX	OFFICE SUPPLIES	277.44	N/A
73564	PBK, INC.	CIP- OTHER- ELECTRICAL DISTRIBUTION HARDENING PROJECT	1,200.00	10632
73565	RELIANT	ELECTRICITY	16.64	N/A
73566	TEXAS PORT MINISTRY	COMMUNITY EVENTS	200.00	N/A

73567	JEFF STRADER	GOVERNMENTAL RELATIONS; TELEPHONE	221.09	N/A
73568	COMCAST	CONTRACT SERVICES	1,706.80	N/A
73569	QUALITY TURF FARMS	M&R- MSC LEASE FACILITIES; M&R- OTHER	5,873.90	10776
73570	SUNSTATES SECURITY	SECURITY SERVICE FEES	17,645.91	N/A
73571	FAMILY FITNESS	GROUP WELLNESS	137.88	N/A
73572	TEXAS STATE COMPTROLLER	UNCLAIMED WAGES	128.62	N/A
73573	THE BRAZOSPORT COLLEGE FOUNDATION	COMMUNITY EVENTS	250.00	N/A
73574	ABB INC., MARINE PORTS	M&R- BERTH 7 CRANE	17,750.00	10846
73575	KELLY'S CONTRACTING	M&R- WAREHOUSE 52	2,500.00	10870
73576	BRANDON ROBERTSON	AUTOMOBILE EXPENSE; OFFICE SUPPLIES; TELEPHONE	185.44	N/A
73577	DANELLA RAIL SERVICES	CIP- M&R- RAILROAD TRACK RENOVATIONS	41,466.84	10736
73578	TEXAS STERLING CONSTRUCTION	CIP- B7 BACKLANDS CONCRETE PAVING PROJECT	2,182,405.21	10759
73579	DF SUPPLY, INC.	M&R- GATE 8- GUARD BUILDING; M&R- GATE 4	924.10	10872
73580	SHANE PIRTLE	GOVERNMENTAL RELATIONS- COMMISSIONER	1,212.71	N/A
73581	NICHOLAS MALAMBRI	CIP- NEW ADMINISTRATION BUILDING; CIP- DOCKS- VELASCO TERMINAL; CIP- PARCEL 25 ASPHALT PAVING PROJECT; CIP- BACKLANDS CONCRETE PAVING PROJECT; TELEPHONE; M&R- SECURITY BOAT	141.13	N/A
73582	STEWART TITLE	CIP- OTHER	5,593.41	N/A
73583	ROGER JOHNSTON	INS. CLAIMS- VISION- EMPLOYEE	65.00	N/A
73584	TEI STAFFING	CONTRACT LABOR EXPENSE	447.64	N/A
73585	OFFICE UNIVERSE	OFFICE SUPPLIES	335.64	N/A
73586	GULFTEX VENDING	OFFICE SUPPLIES	220.50	N/A
73587	PATRICK'S ENTERPRISES	M&R- BERTH 7 CRANE; MAINT & OPERATIONS SUPPLIES	363.00	N/A
73588	G & K SERVICES	MAINT & OPERATIONS SUPPLIES	84.43	10696
73589	GIROUARD'S ACE HARDWARE	COMMUNITY EVENTS; MAINT & OPERATIONS SUPPLIES; M&R- CRANE; M&R- BERTH 7 CRANE; M&R- OPERATIONS BUILDING; M&R- GATE 14; M&R- SECURITY BUILDING; M&R- T.S. 3; M&R- DOCKS BERTH 7- VT; M&R- DOLE LEASE FACILITIES; M&R- PARCEL 25; M&R- M&R- SCALE HOUSE; M&R- T.S. 1; M&R- DOCKS BERTH 1; M&R- DOCKS BERTH 2; M&R- DOCKS BERTH 3; M&R- DOCKS BERTH 5	1,263.88	N/A
73590	CULLIGAN WATER SYSTEMS	M&R- OPERATIONS BUILDING; M&R- T.S. 1; M&R- BUILDINGS BERTH 7; M&R- 2ND ST. ADMINISTRATION BUILDING	724.20	10703
73591	PARK PLACE SPORTS & AWARDS	COMMUNITY EVENTS	570.00	N/A
73592	STEINBERG & ASSOCIATES	FREEMPORT HARBOR CHANNEL IMPROVEMENT PROJECT	13,326.00	N/A
73593	STATE COMPTROLLER	SALES TAX- 1ST QUARTER	2,010.65	N/A
73594	B.E.A.R.S.	CONTRACT SERVICES	186.00	N/A
73595	SUPERIOR FABRICATION	M&R- CRANE	3,161.00	N/A
73596	U.S. HEALTHWORKS	EMPLOYMENT RELATED EXPENSE	180.00	N/A
73597	JESSE HIBBETTS	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	1,119.45	N/A
73598	PROMOTIONS UNLIMITED	COMMUNITY EVENTS	3,412.84	10883
73599	RAVI K. SINGHANIA	GOVERNMENTAL RELATIONS- COMMISSIONER	1,150.35	N/A

73600	CENTER FOR PUBLIC MANAGEMENT	TECHNICAL TRAINING	260.00	N/A
73601	QUILL CORPORATION	OFFICE SUPPLIES	795.59	N/A
73602	GENTRY MOTOR PARTS	MAINT & OPERATIONS SUPPLIES; M&R- VEHICLES; M&R- OPERATIONS BUILDING; M&R- CRANE; M&R- TERMINAL OPERATIONS EQUIPMENT	8,372.07	N/A
73603	ROYAL PURPLE	M&R- BERTH 7 CRANE	460.00	N/A
73604	MOFFATT & NICHOL	CIP- DOCKS- INNER HARBOR BERTH REPAIRS	4,162.50	10713
73605	SCOTT BROOKS	GOVERNMENTAL RELATIONS; AUTOMOBILE EXPENSE; POSTAGE & FREIGHT; TELEPHONE	221.91	N/A
73606	AIRGAS USA	MAINT & OPERATIONS SUPPLIES	46.21	N/A
73607	GLENN CARLSON	GOVERNMENTAL RELATIONS; TELEPHONE	168.43	N/A
73608	HARLAN ENTERPRISES	M&R- BERTH 7 CRANE	480.00	N/A
73609	CANON SOLUTIONS AMERICA	M&R- OFFICE EQUIPMENT	153.70	N/A
73610	PAUL F. RICHARDSON ASSOCIATES	CONSULTANT FEES- MASTERPLAN; FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	129,320.79	10544; 10610
73611	SUNSTATES SECURITY	SECURITY SERVICE FEES	18,831.32	N/A
73612	MCDONOUGH ENGINEERING	CIP- M&R- RAILROAD TRACK RENOVATIONS; M&R- PARCEL 25 MULTI RAIL SPUR PROJECT	22,960.36	10829; 10633
73613	BRANDON ROBERTSON	OFFICE SUPPLIES	99.99	N/A
73614	FREESE & NICHOLS	CIP- PARCEL 14 RAIL DEVELOPMENT PROJECT; CIP- PARCEL 14 III- ASPHALT PAVING PROJECT; CIP- PARCEL 19 PHASE II- ASPHALT PAVING PROJECT	53,366.85	10847
73615	WELLS FARGO	EMPLOYMENT RELATED EXPENSE; COMMERCIAL EVENTS; SALES/PROMOTION TRAVEL; GOVERNMENTAL RELATIONS; TECHNICAL TRAINING; OFFICE SUPPLIES; FURNITURE & EQUIPMENT PURCHASE < \$5,000.00; SAFETY VEST SUPPLIES; SUBSCRIPTIONS; DUES & MEMBERSHIPS- ENGINEERING	9,197.27	N/A
73616	EM- PRINT COMPANY	OFFICE SUPPLIES	478.00	N/A
73617	CITY OF FREEPORT	WATER & GAS	215.71	N/A
73618	CITY OF FREEPORT	WATER & GAS	17,485.83	N/A
73619	CITY OF FREEPORT	WATER & GAS	72.21	N/A
73620	CITY OF FREEPORT	WATER & GAS	15.48	N/A
73621	CITY OF FREEPORT	WATER & GAS	15.48	N/A
73622	OFFICE UNIVERSE	OFFICE SUPPLIES	67.88	N/A
73623	FEDEX	CIP- NEW ADMINISTRATION BUILDING; M&R- SECURITY BOAT; POSTAGE & FREIGHT	28.46	N/A
73624	GULF COAST PAPER COMPANY	OFFICE SUPPLIES	739.66	N/A
73625	G&K SERVICES	MAINT & OPERATIONS SUPPLIES; M&R- 2ND ST ADMINISTRATION BUILDING	113.03	10696
73626	LOCKWOOD, ANDREWS & NEWNAM	CIP- DOCKS- BERTH 5 MOORING MODIFICATION PROJECT	23,432.55	10844
73627	KILLUM PEST CONTROL	M&R- OPERATIONS BUILDING; M&R- SCALE HOUSE; M&R- MAINTENANCE BUILDING; M&R- GATE 4; M&R- SECURITY BUILDING; M&R- T.S. 1; M&R- T.S. COOL STORAGE FACILITY; M&R- T.S. 2; M&R- WH 51 OFFICE COMPLEX	725.00	10757
73628	BRAZOSPORT PLUMBING & HEATING	M&R- T.S. 2	170.96	N/A
73629	UNUM LIFE INSURANCE	GROUP HEALTH & RELATED INSURANCE	745.05	N/A

73630	ART'S SIGN SERVICE	OFFICE SUPPLIES	200.00	N/A
73631	100 CLUB OF BRAZORIA COUNTY	COMMUNITY EVENTS- COMMISSIONER	200.00	N/A
73632	AT&T	TELEPHONE	129.70	N/A
73633	AT&T	TELEPHONE	100.95	N/A
73634	PROMOTIONS UNLIMITED	COMMUNITY EVENTS	745.00	N/A
73635	COMCAST	CONTRACT SERVICES	214.22	N/A
73636	THE LINCOLN NATIONAL LIFE	GROUP HEALTH & RELATED INSURANCE	658.75	N/A
73637	BEN WESTERLIN	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	105.40	N/A
73638	QUILL CORPORATION	OFFICE SUPPLIES	232.74	N/A
73639	DARLENE WINKLER	COMMUNITY EVENTS; OFFICE SUPPLIES	2,752.06	N/A
73640	AT&T	TELEPHONE	449.64	N/A
73641	VICKI L. SMITH	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	98.04	N/A
73642	DETAIL PRODUCTS	OFFICE SUPPLIES	36.17	N/A
73643	TRIPLE B SERVICES	CIP- DOCKS- VELASCO TERMINAL	910,504.95	10735
73644	GREATER 288 PARTNERSHIP	GOVERNMENTAL RELATIONS- COMMISSIONER	35.00	N/A
73645	AT&T	TELEPHONE	277.71	N/A
73646	EL POTRILLO TEX-MEX FOOD	COMMUNITY EVENTS	600.00	N/A
73647	HARLAN ENTERPRISES	M&R- BERTH 7 CRANE	330.00	N/A
73648	PITNEY BOWES GLOBAL FINANCIAL SERVICE	POSTAGE & FREIGHT	270.00	N/A
73649	SUBURBAN PROPANE	FUEL/OIL- GENERAL	255.12	N/A
73650	WILLIAM G. FOX	SALES/PROMOTION TRAVEL	252.67	N/A
73651	SUNSTATES SECURITY	SECURITY SERVICE FEES	36,925.01	N/A
73652	FMF INCORPORATED	CONTRACT LABOR EXPENSE	6,400.00	10895
73653	U.S. COAST GUARD- CIVIL PENALTIES	SUNSTATES SECURITY- FINE	3,000.00	N/A
73654	SCHINDLER ELEVATOR CORPORATION	M&R- SECURITY BUILDING	643.68	N/A
73655	BUCHANAN HOUSEMOVING	M&R- BUILDINGS BERTH 7; CIP- B7 BACKLANDS CONCRETE DEVELOPMENT PROJECT	5,962.17	10882
73656	SHEY- HARDING ASSOCIATES	EMPLOYMENT RELATED EXPENSE	8,500.00	10887
73657	CRAWFORD ELECTRIC SUPPLY	M&R- SECURITY BOAT; MAINT & OPERATIONS SUPPLIES; M&R- PARCEL 25	999.68	N/A
73658	LOWER BRAZOS RIVER COALITION	COMMUNITY EVENTS- COMMISSIONER	20.00	N/A
73659	CENTERPOINT ENERGY	CIP- OTHER- ELECTRICAL DISTRIBUTION HARDENING PROJECT	1,631.37	N/A
73660	STEWART TITLE	CIP- OTHER	66,928.95	N/A
73661	THOMAS PERRYMAN	COMMISSION FEES- MAY 2015	865.00	N/A
50281	RAVI K. SINGHANIA	COMMISSION FEES- MAY 2015	665.00	N/A
50282	BILL J. TERRY	COMMISSION FEES- MAY 2015	865.00	N/A
50283	PAUL A. KRESTA	COMMISSION FEES- MAY 2015	895.00	N/A
50284	JOHN HOSS	COMMISSION FEES- MAY 2015	920.00	N/A
50285	SHANE PIRTLE	COMMISSION FEES- MAY 2015	865.00	N/A
73662	CITY OF FREEPORT	LEASE EXPENSE	10,000.00	N/A
73663	TEI STAFFING	CONTRACT LABOR EXPENSE	659.68	N/A
73664	GULFTEX VENDING	OFFICE SUPPLIES	93.80	N/A
73665	FEDEX	POSTAGE & FREIGHT; M&R- T.S. 2	39.25	N/A
73666	MARY CAMPUS	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	1,228.51	N/A
73667	MIKE WILSON	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	78.11	N/A
73668	DONNIE JOE EVANS	TELEPHONE	75.00	N/A
73669	DAVID LOPEZ	TELEPHONE	45.00	N/A
73670	CONSTANTINO MARTINEZ	TELEPHONE	45.00	N/A
73671	NANCY STEPHENS	TELEPHONE	50.00	N/A
73672	PC CARE	CONTRACT SERVICES	339.90	N/A

73673	G&K SERVICES	M&R- SECURITY BUILDING; MAINT & OPERATIONS SUPPLIES	273.57	10696
73674	BLUELINE SHOP AND COPY CENTER	COMMUNITY EVENTS	396.50	N/A
73675	GIROUARD'S ACE HARDWARE	MAINT & OPERATIONS SUPPLIES; OFFICE SUPPLIES; M&R- TERMINAL OPERATIONS EQUIPMENT; M&R- CRANE; M&R- VEHICLES; M&R- OPERATIONS BUILDING; M&R- GATE 8- GUARD BUILDING; M&R- GATE 4; M&R- BUILDINGS BERTH 7; M&R- DOCKS BERTH 1; M&R- DOCKS BERTH 2; M&R- DOCKS BERTH 3; M&R- DOCKS BERTH 5; M&R- DOCKS BERTH 7- VT; M&R- SECURITY BOAT	755.20	N/A
73676	GRAYBAR ELECTRIC	M&R- SECURITY BOAT; MAINT & OPERATIONS SUPPLIES; M&R- BERTH 7 CRANE; M&R- BUILDINGS BERTH 7	1,288.38	N/A
73677	PLANTATION HOUSE	COMMUNITY EVENTS; OFFICE SUPPLIES	70.96	N/A
73678	BRAZOSPORT ROTARY CLUB	DUES & MEMBERSHIP FEES- ADMINISTRATION	66.00	N/A
73679	KLEIN SYSTEMS	M&R- OFFICE EQUIPMENT	1,447.04	N/A
73680	EVCO INDUSTRIAL HARDWARE	M&R- PARCEL 25; M&R- BERTH 7 CRANE	592.16	N/A
73681	OZARKA	OFFICE SUPPLIES	195.44	N/A
73682	HAGEMeyer NORTH AMERICA	FURNITURE & EQUIPMENT PURCHASE < \$5,000	32.75	N/A
73683	J.A. OF BRAZORIA COUNTY	COMMUNITY EVENTS	620.00	N/A
73684	ASSURANT EMPLOYEE BENEFITS	GROUP DENTAL INSURANCE	3,023.39	N/A
73685	U.S. HEALTHWORKS	EMPLOYMENT RELATED EXPENSE	57.00	N/A
73686	MARVIN HOOSER	TELEPHONE	45.00	N/A
73687	PROMOTIONS UNLIMITED	COMMUNITY EVENTS	651.00	N/A
73688	HONEYBAKED HAM & CAFÉ	GOVERNMENTAL RELATIONS- COMMISSIONER	238.20	N/A
73689	DATA VOX, INC.	OFFICE EQUIPMENT	26,976.38	10871
73690	COMCAST	CONTRACT SERVICES	149.76	N/A
73691	AT&T	TELEPHONE	466.83	N/A
73692	TERRACON CONSULTANTS	M&R- SECURITY BOAT	700.00	10891
73693	BEN WESTERLIN	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	76.06	N/A
73694	QUILL CORPORATION	OFFICE SUPPLIES	31.43	N/A
73695	RANDY APARICIO	TELEPHONE	45.00	N/A
73696	SUN LIFE & HEALTH INSURANCE	GROUP HEALTH & RELATED INSURANCE	874.49	N/A
73697	VICKI L. SMITH	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	424.24	N/A
73698	DETAIL PRODUCTS	OFFICE SUPPLIES; COMMUNITY EVENTS	1,958.26	N/A
73699	AAA ASPHALT PAVING, INC.	CIP- PARCEL 25 ASPHALT PAVING PROJECT	1,048,515.43	10826
73700	NIDEC AVTRON AUTOMATION CORPORATION	M&R- CRANE	1,593.00	N/A
73701	CRAIN, CATON & JAMES	LEGAL FEES	1,845.00	N/A
73702	MOFFATT & NICHOL	CIP- DOCKS- VELASCO TERMINAL	124,620.08	10725
73703	RELIANT	ELECTRICITY	6,620.60	N/A
73704	SCOTT BROOKS	INS. CLAIMS- VISION- EMPLOYEE	265.00	N/A
73705	BLUECROSS BLUESHIELD OF TEXAS	GROUP HEALTH & RELATED INSURANCE	36,396.59	N/A
73706	AIRGAS USA	MAINT & OPERATIONS SUPPLIES; M&R- CRANE	78.68	N/A
73707	MAURO & CORDOBA	LEGAL FEES	7,236.00	N/A
73708	MAURO & CORDOBA	LEGAL FEES	1,446.34	N/A
73709	MAURO & CORDOBA	LEGAL FEES	2,620.48	N/A
73710	MAURO & CORDOBA	LEGAL FEES	1,206.00	N/A

73711	MAURO & CORDOBA	LEGAL FEES	157.50	N/A
73712	MAURO & CORDOBA	LEGAL FEES	135.00	N/A
73713	SWISHER & SWISHER	M&R- OTHER	660.00	10896
73714	WILLIAM G. FOX	SALES/PROMOTION TRAVEL	110.96	N/A
73715	COMFORT SUITES	EMPLOYMENT RELATED EXPENSE; FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	2,944.60	N/A
73716	LJA ENGINEERING	CIP- DOCKS- VELASCO TERMINAL	36,587.76	10615
73717	SUNSTATES SECURITY	SECURITY SERVICE FEES	18,208.13	N/A
73718	BROWN & GAY ENGINEERING	CIP- B7 BACKLANDS CONCRETE PAVING PROJECT	25,244.31	10709
73719	FAMILY FITNESS	GROUP WELLNESS	137.88	N/A
73720	BRIDGE BAIT	COMMUNITY EVENTS	1,128.00	10905
73721	SERVICE RADIO	M&R- SECURITY EQUIPMENT; FURNITURE & EQUIPMENT PURCHASE < \$5,000.00	6,355.88	10875; 10886
73722	AUDREY FULLER	TELEPHONE	45.00	N/A
73723	NICHOLAS MALAMBRI	CIP- NEW ADMINISTRATION BUILDING; CIP- DOCKS- VELASCO TERMINAL; CIP- PARCEL 25 ASPHALT PAVING PROJECT; CIP- BACKLANDS CONCRETE PAVING PROJECT; TELEPHONE; M&R- SECURITY BOAT	188.55	N/A
73724	STERLING STRUCTURES	CIP- NEW ADMINISTRATION BUILDING	338,555.77	10837
73725	DONALD MULLETT	TELEPHONE	75.00	N/A
73726	CECIL BOOTH	INS. CLAIMS- VISION- DEPENDENT	218.00	N/A
73727	FREESE & NICHOLS	CIP- PARCEL 14 RAIL DEVELOPMENT PROJECT; CIP- PARCEL 14 PHASE III- ASPHALT PAVING PROJECT; CIP- PARCEL 19 PHASE II- ASPHALT PAVING PROJECT	142,585.75	10847
73728	HDR, INC.	BERTH 2 FLOODWALL MODIFICATION PROJECT	13,688.22	10852
73729	MIMECAST NORTH AMERICA	CONTRACT SERVICES	155.75	N/A
73730	CRAWFORD ELECTRIC SUPPLY	M&R- T.S. SPRINKLER SYSTEM	153.41	N/A
73731	YESENIA G. ALANIS	COMMUNITY EVENTS	175.00	N/A
73732	JUANITA CARDOZO	COMMUNITY EVENTS	175.00	N/A
73733	KRISTY LYNN MERCADO	COMMUNITY EVENTS	175.00	N/A
73734	SETH WILLIAMS	TELEPHONE	45.60	N/A
73735	DIANNA KILE	EMPLOYMENT RELATED EXPENSE; COMMERCIAL EVENTS; GOVERNMENTAL RELATIONS; COMMUNITY EVENTS; TECHNICAL TRAINING	788.48	N/A

PORT FREEPORT OPERATIONS ACCOUNT EXPENDITURES

Document No.	To	For	Account	Amount	Purchase Order Number
N/A					

PORT FREEPORT WIRE TRANSFERS

Document No.	To	For	Account	Amount	Purchase Order Number
5018	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	391,870.22	NA

5019	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	TRANSFER FOR ACCOUNTS PAYABLE	TEXPOOL PORT OPERATIONS ACCOUNT	4,000,000.00	NA
5020	TEXPOOL I&S 2006 SERIES	TRANSFER TO I&S	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	29,344.19	NA
5021	TEXPOOL 2013A SERIES DEBT SERVICE	TRANSFER TO 2013A SENIOR LIEN SERVICE FUND	TEXPOOL PORT OPERATIONS ACCOUNT	231,926.00	NA
5022	TEXPOOL CAPITAL NOTE DEBT SERVICE	TRANSFER TO CAPITAL LEASE FOR NOTE PAYABLE	TEXPOOL PORT OPERATIONS ACCOUNT	132,911.70	NA
5023	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	1,088,963.73	NA
5024	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	2,306,091.09	NA
5025	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR PAYROLL 4/16/2015	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	109,695.07	NA
5026	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	275,267.55	NA
5027	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	TRANSFER FOR ACCOUNTS PAYABLE	TEXPOOL PORT OPERATIONS ACCOUNT	1,000,000.00	NA
5029	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	1,038,611.23	NA
5030	BANK OF AMERICA	SENIOR LIEN REVENUE NOTE 2013B DEBT SERVICE PAYMENT	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	4,215.39	NA
5031	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	68,560.32	NA
5032	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR PAYROLL 4/30/2015	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	114,495.26	NA
5033	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	TRANSFER FOR ACCOUNTS PAYABLE	TEXPOOL PORT OPERATIONS ACCOUNT	1,500,000.00	NA
5034	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	1,876,112.04	NA

PORT FREEPORT PAYROLL ACCOUNT EXPENDITURES

Description/Date	Amount	Purchase Order Number
ADP 4/2/2015	109,355.93	N/A
ADP 4/16/2015	106,816.05	N/A
ADP 4/30/2015	108,072.24	N/A

A motion was made by Commissioner Kresta to approve the disbursements. The motion was seconded by Commissioner Terry with all Commissioners present voting in favor of the motion.

6. Reports from Executive Staff & Commissioners:

- A. Receive report from Executive Port Director/CEO on activities and matters related to administrative affairs. Port tenant updates, USCOE, rail issues, AAPA Committees, leases, contracts, upcoming Port and civic events and other related administrative affairs.

Mr. Carlson thanked Commissioner Perryman for his 24 years of service. Additionally, he reported on continued preparations for Hoegh and noted that GM is expected to begin delivery June 15. He also updated the Board on the harbor maintenance tax, Berth 7 concrete project and the GRR which is still awaiting signature by the Assistant Secretary of Army. Mr. Carlson also announced Darlene Winkler's promotion to Supervisor of Marketing & Communications, Lauren Tielke will be moving to Operations as Customer Service Coordinator and Abbey Johnson will be moving to Marketing Specialist.

- B. Receive report from Chief Financial Officer on monthly activity and matters related to financial results, investments, insurance, leases, real property matters and other related administrative affairs.

Mr. Strader gave a brief presentation of monthly finances to the Board.

- C. Receive report from Director of Engineering on activities and matters related to Freeport Harbor Federal Channel, capital projects and other projects, Hydrographic Report and other related facility engineering matters.

In addition to his report, Mr. Hull shared pictures of ongoing projects which included the recently paved area where the old administration building was located, progress at the site of the new administration building, Hoegh's office building in place at Parcel 25, Haul Road progress, the relocation of the boat house, Phase 2 paving of Velasco Terminal and progress on the additional lane on Turning Basin Road. He also reported that Hoegh has indicated that they will not need rail at this time so the plan to extend rail into Parcel 25 will be held off.

- D. Receive report from Director of Operations on activities and matters related to operations, vessel activity, tonnage and other related port operation matters.

Mr. Durel reported that tonnage is down from last year which is a direct result of Turbana's absence. Vulcan continues to be relentless in tonnage adding that if they stay on current pace, they will average approximately \$1.6 million tons for this fiscal year. He also reported on Dole's slight increase in capacity and the fracture repairs to the Gottwald crane and gantry crane. He also stated that a small

function has been added to the gantry crane recently that will assist the operator in manipulating the spreader bar to accommodate the level of the ship.

- E. Receive report from Director of Protective Services on matters related to safety meetings/injury report, security meetings, EMS update and other related safety, security and environmental matters.

Due to security sensitive discussion, Mr. Hogan's report will be moved to Executive Session.

- F. Receive report from Director of Economic Development on activities and matters related to industry meetings and Port presentations, Port events, and other related trade development or community relation matters.

Mr. Wilson reported attending the Senate Transportation Committee for House Bill 1321 in Austin. He also requested the Board review the supplemental document for SH36 included in Board Paq and send any comments to Mr. Carlson so a final document will be included in the completed Master Plan.

- G. Receive report from Director of Business Development on activities and matters related to sales reports, advertising and web activity, Foreign-Trade Zone and other related ocean transportation related matters.

In addition to his written report, Mr. Fox shared a story on his perspective of how the Port has changed and grown in the time he has been away.

- H. Receive report Director of External/Governmental Affairs on activities ad matters related to federal, state and local governmental affairs, Port tenant updates, USCOE, rail issues, HGAC/TPC, Committees, upcoming Port and civic events and other related governmental affairs.

Ms. Kile reported attending the Port Authority Advisory Committee, continued work on the creation of the Brazoria/Fort Bend Rail District & Bi-Laws and monitoring of House Bill 1716 and Senate Bill 1894. Ms. Kile also recognized Darlene Winkler for her efforts in coordinating Port Freeport's 15th Annual Take-A-Child Fishing Tournament. Ms. Winkler was successful in getting sponsorships in the amount of \$36,000.

- I. Receive report from Commissioners on matters related to meetings and conferences attended, Port presentations and other related Port Commission matters.

- 7. Receive comments from the Public.

There were no comments.

- 8. Approval of a Professional Services Agreement for an ACM Survey of Transit Shed 2.

Mr. Scott Brooks explained that this agreement is for an asbestos survey of the transit shed which will further facilitate the demo of the shed.

A motion was made by Commissioner Singhania to approve the agreement. The motion was seconded by Commissioner Pirtle with all Commissioners present voting in favor of the motion.

9. Adoption of a resolution declaring items surplus and ordered sold separately for cash, after notice of sale and receipt of bids to the highest bidder; destroyed if no bids are received; or offered as trade-in for new property of the same general type.

Mr. Strader stated this resolution is for two security vehicles that are out of service.

A motion was made by Commissioner Perryman to approve the resolution. The motion was seconded by Commissioner Terry with all Commissioners present voting in favor of the motion.

10. Adoption of a resolution approving the acceptance of the Port's portion of proceeds received from high bidders on delinquent tax property held in trust by Brazoria County, Texas and authorizing the Chairman to join in conveyance to high bidders.

A motion was made by Commissioner Perryman to approve the resolution. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

11. Adoption of a resolution approving emergency purchase and contract authority to the Executive Port Director/CEO and Chief Financial Officer.

A motion was made by Commissioner Pirtle to approve the resolution. The motion was seconded by Commissioner Singhanian with all Commissioners present voting in favor of the motion.

12. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code 551.001. et. seq., to review and consider the following:

A. Under authority of Section 551.071 for discussion with attorney regarding:

1. Discussion with attorney regarding legal authority of Port Freeport to implement rules for channel access by vessels.
2. Discussion with attorney regarding terms and conditions of a Professional Services Agreement for project manager of the Freeport Harbor Channel Improvement Project.
3. Discussion with attorney regarding terms and conditions of a Professional Services Agreement for Geotechnical Engineering Services for the Freeport Harbor Channel Improvement Project.

B. Under authority of Section 551.072 for discussion regarding:

1. The purchase, exchange, lease or value of real property in East End Freeport, Texas.
2. The terms and conditions of an Amendment & Assignment to the Lease Agreement between Port Freeport and Maverick Tube Corporation.
3. The terms and conditions of a new Lease Agreement between Port Freeport and Ports America Texas, Inc.
4. The terms and conditions of an Extension to the Lease Agreement between Port Freeport and Crown Castle International Corp (formerly AT&T Mobility).
5. The potential lease of Port property located adjacent to Berths 5 and 7, and Parcels 6, 7, 8, 13, 14, 19, 25, 26, 27, 29, 31, 34, 35a, 39 and 40.

C. Under authority of Section 551.074 for discussion regarding:

1. The appointment, employment, evaluation, reassignment or duties of a public officer or employee, including without limitation the Executive Port Director/CEO.

13. RECONVENE OPEN SESSION to review and consider the following:

14. Approval of a Professional Services Agreement for project manager of the Freeport Harbor Channel Improvement Project.

After discussion in depth in Executive Session, Mr. Hull stated that he is recommending approval of the PSA in the amount of \$191,000 to HDR which will cover project management for the GRR study through completion, transition period from Paul F. Richardson to HDR of approximately 30 days, attend project meetings with the Corps and reporting white paper responses to questions. He added that this will not include individual tasks associated with the GRR, only management. Commissioner Pirtle requested the development of a cost estimate for the tasks listed. Mr. Hull introduced Dave Weston and Sarah Vuslcov with HDR who expressed their thanks for the opportunity to work on this project.

A motion was made by Commissioner Singhania to approve the agreement. The motion was seconded by Commissioner Pirtle with all Commissioners present voting in favor of the motion.

15. Approval of a Professional Services Agreement for Geotechnical Engineering Services for the Freeport Harbor Channel Improvement Project.

Mr. Hull stated that this PSA with Paradigm is for the evaluation of the underwater berm adjacent to the channel at the tip of the Dow thumb. Mr. Hull recommended approval of the agreement in the amount of \$30,000.

A motion was made by Commissioner Perryman to approve the agreement. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

16. Approval of a letter of engagement for legal services with Blank Rome regarding channel vessel traffic.

After discussing in Executive Session, Mr. Carlson stated that Blank Rome will be retained to represent Port Freeport with legal advice concerning channel and navigable waterway access.

A motion was made by Commissioner Pirtle to approve the letter. The motion was seconded by Commissioner Perryman with all Commissioners present voting in favor of the motion.

17. Adjourn.

With no further business before the Commission, the meeting was adjourned at 7:18 p.m.