



Pilot Commission Special Meeting

Thursday, July 23, 2026 at 12:15 PM

In Person & Videoconference - Administration Building - 1100 Cherry Street - Freeport

This meeting agenda with the agenda packet is posted online at www.portfreeport.com

The meeting will be conducted pursuant to Section 551.127 of the Texas Government Code titled "Videoconference Call." A quorum of the Pilot Commission, including the presiding officer, will be present at the Commissioner Meeting Room located at 1100 Cherry Street, Freeport, Texas. The public will be permitted to attend the meeting in person or by videoconference.

Join Zoom Meeting

<https://us02web.zoom.us/j/83388642150?pwd=TnbU8bQNXWGXG25xICRbXpDfjbrNs8.1>

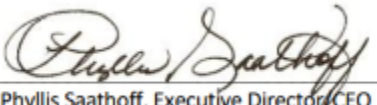
Meeting ID: 833 8864 2150

Passcode: 449252

- 1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:**
- 2. Roll Call.**
- 3. Public Comment**
Public comment on any matter not on this Agenda will be limited to 5 minutes per participant and can be completed in person or by videoconference.
- 4. Public Testimony.**
Public testimony on any item on this Agenda will be limited to 5 minutes per agenda item, per participant and can be completed in person or by videoconference.
- 5. Approval of Minutes from the Special Meeting held January 7, 2026.**
- 6. Review and consider approval of the reappointment of Captain Matthew Krohn as Branch Pilot for the Ports of Brazoria County.**
- 7. Receive update from the Channel User Advisory Group.**
- 8. Receive update from the Brazos Pilots Association.**
- 9. Adjourn**

The Pilot Commission does not anticipate going into a closed session under Chapter 551 of the Texas Government Code at this meeting for any other items on the agenda, however, if necessary, the Pilot Commission may go into a closed session as permitted by law regarding any item on the agenda.

With this posted notice, Port Commissioners have been provided certain background information on the above listed agenda items. Copies of this information can be obtained by the public at the Port Administrative offices at 1100 Cherry Street, Freeport, TX.



Phyllis Saathoff, Executive Director/CEO
PORT FREEPORT

Participation is welcomed without regard to race, color, religion, sex, age, national origin, disability or family status. In accordance with Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act, persons with disabilities needing reasonable accommodations to participate in this proceeding, or those requiring language assistance (free of charge) should contact the Executive Assistant no later than forty-eight (48) hours prior to the meeting, at (979) 233-2667, ext. 4326, email: bevers@portfreeport.com.

La participación es bienvenida sin distinción de raza, color, religión, sexo, edad, origen nacional, discapacidad o situación familiar. De acuerdo con el Título II de la Ley de Estadounidenses con Discapacidades y la Sección 504 de la Ley de Rehabilitación, las personas con discapacidades que necesiten adaptaciones razonables para participar en este procedimiento, o aquellas que requieran asistencia lingüística (sin cargo), deben comunicarse con el Asistente Ejecutivo a más tardar cuarenta -ocho (48) horas antes de la reunión, al (979) 233-2667, ext. 4326, correo electrónico: bevers@portfreeport.com.

Minutes of Pilot Commission
Port Freeport
January 7, 2026

A Special Meeting of the Pilot Commission of Port Freeport was held January 7, 2026, beginning at 1:02 PM at the Port Freeport Administration Building, 1100 Cherry Street, Freeport, Texas.

Commissioners present in person:

Mr. Rob Giesecke, Chairman
Mr. Rudy Santos, Vice Chairman
Mr. Kim Kincannon, Secretary/Treasurer
Mr. Dan Croft, Commissioner
Ms. Barbara Fratila, Commissioner
Mr. Ravi Singhanian, Commissioner

Staff Members Present:

Ms. Heather Cook, Randle Law Firm
Ms. Phyllis Saathoff, Executive Director/CEO
Mr. Rob Lowe, Director of Administration/CFO
Mr. Jesse Hibbetts, Director of Operations
Mr. Brandon Robertson, Director of IT
Ms. Missy Bevers, Executive Assistant
Ms. Amy O'Brien, Controller
Ms. Amanda Veliz, Public Affairs Manager

Also, present:

Capt. Billy Burns, Brazos Pilots Association
Capt. Noah Niday, Brazos Pilots Association

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:

2. Roll Call.

Commissioner Giesecke noted that all Commissioners were present in the Board Room.

3. Public Comment - There were no comments from the public.

4. Public Testimony - There was no testimony from the public.

5. Approval of minutes from the Special Meeting held October 23, 2025.

A motion was made by Commissioner Croft to approve the minutes as presented. The motion was seconded by Commissioner Singhanian with all Commissioners present voting in favor of the motion.

6. Review and consider approval of the reappointment of Captain Noah Niday as Branch Pilot for the Ports of Brazoria County.

Ms. Saathoff stated that Captain Niday has submitted all required documentation, meets all requirements for reappointment, and recommends approval of the reappointment of Captain Noah Niday as branch pilot for the Ports of Brazoria County. She noted this is Captain Niday's first reappointment as a branch pilot. Captain Niday stated that it has been a pleasure to be a pilot at Port Freeport and be a part of the port's growth. He added that, of all the places he could have worked as a pilot, he is glad it's Brazoria County and looks forward to continuing to serve as a branch pilot in the county.

A motion was made by Commissioner Singhanian to approve the reappointment. The motion was seconded by Commissioner Kincannon with all Commissioners present voting in favor of the motion.

7. Review and consider approval of the reappointment of Captain Billy Burns as Branch Pilot for the Ports of Brazoria County.

Ms. Saathoff stated that Captain Burns first joined the Brazos Pilots in 1998 with this being his seventh renewal as a branch pilot. Captain Burns has submitted all required documentation and meets all requirements. Ms. Saathoff recommends approval of the reappointment. Captain Burns stated that it has been an absolute joy working with the port for 28 years. He stated that each one of the Commissions has had a special project to advance the port with the current body doubling the projects and the advancement of the port. He added that he is very proud to be working for Port Freeport.

A motion was made by Commissioner Singhanian to approve the reappointment. The motion was seconded by Commissioner Santos with all Commissioners present voting in favor of the motion.

8. Adjourn.

With no further business before the Commission, the meeting adjourned at 1:09 PM.

Rob Giesecke, Chairman

Rudy Santos, Vice Chairman

Kim Kincannon, Secretary

Dan Croft, Asst. Secretary

Barbara Fratila, Commissioner

Ravi K. Singhanian, Commissioner