



Questions and Answers

October 8, 2025

1. Is a copy of the Grant application or award a public document?

Yes. Both are public documents and can be obtained by formal request to Port Freeport at <https://www.portfreeport.com/governance/public-information-request>.

2. Is a TWIC card needed to access the port facility to carry out Task 2, item 2.3?

No. A TWIC card is not required, but it will be beneficial for carrying out Task 2.

3. Will access to C.A.P be provided to engage with the community, and how do we access it?

Introduction to the Community Advisory Panel (C.A.P.) will be provided by Port staff, after the award, at the C.A.P.'s next quarterly meeting.

4. Will the presentation and the list of attendees be shared with everyone?

Yes. The Presentation was posted at:
<https://www.portfreeport.com/governance/public-notice>

No. A list of attendees will not be posted.

5. *FQ Section 2 - Task 3.2 (PDF page 4) states the firm will “Conduct a detailed risk assessment to identify potential threats, including sea level rise, extreme weather events, and other manmade or natural factors.”* Please confirm that manmade risks include cyber security, terrorism, etc. and natural factors are specific to the Port’s environment.

Yes, the analysis will include cybersecurity, terrorism, and natural factors.

6. **RFQ Section 2 (PDF Page 5)** Can you clarify what is needed for the port equipment inspection (Subtask 2.3)? Does every piece of equipment need to be physically inspected, or can we review groups of equipment?

Equipment can be reviewed in groups, so long as details like engine numbers and tier, age, etc., can be obtained without individual review.

7. **RFQ Section 3 (PDF Page 5)** Can you clarify your expectation for “calibration testing” (Subtask 2.4)?

The goal of Subtask 2.4 is to provide enough data to generate the database system that details specifics about vehicles to capture emissions of current in comparison to future efforts. The expectation for calibration testing is to ensure the equipment reviewed is not at the end of its life or when that end of life is expected.

8. **RFQ Section 3 (PDF page 5)** Task 2.9 says implement approved recommendations — can you clarify? Recommendations would likely be approved after the planning horizon. Are you looking for an update to your Asset Management Plan?

Implementation would include providing the information needed from the database to support potential grant applications. No. This is not an update to the Asset Management Plan.

9. **RFQ Section 5** Item D Section D.4 (PDF page 15) requests “A summary demonstrating the firm’s/team’s qualifications to satisfy all the technical areas identified in the section “Qualifications and organization capacity.” Does this refer to the EPA grant eight grant requirements in Section 2 (RFQ Section 2 PDF page 4)

Yes.

10. **RFQ Section 5 (PDF page 14)** The RFQ states that submittals shall be limited to 35 total pages, EXCLUDING resumes....RFQ Section 5 (PDF page 15 Item F.1) indicates to utilize reduced resumes to meet the page limit. Please confirm that you are requesting reduced resumes for Item F.1 (included in the page limit) and full resumes in the appendix (that do not count toward the 35-page limit).

Resumes will not count toward the 35-page limit.

11. **RFQ Section 5 (PDF page 15)** – Please clarify the difference between Item D.5 List of key firm/team members proposed to work on the project with a brief summary/resume of their experience and Item F.1 Overview of the firm to staff the Project with qualified personnel and their relationship to the Project. Does Item D.5 refer to key staff resumes and Item F.1 refer to support staff resumes?

D.5 should list key staff with a brief summary in the narrative and resumes attached.

F.1 should provide an overview of all staff to work on the project and what capacity they will work in (Organization chart). Resumes for each can be attached at the end.

12. **RFQ page 21 – Exhibit B Conflict of Interest Statement** – Please confirm if a completed Exhibit B needs to be included in Section H conflicts or the Appendix.

Provide in section H.

13. **RFQ Exhibit E – EPA Certificates** – If the respondent meets the DBE goal, please confirm that we do NOT need to complete Item F: Pre-Bid Good Faith Efforts, and we can note N/A on the form checklist.
Correct.

14. **RFQ PDF page 62 (page 23 bottom right) Item 27:** Utilizing DBE indicates that EPA no longer certifies MBEs or WBEs. Please provide which agency DBE (MBE or WBE) certificates will be accepted for this contract to count towards the 8% DBE goal. Will DBE (MBE/WBE) certificates from US SBA 8(a) Business Development Program or Small Disadvantaged Business Program, USDOT, Indian Tribal Government, state or local government count toward the contract DBE goal?

Since EPA does not have a certification program, the Port will accept certification from the City of Houston's Office of Business Opportunity directory (certified DBE, MBE, or WBE), TxDOT's Diversity Management System (DBE), the State of Texas's Historically Underutilized Businesses (HUB) certification, or a similar program. Please provide a valid certificate of the subcontractor and identify the certifying program in your submittal.