

Minutes of Meeting October 22, 2015

A Regular Meeting of the Port Commission of Port Freeport was held October 22, 2015 beginning at 3:30 PM at the Administration Building, 200 W. Second Street, 3rd Floor, Freeport, Texas.

Commissioners present:

Mr. Ravi Singhania, Chairman
Mr. Bill Terry, Vice Chairman
Mr. Paul Kresta, Secretary
Mr. Rudy Santos, Asst. Secretary
Mr. Shane Pirtle, Commissioner
Mr. John Hoss, Commissioner

Staff Members Present:

Mr. Glenn Carlson, Executive Port Director/CEO
Mr. Jeff Strader, Chief Financial Officer
Mr. Al Durel, Director of Operations
Mr. Mike Wilson, Director of Economic Development
Mr. Chris Hogan, Director of Protective Services
Mr. Jason Miura, Director of Business & Economic Development
Ms. Mary Campus, Controller
Ms. Missy Bevers, Executive Assistant
Mr. Brandon Robertson, Network Systems Manager
Mr. Cecil Booth, Project Engineer
Mr. Nick Malambri, Engineering Specialist
Mr. Jason Cordoba, Legal Counsel

Absent:

Mr. Jason Hull, Director of Engineering
Ms. Dianna Kile, Director of External/Government Affairs

Also present:

Mr. Bobby Fuller, Texas Port Ministry
Mr. Bob Arroyave, Brown & Gay Engineers
Mr. Peter G. Nemeth, Crain, Caton & James
Mr. Richard Fields, Aguirre & Fields
Mr. James Nash, Horizon Terminals
Ms. Linda Hooser, GAC
Ms. Sarah Vuskov, HDR Engineering
Mr. Neil McLellan, HDR Engineering
Mr. Tim Hurst, Hurst Technologies Corp.
Ms. Earl David, Adhere

Mr. Daniel Vaez, Adhere
 Ms. Sarah Marsh, Dole Fresh Fruit

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
2. Pledge of Allegiance: U.S. Flag & Texas Flag
3. Invocation – Mr. Bobby Fuller, Texas Port Ministry
4. Roll Call.
All members of the Board were present.
5. Approval of minutes from the Regular Meeting held October 1, 2015.

A motion was made by Commissioner Hoss to approve the minutes as presented. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

6. Approval of disbursements for the period September 1-30, 2015:

PORT FREEPORT OPERATING ACCOUNT EXPENDITURES

Check No.	To	For	Amount	Purchase Order Number
74601	GLENN CARLSON	SALES/PROMOTION TRAVEL	498.85	N/A
74602	VOID	VOID	VOID	N/A
74603	VILLAGE OF SURFSIDE	COMMUNITY EVENTS- COMMISSIONER	100.00	N/A
74604	THE ATTORNEY GENERAL OF TEXAS	2015 BOND TRANSCRIPT FEE	9,500.00	N/A
74605	LIL XTREME PRODUCTIONS	COMMUNITY EVENTS	700.00	N/A
74606	CITY OF FREEPORT	ELECTRICITY; WATER & GAS	2,955.77	N/A
74607	TEI STAFFING	CONTRACT LABOR EXPENSE	1,258.62	N/A
74608	OFFICE UNIVERSE	OFFICE SUPPLIES	56.54	N/A
74609	GULFTEX VENDING	OFFICE SUPPLIES	62.05	N/A
74610	FEDEX	POSTAGE & FREIGHT	54.17	N/A
74611	MIKE WILSON	SALES/PROMOTION TRAVEL; GOVERNMENTAL RELATIONS	140.60	N/A
74612	PC CARE, INC.	CONTRACT SERVICES	339.90	N/A
74613	G&K SERVICES	M&R- SECURITY BUILDING; MAINT & OPERATIONS SUPPLIES	254.04	10696
74614	LOCKWOOD, ANDREWS & NEWNAM	CIP- DOCKS- BERTH 5 MOORING PROJECT	2,119.28	10844
74615	CULLIGAN WATER SYSTEMS	M&R- 419 E. BROAD STREET	655.00	N/A
74616	MATHESON TRIGAS	M&R- BERTH 7 CRANE	23.48	N/A
74617	PARK PLACE SPORTS & AWARDS	COMMUNITY EVENTS	218.80	N/A
74618	STEINBERG & ASSOCIATES	FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	7,500.00	10858
74619	BRAZORIA COUNTY SEPTIC	CONTRACT SERVICES	1,253.00	N/A
74620	BRAZOSPORT ROTARY CLUB	DUES & MEMBERSHIPS- ADMINISTRATION	66.00	N/A
74621	BRAZOSPORT FACTS	LEGAL FEES; CIP- PETE SCHAFF BLVD PAVEMENT PROJECT; CIP- PARCEL 19 PHASE II- ASPHALT PAVING PROJECT	1,571.95	N/A
74622	WEIGHING TECHNOLOGIES	M&R- SCALE HOUSE	1,193.50	N/A
74623	EVCO INDUSTRIAL HARDWARE	MAINT & OPERATIONS SUPPLIES; M&R- BERTH 7 CRANE	734.65	N/A

74624	SPRINT WASTE SERVICES	CONTRACT SERVICES	93.00	N/A
74625	BRAZORIA COUNTY CHAMBER OF COMMERCE	COMMUNITY EVENTS	400.00	N/A
74626	CCH INCORPORATED	SUBSCRIPTIONS	331.68	N/A
74627	UNITED WAY OF BRAZORIA COUNTY	COMMUNITY EVENTS	700.00	N/A
74628	HAGEMEYER NORTH AMERICA	OFFICE SUPPLIES	28.39	N/A
74629	CHAMPAGNE APPLIANCES	M&R- 2ND ST. ADMINISTRATION BUILDING	70.00	N/A
74630	KENNEMER, MASTERS & LUNSFORD	CONSULTANT FEES- AUDIT	3,900.00	10927
74631	ASSURANT EMPLOYEE BENEFITS	GROUP HEALTH & RELATED BENEFITS	2,906.83	N/A
74632	ERC ENVIRONMENTAL	CIP- T.S. 2 DEMOLITION PROJECT	2,685.00	10940
74633	IFM EFECTOR, INC.	M&R- BERTH 7 CRANE	549.20	10971
74634	CDW-G	CONTRACT SERVICES	3,100.00	10969
74635	L.A.W. PUBLICATIONS	ADVERTISING- COMMUNITY	599.00	N/A
74636	M&G TRAILER RANCH	M&R- TERMINAL OPERATIONS EQUIPMENT	258.29	N/A
74637	BEN WESTERLIN	AUTOMOBILE EXPENSE; TELEPHONE	478.37	N/A
74638	VERIZON WIRELESS	TELEPHONE	39.99	N/A
74639	GENTRY MOTOR PARTS	MAINT & OPERATIONS SUPPLIES; M&R- TERMINAL OPERATIONS EQUIPMENT; M&R- VEHICLES; M&R- GATE 4	1,927.82	N/A
74640	MOTOROLA SOLUTIONS	EQUIPMENT	6,150.05	10998
74641	CRAIN, CATON & JAMES	LEGAL FEES	9,600.00	N/A
74642	RELIANT	ELECTRICITY	64,637.41	N/A
74643	ENERGIA RESOURCES	M&R- BERTH 7 CRANE	84.00	N/A
74644	PROTECTION 1 SECURITY SOLUTIONS	BADGE SUPPLIES	854.00	N/A
74645	JEFF STRADER	TELEPHONE	273.50	N/A
74646	BRUNO PUBLIC AFFAIRS	CONSULTING FEES- OTHER	3,125.00	10824
74647	HARLAN ENTERPRISES	M&R- BERTH 7 CRANE	362.80	N/A
74648	SWISHER & SWISHER	M&R- OTHER	660.00	10896
74649	LJA ENGINEERING	CIP- DOCKS- VELASCO TERMINAL	25,551.20	10615
74650	SUNSTATES SECURITY	SECURITY SERVICE FEES	20,706.31	N/A
74651	FAMILY FITNESS	GROUP WELLNESS	91.92	N/A
74652	G2 PARTNERS	COMPUTER SOFTWARE	2,895.38	10864
74653	SCHINDLER ELEVATOR CORPORATION	M&R- SECURITY BUILDING	1,747.30	N/A
74654	SERVICE RADIO	M&R- SECURITY EQUIPMENT	596.36	N/A
74655	NICHOLAS MALAMBRI	CIP- DOCKS- BERTH 5 MOORING PROJECT; CIP- ROADS- TURNING BASIN ROAD; CIP- PARCEL 19 PHASE II- ASPHALT PAVING PROJECT; CIP- B7 BACKLANDS CONCRETE DEVELOPMENT PROJECT; AUTOMOBILE EXPENSE; TELEPHONE	221.63	N/A
74656	STERLING STRUCTURES	CIP- NEW ADMINISTRATION BUILDING	362,398.12	10837
74657	MIMECAST NORTH AMERICA	CONTRACT SERVICES	155.75	N/A
74658	K.R. ADAMS	CONSULTANT FEES- OTHER	750.00	10897
74659	CRAWFORD ELECTRIC SUPPLY	M&R- DOCKS BERTH- 7- VT; M&R- PARCEL 25	1,520.64	N/A
74660	DIANNA KILE	SALES/PROMOTION TRAVEL; TELEPHONE	987.73	N/A
74661	PORTA KING BUILDING SYSTEM	EQUIPMENT	34,307.72	10921; 10922
74662	WAYPOINT BUSINESS SOLUTIONS	M&R- OFFICE EQUIPMENT; CONSULTANT FEES- OTHER	3,073.27	10966
74663	APPLIED INDUSTRIAL TECHNOLOGIES	M&R- BERTH 7 CRANE	186.57	N/A
74664	CALLIE COLSTON	GOVERNMENTAL RELATIONS- COMMISSIONER	110.19	N/A
74665	VINCENT GONZALEZ DEL VALLE	EMPLOYMENT RELATED EXPENSE	818.64	N/A
74666	ZPMC NORTH AMERICA, INC.	M&R- BERTH 7 CRANE	4,800.00	10916
74667	TIME MANAGEMENT	LEASE EXPENSE	1,400.00	N/A
74668	TEI STAFFING	CONTRACT LABOR EXPENSE	1,300.12	N/A
74669	SPECIALTIES COMPANY	M&R- BERTH 7 CRANE	976.68	N/A
74670	FEDEX	POSTAGE & FREIGHT	188.98	N/A
74671	AL DUREL	GOVERNMENTAL RELATIONS	47.32	N/A

74672	RODNEY BLACKSTOCK	TECHNICAL TRAINING	222.70	N/A
74673	DONNIE JOE EVANS	TELEPHONE	25.00	N/A
74674	DAVID LOPEZ	TELEPHONE	15.00	N/A
74675	CONSTANTINO MARTINEZ	TELEPHONE	15.00	N/A
74676	NANCY STEPHENS	AUTOMOBILE EXPENSE- FTZ; TELEPHONE	115.28	N/A
74677	WASTE MANAGEMENT	CONTRACT SERVICES	370.84	N/A
74678	G&K SERVICES	MAINT & OPERATIONS SUPPLIES	95.43	10696
74679	LOWE'S	M&R- BERTH 7 CRANE; M&R- BUILDINGS BERTH 7	1,350.89	N/A
74680	STEWART & STEVENSON SERVICES	M&R- TERMINAL OPERATIONS EQUIPMENT	3,896.05	N/A
74681	TEXAS ASSOCIATION OF COUNTIES	PREPAID INSURANCE	6,013.00	N/A
74682	MATHESON TRIGAS	MAINT & OPERATIONS SUPPLIES	170.35	N/A
74683	KILLUM PEST CONTROL	M&R- GATE 4	60.00	N/A
74684	BRAZORIA COUNTY APPRAISAL DISTRICT	4TH QUARTER APPRAISAL DISTRICT FEES	8,645.25	N/A
74685	BRAZOSPORT ROTARY CLUB	DUES & MEMBERSHIPS- ADMINISTRATION	66.00	N/A
74686	SUPERIOR FABRICATION	M&R- BERTH 7 CRANE	110.00	N/A
74687	NORTHERN TOOL & EQUIPMENT	M&R- VEHICLES	29.99	N/A
74688	BRAZORIA COUNTY CLERKS OFFICE	OFFICE SUPPLIES	200.00	N/A
74689	VELASCO DRAINAGE DISTRICT	BERTH 2 FLOODWALL MODIFICATION PROJECT	3,800.00	N/A
74690	ERC ENVIRONMENTAL CONSULTANTS	CIP- OTHER	12,720.00	10964
74691	AT&T	TELEPHONE	846.61	N/A
74692	DOYLE & WACHTSTETTER	TERMINAL ST. & 2ND ST. INTERSECTION REPAIRS	3,143.50	10999
74693	IFM EFECTOR	M&R- BERTH 7 CRANE	723.97	N/A
74694	MARVIN HOOSER	TELEPHONE	15.00	N/A
74695	AT&T	TELEPHONE	2,701.91	N/A
74696	PROMOTIONS UNLIMITED	PROMOTIONAL ITEMS	130.50	N/A
74697	GRAINGER	M&R- T.S. 2	161.86	N/A
74698	AT&T	TELEPHONE	304.46	N/A
74699	QUILL CORPORATION	OFFICE SUPPLIES	118.99	N/A
74700	RANDY APARICIO	TELEPHONE	15.00	N/A
74701	DARLENE WINKLER	COMMUNITY EVENTS; TECHNICAL TRAINING	1,773.14	N/A
74702	VERIZON WIRELESS	TELEPHONE	151.98	N/A
74703	ON HOLD MARKETING WORKS	LEASE EXPENSE	39.00	N/A
74704	JASON HULL	GOVERNMENTAL RELATIONS; TELEPHONE	163.03	N/A
74705	MOFFATT & NICHOL	CIP- DOCKS VELASCO TERMINAL	240,499.07	10725
74706	RELIANT	ELECTRICITY	16.38	N/A
74707	GUIDRY NEWS SERVICE	SUBSCRIPTIONS	300.00	N/A
74708	CANON SOLUTIONS AMERICA	M&R- OFFICE EQUIPMENT	243.99	N/A
74709	CENTERPOINT ENERGY	WATER & GAS	22.33	N/A
74710	COMCAST BUSINESS	CONTRACT SERVICES	2,605.39	N/A
74711	SUBURBAN PROPANE	FUEL/OIL- GENERAL; FUEL- SECURITY	312.12	10865
74712	QUALITY TURF FARMS	M&R- MSC LEASE FACILITIES; M&R- OTHER	5,888.15	10776
74713	WILLIAM G. FOX	SALES/ PROMOTION TRAVEL	601.17	N/A
74714	SUNSTATES SECURITY	SECURITY SERVICE FEES	23,687.16	N/A
74715	FMF, INC.	CONTRACT LABOR EXPENSE	6,400.00	10895
74716	BRANDON ROBERTSON	AUTOMOBILE EXPENSE; TELEPHONE	107.78	N/A
74717	DONALD MULLETT	TELEPHONE	25.00	N/A
74718	CECIL BOOTH	CIP- PARCEL 19 PHASE II- ASPHALT PAVING PROJECT; TELEPHONE	196.00	N/A
74719	FREESE & NICHOLS	BERTH 2 FLOODWALL MODIFICATION PROJECT	2,339.38	10851
74720	CRAWFORD ELECTRIC SUPPLY	M&R- DOCKS BERTH 7- VT; M&R PARCEL 25	220.13	N/A
74721	SULLIVAN WIRE ROPE & RIGGING	M&R- BERTH 7 CRANE	16,905.30	10993
74722	AMERICAN ASSOCIATION OF PORT AUTHORITIES	TECHNICAL TRAINING	950.00	N/A
74723	ZENO IMAGING	M&R- OFFICE EQUIPMENT	239.23	N/A
74724	BRIAN L. BLACK	EMPLOYMENT RELATED EXPENSE	1,153.81	N/A
74725	TEI STAFFING	CONTRACT LABOR EXPENSE	683.24	N/A
74726	OFFICE UNIVERSE, INC.	OFFICE SUPPLIES	96.70	N/A

74727	WILLIAMS DIESEL	M&R- CRANE; M&R- TERMINAL OPERATIONS EQUIPMENT	810.25	N/A
74728	GULFTEX VENDING	OFFICE SUPPLIES	192.40	N/A
74729	FEDEX	POSTAGE & FREIGHT	49.74	N/A
74730	MIKE WILSON	INS. CLAIMS- VISION- DEPENDENT	129.00	N/A
74731	NANCY STEPHENS	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	415.10	N/A
74732	G&K SERVICES	MAINT & OPERATIONS SUPPLIES; M&R- SECURITY BUILDING; M&R- 2ND ST. ADMINISTRATION BUILDING	331.31	10696
74733	SUPERIOR CLEANING SERVICE	M&R- 2ND ST. ADMINISTRATION BUILDING; M&R- OPERATIONS BUILDING; M&R- SECURITY BUILDING; M&R- T.S. 1; M&R- T.S. 2; M&R- TERMINAL OPERATIONS EQUIPMENT; M&R- BUILDINGS BERTH 7; M&R- T.S. 3	3,377.00	10779
74734	GIROUARD'S ACE HARDWARE	MAINT & OPERATIONS SUPPLIES; M&R- TERMINAL OPERATIONS EQUIPMENT; M&R- VEHICLES; M&R- BERTH 7 CRANE; M&R- 2ND ST. ADMINISTRATION BUILDING; M&R- GATE 8- GUARD BUILDING; M&R- GATE 4; M&R- GATE 14; M&R- SECURITY BUILDING; M&R- BUILDINGS BERTH 7; M&R- T.S. 1; M&R- T.S. 3; M&R- DOCKS BERTH 7- VT	997.00	N/A
74735	CULLIGAN WATER SYSTEMS	M&R- T.S. 1; M&R- 2ND ST. ADMINISTRATION BUILDING; M&R- OPERATIONS BUILDING; M&R- BUILDINGS BERTH 7	714.25	10923
74736	MATHESON TRIGAS	MAINT & OPERATIONS SUPPLIES	177.00	N/A
74737	VICTORY INSURANCE	INSURANCE EXPENSE	185.00	N/A
74738	UNION PACIFIC RAILROAD	LEASE EXPENSE	57,371.00	N/A
74739	SPRINT WASTE SERVICES	CONTRACT SERVICES	391.69	N/A
74740	STROUHAL TIRE COMPANY	M&R- TERMINAL OPERATIONS EQUIPMENT; M&R- CRANE	1,305.00	N/A
74741	TURNKEY ELECTRIC	M&R- PARCEL 25	4,247.79	N/A
74742	TEXAS DEPARTMENT OF AGRICULTURE	DUES, MEMBERSHIPS & LICENSE FEES	485.00	N/A
74743	IFM EFECTOR	M&R- BERTH 7 CRANE	1,292.56	N/A
74744	WHOLESALE ELECTRIC	M&R- WAREHOUSE 51	33.75	N/A
74745	COMCAST	CONTRACT SERVICES	214.22	N/A
74746	VICKI SMITH	TELEPHONE	75.00	N/A
74747	DETAIL PRODUCTS	OFFICE SUPPLIES	73.71	N/A
74748	J. O'BRIEN COMPANY	BADGE SUPPLIES	583.82	N/A
74749	PBK, INC	M&R- OPERATIONS BUILDING; CIP- OTHER ELECTRICAL DISTRIBUTION; CIP- T.S. 2 DEMOLITION PROJECT; CIP- EOC- CUSTOMS & BORDER PROTECTION	46,434.60	10819; 10632; 10909; 10957
74750	AIRGAS USA, LLC.	MAINT & OPERATIONS SUPPLIES	52.29	N/A
74751	PROTECTION 1 SECURITY SOLUTIONS	BADGE SUPPLIES; M&R- GATE 14; M&R- SECURITY EQUIPMENT	4,348.00	N/A
74752	PRATHER & HARLAN AC	M&R- CRANE; M&R- BERTH 7 CRANE	370.50	N/A
74753	PAUL F. RICHARDSON & ASSOCIATES	FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	65,321.25	10610
74754	HURT COMPANY	FUEL/OIL- GENERAL; FUEL/OIL- CRANE	3,035.13	11007
74755	SUNSTATES SECURITY	SECURITY SERVICE FEES	22,850.65	N/A
74756	SERVICE RADIO	M&R- SECURITY EQUIPMENT	314.76	N/A
74757	AUDRY FULLER	TELEPHONE	15.00	N/A
74758	BAY AREA FIRE & SAFETY	CIP- T.S. 2 DEMOLITION PROJECT	4,080.00	11006
74759	K.R. ADAMS	CONSULTANT FEES- OTHER	1,000.00	10897
74760	CRAWFORD ELECTRIC SUPPLY	M&R- PARCEL 25; M&R- BERTH 7 CRANE; M&R- DOCKS BERTH 7- VT	900.93	N/A
74761	GLOMAR INTERNATIONAL	M&R- BERTH 7 CRANE	1,348.70	N/A
74762	APPLIED INDUSTRIAL TECHNOLOGIES	M&R- BERTH 7 CRANE	2,516.83	10972

74763	APPLIED CONCEPTS, INC	VEHICLES	1,710.00	10984
74764	CALLIE COLSTON	COMMUNITY EVENTS	12.54	N/A
74765	TEREX GLOBAL	M&R- CRANE	649.57	N/A
74766	CENTERPOINT ENERGY	TERMINAL ST. & 2ND ST. INTERSECTION REPAIRS	15,262.21	N/A
74767	BRAZORIA COUNTY TACTICAL OFFICERS	TECHNICAL TRAINING	650.00	N/A
74768	HEB- LAKE JACKSON	COMMUNITY EVENTS	416.15	N/A
74769	JEFF STRADER	TELEPHONE	273.50	N/A
74770	CITY OF FREEPORT	LEASE EXPENSE	10,000.00	N/A
74771	CITY OF FREEPORT	WATER & GAS	56.04	N/A
74772	CITY OF FREEPORT	WATER & GAS	15.48	N/A
74773	CITY OF FREEPORT	WATER & GAS	14,459.97	N/A
74774	CITY OF FREEPORT	WATER & GAS	15.48	N/A
74775	CITY OF FREEPORT	WATER & GAS	43.32	N/A
74776	TEI STAFFING	CONTRACT LABOR EXPENSE	636.12	N/A
74777	PETTY CASH	M&R- BERTH 7 CRANE; M&R- SECURITY BUILDING; M&R- OTHER; PETTY CASH; ADVERTISING- COMMUNITY; COMMUNITY EVENTS; GOVERNMENTAL RELATIONS; OFFICE SUPPLIES; POSTAGE & FREIGHT; M&R- VEHICLES	815.36	N/A
74778	GULFTEX VENDING	OFFICE SUPPLIES	195.65	N/A
74779	FEDEX	POSTAGE & FREIGHT; FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	17.40	N/A
74780	MIKE WILSON	SALES/PROMOTION TRAVEL	78.48	N/A
74781	GULF COAST PAPER COMPANY	OFFICE SUPPLIES	829.80	N/A
74782	PC CARE	CONTRACT SERVICES	385.00	N/A
74783	G&K SERVICES	MAINT & OPERATIONS SUPPLIES	78.15	N/A
74784	STEWART & STEVENSON SERVICES	M&R- TERMINAL OPERATIONS EQUIPMENT	653.38	N/A
74785	CULLIGAN WATER SYSTEMS	M&R- 419 E. BROAD STREET	70.00	N/A
74786	PAUL SCOTT ABBOTT	AD DEVELOPMENT SERVICES	265.00	N/A
74787	BRAZOSPORT FACTS	CIP- T.S. 2 DEMOLITION PROJECT; LEGAL FEES; ADVERTISING- COMMUNITY	1,289.60	N/A
74788	SPRINT WASTE SERVICES	CONTRACT SERVICES	1,109.39	N/A
74789	STROUHAL TIRE COMPANY	M&R- TERMINAL OPERATIONS EQUIPMENT	253.00	N/A
74790	DUE NORTH CONSULTING	ADVERTISING- FTZ	2,187.00	11003
74791	DOOLEY TACKABERRY	SAFETY VEST SUPPLIES; OFFICE SUPPLIES	296.00	N/A
74792	SHRED IT HOUSTON	OFFICE SUPPLIES	125.59	N/A
74793	U.S. HEALTHWORKS MEDICAL GROUP	EMPLOYMENT RELATED EXPENSE	90.00	N/A
74794	ERC ENVIRONMENTAL CONSULTANTS	CIP- T.S. 2 DEMOLITION PROJECT	2,000.00	10961
74795	AT&T	TELEPHONE	132.78	N/A
74796	AT&T	TELEPHONE	102.50	N/A
74797	ELIZABETH SARDELICH	EMPLOYMENT RELATED EXPENSE	150.00	N/A
74798	DANIEL'S RENTALS & STORAGE	COMMUNITY EVENTS	25.00	N/A
74799	INTEGRATED ARCHITECTURE & DESIGN	CIP- NEW ADMINISTRATION BUILDING	6,948.60	10605
74800	AT&T	TELEPHONE	470.98	N/A
74801	THE LINCOLN NATIONAL LIFE	GROUP HEALTH & RELATED BENEFITS	664.95	N/A
74802	BEN WESTERLIN	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	120.98	N/A
74803	SUN LIFE & HEALTH INSURANCE	GROUP HEALTH & RELATED BENEFITS	854.95	N/A
74804	AT&T	TELEPHONE	467.78	N/A
74805	DETAIL PRODUCTS	COMMUNITY EVENTS; PROMOTIONAL ITEMS- COMMUNITY; PROMOTIONAL ITEMS- COMMERCIAL	1,269.00	N/A
74806	AAA ASPHALT PAVING	CIP- PARCEL 19 PHASE II- ASPHALT PAVING PROJECT	527,164.74	10982
74807	AMSTERDAM PRINTING	PROMOTIONAL ITEMS- COMMERCIAL; PROMOTIONAL ITEMS- COMMUNITY	324.03	N/A
74808	AT&T	TELEPHONE	284.62	N/A

74809	MOFFATT & NICHOL	CIP- DOCKS- VELASCO TERMINAL	223,009.89	10725
74810	BLUECROSS BLUESHIELD OF TEXAS	GROUP HEALTH & RELATED BENEFITS	36,074.52	N/A
74811	WELLS FARGO	VEHICLES; SALES/ PROMOTION TRAVEL; GOVERNMENTAL RELATIONS; OFFICE SUPPLIES; FUEL- SECURITY; DUES & MEMBERSHIPS- ADMINISTRATION; DUES, MEMBERSHIPS & LICENSE FEES; SUBSCRIPTIONS; M&R- GATE 8- GUARD BUILDING; M&R- OTHER; M&R- SECURITY BOAT	9,313.76	N/A
74812	GLENN CARLSON	SALES/PROMOTION TRAVEL; TELEPHONE	951.03	N/A
74813	PROTECTION 1 SECURITY SOLUTIONS	BADGE SUPPLIES	854.00	N/A
74814	SWISHER & SWISHER	M&R- OTHER	660.00	N/A
74815	WILLIAM G. FOX	OFFICE SUPPLIES; SALES PROMOTION TRAVEL	534.31	N/A
74816	LJA ENGINEERING, INC.	CIP- DOCKS- VELASCO TERMINAL	6,066.60	10615
74817	SUNSTATES SECURITY	SECURITY SERVICE FEES	25,001.11	N/A
74818	FMF INCORPORATED	CONTRACT LABOR EXPENSE	6,400.00	10895
74819	SERVICE RADIO	M&R- BERTH 7 CRANE	121.00	N/A
74820	TEXAS STERLING CONSTRUCTION	CIP- B7 BACKLANDS CONCRETE DEVELOPMENT	371,152.77	10759
74821	STERLING STRUCTURES	CIP- NEW ADMINISTRATION BUILDING	403,823.19	10837
74822	HDR, INC.	FREEMPORT HARBOR CHANNEL IMPROVEMENT PROJECT; BERTH 2 FLOODWALL MODIFICATION PROJECT	29,335.27	10933; 10852
74823	MIMECAST NORTH AMERICA	CONTRACT SERVICES	155.75	N/A
74824	CRAWFORD ELECTRIC SUPPLY	M&R- PARCEL 25; M&R- TERMINAL FACILITIES- OTHER; M&R- BERTH 7 CRANE; M&R- TERMINAL OPERATIONS EQUIPMENT	15,233.08	10988
74825	ADHERE CREATIVE	AD DEVELOPMENT SERVICES	5,037.00	10931
74826	WAYPOINT BUSINESS STUDIOS	CONTRACT SERVICES	1,109.85	11011
74827	UNIVERSITY OF NORTH TEXAS	TECHNICAL TRAINING	230.00	N/A
74828	JASON MIURA	SALES/PROMOTION TRAVEL	141.80	N/A
74829	FREESE & NICHOLS	CIP- PARCEL 14 RAIL DEVELOPMENT; CIP- PARCEL 14 PHASE III- ASPHALT PAVING PROJECT; CIP- PARCEL 19 PHASE II ASPHALT PAVING PROJECT; CIP- 14 FUTURE DEVELOPMENT	165,005.17	10847; 10848
74830	TEI STAFFING	CONTRACT LABOR EXPENSE	1,083.76	N/A
74831	PETTY CASH	COMMUNITY EVENTS; OFFICE SUPPLIES	861.58	N/A
74832	SPECIALTIES COMPANY	M&R- TERMINAL OPERATIONS EQUIPMENT	82.90	N/A
74833	FEDEX	POSTAGE & FREIGHT	9.98	N/A
74834	DONNIE JOE EVANS	COMMUNITY EVENTS	68.77	N/A
74835	PATRICK'S ENTERPRISES	M&R- WAREHOUSE 51; M&R- 2ND ST. ADMINISTRATION BUILDING	170.00	N/A
74836	G&K SERVICES	MAINT & OPERATIONS SUPPLIES	173.58	10696
74837	STEWART & STEVENSON SERVICES	M&R- TERMINAL OPERATIONS EQUIPMENT	174.40	N/A
74838	CORNETT PUBLISHING	ADVERTISING- FTZ	3,000.00	10995
74839	BRAZORIA COUNTY SEPTIC	CONTRACT SERVICES	1,253.00	N/A
74840	BRAZOSPORT ROTARY CLUB	DUES & MEMBERSHIP FEES- ADMINISTRATION	66.00	N/A
74841	EVCO INDUSTRIAL HARDWARE	M&R- BERTH 7 CRANE	52.21	N/A
74842	READY REFRESH	OFFICE SUPPLIES	220.78	N/A
74843	UNUM LIFE INSURANCE	GROUP HEALTH & RELATED BENEFITS	715.48	N/A
74844	SPRINT WASTE SERVICES	CONTRACT SERVICES	391.69	N/A
74845	SHERWIN WILLIAMS	MAINT & OPERATIONS SUPPLIES	19.40	N/A
74846	WEST COLUMBIA CHAMBER OF COMMERCE	COMMUNITY EVENTS	500.00	N/A
74847	DOOLEY TACKABERRY	SAFETY VEST SUPPLIES	339.50	N/A
74848	ASSURANT EMPLOYEE BENEFITS	GROUP HEALTH & RELATED BENEFITS	2,647.93	N/A
74849	JESSE HIBBETTS	SALES/PROMOTION TRAVEL; AUTOMOBILE EXPENSE	175.27	N/A
74850	DOYLE & WACHTSTETTER	TERMINAL ST. & 2ND ST. INTERSECTION REPAIRS	450.00	10999

74851	WHOLESALE ELECTRIC SUPPLY	M&R- TERMINAL FACILITIES- OTHER	4,459.00	10944
74852	PROMOTIONS UNLIMITED	PROMOTIONAL ITEMS- COMMERCIAL; PROMOTIONAL ITEMS- COMMUNITY	360.16	N/A
74853	COMCAST	CONTRACT SERVICES	149.76	N/A
74854	AT&T	TELEPHONE	304.46	N/A
74855	VERIZON WIRELESS	TELEPHONE	39.99	N/A
74856	A-1 COMFORT SYSTEMS	M&R- WH 51 OFFICE COMPLETION PROJECT	1,063.40	N/A
74857	RELIANT	ELECTRICITY	9,159.54	N/A
74858	SUBURBAN PROPANE	FUEL/OIL- GENERAL	412.88	10865
74859	HURT COMPANY	FUEL/OIL- GENERAL	1,487.04	11026
74860	COMFORT SUITES	FREEMPORT HARBOR CHANNEL IMPROVEMENT PROJECT	325.42	N/A
74861	SUNSTATES SECURITY	SECURITY SERVICE FEES	23,479.92	N/A
74862	FAMILY FITNESS	GROUP WELLNESS	91.92	N/A
74863	ABB INC., MARINE & PORTS	M&R- BERTH 7 CRANE	3,820.00	10955
74864	NICHOLAS MALAMBRI	COMMUNITY EVENTS; CIP- NEW ADMINISTRATION BUILDING; CIP- DOCKS- BERTH 5 MOORING PROJECT; CIP- VELASCO TERMINAL; CIP- PARCEL 25 ASPHALT PAVING PROJECT; CIP- PARCEL 19 PHASE II- ASPHALT PAVING PROJECT	284.25	N/A
74865	BAY AREA FIRE & SAFETY	M&R- T.S. SPRINKLER SYSTEM; M&R- WH 51 SPRINKLER SYSTEM; CIP- T.S. 2 DEMOLITION PROJECT	9,321.00	11006
74866	SHEY- HARDING ASSOCIATES	EMPLOYMENT RELATED EXPENSE	20,661.82	10887
74867	CRAWFORD ELECTRIC SUPPLY	M&R- DOCKS BERTH 7- VT; MAINT & OPERATIONS SUPPLIES	142.94	N/A
74868	DIANNA KILE	GOVERNMENTAL RELATIONS; TECHNICAL TRAINING; COMMUNITY EVENTS; SALES/PROMOTION TRAVEL	365.13	N/A
74869	WAYPOINT BUSINESS SOLUTIONS	FURNITURE & EQUIPMENT PURCHASE < \$5,000.00; COMPUTER EQUIPMENT	68,337.84	11017
74870	JOHN T. JAKUBIK & ASSOCIATES	SURVEY FEES	14,860.00	10985
74871	CALLIE COLSTON	OFFICE SUPPLIES	86.10	N/A
74872	JASON MIURA	SALES/PROMOTION TRAVEL; OFFICE SUPPLIES	236.55	N/A
51271	RAVI K. SINGHANIA	COMMISSION FEES- OCTOBER	920.00	N/A
51272	BILL J. TERRY	COMMISSION FEES- OCTOBER	865.00	N/A
51273	PAUL A. KRESTA	COMMISSION FEES- OCTOBER	895.00	N/A
51274	JOHN HOSS	COMMISSION FEES- OCTOBER	865.00	N/A
51275	SHANE PIRTLE	COMMISSION FEES- OCTOBER	865.00	N/A
51276	RUDY SANTOS	COMMISSION FEES- OCTOBER	865.00	N/A

PORT FREEMPORT OPERATIONS ACCOUNT EXPENDITURES

Check No.	To	For	Amount	Purchase Order Number
265	CHASE EQUIPMENT FINANCE	EQUIPMENT LEASE	1,594,940.45	N/A
266	STEWART TITLE	CIP- OTHER	45,451.40	N/A

PORT FREEMPORT WIRE TRANSFERS

Document No.	To	For	Account	Amount	Purchase Order Number
5113	TEXPOOL 2013A SENIOR LIEN DEBT SERVICE FUND	TRANSFER TO 2013A SENIOR LIEN DEBT SERVICE FUND	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	232,255.00	NA
5114	TEXPOOL I&S - 2006 SERIES	TRANSFER TO I&S	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	3,790.96	NA

5115	TEXPOOL CAPITAL NOTE DEBT SERVICE	TRANSFER TO CAPITAL LEASE FOR DEBT SERVICE	TEXPOOL PORT OPERATIONS ACCOUNT	132,911.70	NA
5116	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR PAYROLL 9/03/2015	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	102,639.49	NA
5117	MASS MUTUAL RETIREMENT	TRANSFER OF EMPLOYEE RETIREMENT PLAN LOAN PAYMENTS	TEXAS GULF BANK PAYROLL ACCOUNT	1,238.82	NA
5118	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	TRANSFER FOR ACCOUNTS PAYABLE	TEXPOOL PORT OPERATIONS ACCOUNT	400,000.00	NA
5119	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	588,015.27	NA
5120	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	354,835.22	NA
5121	TEXPOOL PORT OPERATIONS ACCOUNT	TRANSFER FOR CAPITAL LEASE DEBT SERVICE PAYMENT	TEXPOOL CAPITAL NOTE DEBT SERVICE	1,594,940.45	NA
5122	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	TRANSFER FOR CAPITAL LEASE PAYMENT	TEXPOOL PORT OPERATIONS ACCOUNT	1,594,940.45	NA
5123	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR PAYROLL 9/17/2015	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	113,892.13	NA
5124	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	244,454.49	NA
5125	MASS MUTUAL RETIREMENT	TRANSFER OF EMPLOYEE 457 PLAN CONTRIBUTIONS	TEXAS GULF BANK PAYROLL ACCOUNT	10,289.76	NA
5126	MASS MUTUAL RETIREMENT	TRANSFER OF EMPLOYEE RETIREMENT PLAN LOAN PAYMENTS	TEXAS GULF BANK PAYROLL ACCOUNT	1,238.82	NA
5128	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR EMPLOYER MATCHING RETIREMENT CONTRIBUTION	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	10,222.27	NA
5129	MASS MUTUAL RETIREMENT	TRANSFER OF EMPLOYER MATCHING 457 PLAN CONTRIBUTIONS	TEXAS GULF BANK PAYROLL ACCOUNT	10,222.27	NA
5130	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	TRANSFER FOR ACCOUNTS PAYABLE	TEXPOOL PORT OPERATIONS ACCOUNT	1,100,000.00	NA
5131	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	1,716,492.20	NA

5132	TEXPOOL PORT OPERATIONS ACCOUNT	TRANSFER FOR REIMBURSEMENT RESOLUTION	TEXPOOL 2015A PROJECT FUND	27,691,833.81	NA
5133	TEXPOOL I&S - 2006 SERIES	TRANSFER TO I&S	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	2,731.21	NA
5134	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR PAYROLL 10/01/2015	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	109,398.64	NA
5135	MASS MUTUAL RETIREMENT	TRANSFER OF EMPLOYEE RETIREMENT PLAN LOAN PAYMENTS	TEXAS GULF BANK PAYROLL ACCOUNT	1,238.82	NA
5136	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	56,178.12	NA
5137	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	280,732.40	NA

PORT FREEPORT PAYROLL ACCOUNT EXPENDITURES

Description/Date	Amount	Purchase Order Number
ADP 9/3/2015	94,391.79	N/A
ADP 9/17/2015	107,461.02	N/A

A motion was made by Commissioner Terry to approve the disbursements. The motion was seconded by Commissioner Santos with all Commissioners present voting in favor of the motion.

7. Reports from Executive Staff:

- A. Receive report from Executive Port Director/CEO on activities and matters related to administrative affairs. Port tenant updates, USCOE, rail issues, AAPA Committees, leases, contracts, upcoming Port and civic events and other related administrative affairs.

Mr. Carlson reported on the Port Freeport Golf Tournament held earlier in the week stating 38 teams participated this year helping to raise approximately \$31,000 for Texas Port Ministry. The dinner for Hoegh will be held November 18th with the guest list including all the major OEM manufacturers in North America as well the high and heavy customers.

- B. Receive report from Chief Financial Officer on monthly activity and matters related to financial results, investments, insurance, leases, real property matters and other related administrative affairs.

Mr. Carlson stated that Finance has no report to submit. They are still working on closing out fiscal year 2015 and will have a report at the next board meeting.

- C. Receive report from Director of Engineering on activities and matters related to Freeport Harbor Federal Channel, capital projects and other projects, Hydrographic Report and other related facility engineering matters.

Mr. Hull submitted a written report to the Board.

- D. Receive report from Director of Operations on activities and matters related to operations, vessel activity, tonnage and other related port operation matters.

Mr. Durel gave a quick update to the Board on Hoegh stating that this year alone, they have had 14 vessels. Those vessels have accounted for 13,141 vehicles, 293 pieces of high and heavy and 511 pieces of static cargo. They are expecting the end of the calendar year to pick up because GM is moving a lot of equipment over November/December. He also reported on a presentation and tour he gave to a group of students from Texas A&M.

- E. Receive report from Director of Protective Services on matters related to safety meetings/injury report, security meetings, EMS update and other related safety, security and environmental matters.

In addition to his report, Mr. Hogan stated that Gate 4 has been manual since Hoegh began coming through that gate. It has been updated and is now badge read which increase the efficiency and the speed of going through that gate. They have also separated the low and high readers so statistics can be tracked on trucks vs personal vehicles.

- F. Receive report from Director of Business & Economic Development on activities and matters related to industry meetings and Port presentations, Port events, and other related trade development or community relation matters.

Mr. Miura reported attending the 30th Anniversary for Mediterranean Shipping Company in New York where he had the opportunity to meet several executives with MSC. He also reported that MSC is extremely happy with the growth they have experienced in Port Freeport as well as the increase productivity by Freeport Terminals and look forward to a mutually beneficial relationship with Port Freeport. He also reported on meetings with Formosa Plastics and LyondellBasell held earlier in the week.

- G. Receive report Director of External/Governmental Affairs on activities ad matters related to federal, state and local governmental affairs, Port tenant updates, USCOE, rail issues, HGAC/TPC, Committees, upcoming Port and civic events and other related governmental affairs.

Ms. Kile submitted a written report to the Board.

- 8. Receive report from Commissioners on matters related to meetings and conferences attended, Port presentations and other related Port Commission matters.

Commissioner Hoss reported on his attendance in the weekly teleconference with the Corps of Engineers. Commissioner Santos reported attending the Breakbulk Conference. Commissioner Singhania commended staff for their work on the Seth Williams Benefit as well as the Port Golf Tournament held Monday.

- 9. Public Comment

There were no comments from the public.

10. Receive presentation & update from Adhere regarding the new Port Freeport website.

Mr. Daniel Vaez and Ms. Earl David with Adhere gave a brief presentation on the new website to give the Board a view of the approved new home page design as well as an update on progress, timelines and what's next.

11. Approval of a Letter of Engagement with SoftResources for consulting services for Enterprise Resource Planning selection.

Ms. Campus explained that SoftResources has been used in the past for the existing software in place today. She asking for approval to engage their services once again to research and make a recommendation for new turnkey solution in finance. They will visit with all departments to get an idea what is needed for the Port, then research different companies to see who can provide the best services. This process will take approximately 6-8 months. Ms. Campus recommends approval of SoftResources proposal of \$50,000.

A motion was made by Commissioner Terry to approve the letter. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

12. Award of Contract for the Terminal Street and 2nd Street Intersection Improvements.

This item was tabled for further consideration.

13. Approval of a Professional Services Agreement for the Extension of Fiber Optics Network Infrastructure Project.

Mr. Booth stated that the Port needs to extend fiber optics infrastructure to Parcel 14 and 19 and extended to the new administration building and other places in the Port due to the growth we are seeing and in preparation to the growth that is coming. Qualifications for Hurst Technologies, Corp. have been reviewed and has been determined they are the most qualified to assist in the design of this expansion. Hurst would assist in the bid package as well as obtaining TxDOT and VDD permits and topographic surveys as needed to route the cables. Mr. Booth recommends approval of this agreement in the amount of \$210,161.00.

A motion was made by Commissioner Pirtle to approve the agreement. The motion was seconded by Commissioner Hoss with all Commissioners present voting in favor of the motion.

14. Approval of Professional Services Agreement for the Freeport Harbor Channel Improvement Project GRR engineering related report work.

Mr. Booth explained that this agreement tasks the engineering portion of the GRR which include developing 10% design drawings for up to 3 channel improvement alternatives, costs of each, dredging volumes and anticipated 50 year maintenance cost for each alternative. The Corps team has reviewed the scope of work and determined it acceptable. Mr. Booth recommends approval of this agreement to HDR, Inc. in the amount of \$302,400.

A motion was made by Commissioner Hoss to approve the agreement. The motion was seconded by Commissioner Santos with all Commissioners present voting in favor of the motion.

15. Approval of a Professional Services Agreement for the Freeport Harbor Channel Improvement Project GRR environmental related report work.

Mr. Booth stated that this agreement with HDR, Inc. tasks the environmental portion which will include updating the Environmental Impact Statement, preparing the required integrated District Quality Control, Agency Technical review, update the DMMP, HTRW review and air conformity determination. The Corps team has reviewed the scope of work and determined it acceptable. Mr. Booth recommends approval of this agreement in the amount of \$200,000.

A motion was made by Commissioner Hoss to approve the agreement. The motion was seconded by Commissioner Pirtle with all Commissioners present voting in favor of the motion.

16. Adoption of a Resolution approving the application for tax abatement of The Dow Chemical Company for property located in The Dow Chemical Company Reinvestment Zone No. 20, approving Tax Abatement Agreement on the same terms and conditions as granted to The Dow Chemical Company by Brazoria County and authorizing Chairman and Secretary to execute said agreement.

The Dow Chemical Company withdrew their application, therefore no action was taken for this item.

17. Adoption of a Resolution authorizing execution of a Modification to Tax Abatement Agreement between Port Freeport and BASF Corporation.

Mr. Strader explained that BASF has submitted a modification to a tax abatement agreement previously approved by the Port in February of 2014. BASF has progressed with the project but has uncovered several errors in surveys that require adjustments to their boundary line. They also want to request permission to assign tax abatement to several companies they are working with. In short, this will included the creation of Praxair, Inc. Reinvestment Zone No. 1, correcting survey errors in the City of Freeport Reinvestment Zone, correcting survey errors in the BASF Reinvestment Zone No. 14 and including BASF Reinvestment Zone No. 15 as well as the assignment to a group of companies that include Yara, Praxair, Freeport Ammonia with BASF remaining under the same obligations as assignees to ensure the tax guidelines are met. Mr. Strader recommends approval of this modification.

A motion was made by Commissioner Santos to approve the resolution. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion and Commissioner Singhanian abstaining.

18. Adoption of a Resolution creating a reserve for Capital Improvements.

Mr. Strader explained that this request came about during the budget process discussions to create a capital reserve. This would establish a fund that the Commission would commit to each fiscal year an amount equal to the M&O portion of tax levy. The Commission will review this reserve each year and determine the amount of contributions as well as the use of funds. Mr. Strader recommends approval of the resolution.

A motion was made by Commissioner Terry to approve the resolution. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

19. Approval of a Memorandum of Understanding with the Department of the Army for work provided or performed prior to execution of a Project Partnership Agreement for Freeport Harbor Channel Improvement Project.

This in-kind MOU will allow the Port to receive credit for the work-in-kind performed prior to the agreement for the FHCIP. The Corps has approved the execution of this MOU to be signed by Mr. Carlson and Colonel Pannell. Peter Nemeth has also reviewed the document and recommends approval.

A motion was made by Commissioner Terry to approve the agreement. The motion was seconded by Commissioner Hoss with all Commissioners present voting in favor of the motion.

20. Approval of a proposed timeline of the Harbor Safety & Security Program supported by an amendment to the FY 2015/2016 Budget.

Mr. Hogan explained that the timeline submitted covers 2016 and 2017 for the Harbor Safety Program. 2016 focuses on the structure, Mutual Aid Agreements and basic training for first responders and staff. There will also be request for additional minimal equipment. 2017 focuses on the equipment, resources and infrastructure needed to move forward. At this time, Mr. Hogan is asking for approval of the timeline as well as \$80,000 to move forward with implementation. Before proceeding with the next phase of the timeline, an education workshop will be held for the Port Commission.

A motion was made by Commissioner Kresta to approve timeline and \$80,000. The motion was seconded by Commissioner Pirtle with all Commissioners present voting in favor of the motion.

21. Approval of a revised Port Freeport travel policy.

This item was tabled for further review.

22. Approval of cell phone reimbursement for Commissioners.

Ms. Campus explained this request came about during the budget process to include a cell phone reimbursement program for the Commissioners of \$75 a month each. This was included in the budget but formal approval is required to begin the process.

A motion was made by Commissioner Terry to approve a monthly cell phone reimbursement in the amount of \$75.00 effective October 1st. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

23. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:

- A. Under authority of Section 551.071 for discussion with attorney regarding:

1. Discussion regarding appointment of Port Freeport representative to Brazoria Fort Bend Rail District.

- B. Under authority of Sections 551.071 and 551.072 for discussion regarding:

1. Discussion regarding an Assignment & Amendment to the Lease Agreement between Port Freeport and Hoegh Autoliners.
2. Discussion regarding an Amendment to the Container/Trailer Marshalling Yard Complex between Port Freeport and Dole Fresh Fruit.
3. Discussion regarding a Lease Agreement between Port Freeport and Coastal Cargo.
4. Discussion regarding terms being discussed with Phillips 66 related to the proposed Cut-In Berth Project.

C. Under authority of Section 551.074 for discussion regarding Personnel Matters:

1. To deliberate the appointment, employment, evaluation, reassignment or duties of a public officer or employee- Executive Port Director & CEO.

24. RECONVENE OPEN SESSION to review and discuss the following:

25. Appointment of Port Freeport representative to Brazoria Fort Bend Rail District.

A motion was made by Commissioner Terry to appoint Robert Worley as representative to replace Glenn Carlson. The motion was seconded by Commissioner Pirtle with all Commissioners present voting in favor of the motion.

26. Approval of an Assignment and Amendment to the Lease Agreement between Port Freeport and Hoegh Autoliners.

This item was tabled for further consideration.

27. Approval of an Amendment to the Container/Trailer Marshalling Yard Complex Lease Agreement between Port Freeport and Dole Fresh Fruit.

A motion was made by Commissioner Pirtle to authorize Chairman to execute amendment once appropriate exhibits are submitted and approved by legal counsel. The motion was seconded by Commissioner Terry with all Commissioners present voting in favor of the motion.

28. Approval of a Lease Agreement between Port Freeport and Coastal Cargo.

This item was tabled for further consideration.

29. Consider action including but not limited to the appointment, employment, evaluation, reassignment of duties of a public officer or employee-Executive Port Director/CEO.

A motion was made by Commissioner Kresta to divert consideration of compensation at this time. The motion was seconded by Commissioner Hoss with all Commissioners present voting in favor of the motion.

30. Adjourn.

With no further business before the Commission, the meeting adjourned at 6:30 p.m.