

Minutes of Port Commission Meeting
November 20, 2025
In Person & Videoconference

A Regular Meeting of the Port Commission of Port Freeport was held November 20, 2025, beginning at 1:04 PM at the Administration Building, 1100 Cherry Street, Freeport, Texas.

Commissioners present in person:

Mr. Rob Giesecke, Chairman
Mr. Rudy Santos, Vice Chairman
Mr. Kim Kincannon, Secretary
Mr. Dan Croft, Asst. Secretary
Ms. Barbara Fratila, Commissioner
Mr. Ravi Singhania, Commissioner

Staff Members Present:

Ms. Heather Cook, Randle Law Firm
Ms. Phyllis Saathoff, Executive Director/CEO
Mr. Rob Lowe, Director of Administration/CFO
Mr. Jason Hull, Director of Engineering
Mr. Chris Hogan, Director of Protective Services
Mr. Jesse Hibbetts, Director of Operations
Mr. Brandon Robertson, Director of IT
Ms. Missy Bevers, Executive Assistant
Ms. Amy O'Brien, Controller
Ms. Amanda Veliz, Public Affairs Manager
Ms. Christine Lewis, Safety Coordinator
Mr. Chas Gryseels, Project Engineer
Mr. Clinton Woodson, Sales Manager
Ms. Ruby Dunn, Receptionist
Ms. Darlene Winkler, Communications Specialist
Ms. Tricia Vela, Public Affairs Assistant
Ms. Vicki Smith, Accounting Manager
Ms. Emily Henderson, Sales and Marketing Specialist
Ms. Danielle Simonds, Accounting Specialist - virtual

Absent:

Mr. Jason Miura, Director of Business & Economic Development

Also, present:

Ms. Brandei Pesnell, Gulf Coast Employee Benefit Services
Mr. Chris Moore, Texas Port Ministry
Ms. Jodie Moore, Texas Port Ministry
Mr. Mike Hayes, Texas Port Ministry
Mr. Dara Grogue, Texas Port Ministry
Mr. Michael Marksoud, Westwood Services
Mr. Donald Brinkman, Westwood Services
Mr. Steven Gonzales, Westwood Services
Ms. Randi Zumwalt, Westwood Services
Mr. Husam Shilu – Moffatt & Nickel

Mr. Will Bohlen, GHD

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
2. Invocation – Mr. Chris Moore – Texas Port Ministry
3. Pledge of Allegiance – U.S. Flag and Texas Flag
4. Roll Call – Commissioner Giesecke noted that Commissioner Santos would be arriving later for the meeting while all other Commissioners were present in the Board Room.
5. Safety Briefing – Ms. Christine Lewis provided safety tips for the holiday season.
6. Call to identify and discuss any conflicts of interest that may lead to a Commissioner abstaining from voting on any posted agenda item.

There were no conflicts noted.

7. Public Comment – Mr. Michael Marksoud and Mr. Donald Brinkman with Westwood Professional Services introduced themselves to the Commission and spoke about their company and services offered.
8. Public Testimony – There was no public testimony.

Commissioner Giesecke noted that Commissioner Santos arrived at 1:11 p.m. for the meeting.

9. Presentation of check to Texas Port Ministry from proceeds of Port Freeport Golf Tournament.

Ms. Saathoff stated that on October 27, the port hosted the 14th Annual Golf Tournament benefiting Texas Port Ministry. This year's tournament was a tremendous success with 36 teams totaling 144 players and 81 generous sponsors. Ms. Saathoff noted that more than 20 volunteers and staff helped to make the event run smoothly and gave a special thanks to Darlene Winkler who is the point person for the event. Over \$100,000 in gross sponsorships and donations was brought in for the event, raising a net total of \$93,000 for Texas Port Ministry which surpassed the prior year by \$8000. Ms. Saathoff stated that since its inception, the tournament has raised over \$784,000 over a 14 year period and continues to grow. Mr. Chris Moore with Texas Port Ministry expressed his gratitude to Ms. Winkler and team for their leadership and efforts in making the tournament a success. A check was then presented to Mr. Moore and staff of Texas Port Ministry.

10. Receive reports from Executive Staff on activities and matters related to administrative affairs, financial results, facility engineering matters, operations and vessel activity, safety matters, security matters, tenant updates, USCOE, and other related port affairs.

A. Executive Director/CEO

Ms. Saathoff first acknowledged the passing of Mr. Willie Holmes who was part of the security team at Port Freeport. The continuation of the workshop recently held will take place January 22, which is the regular Port Commission meeting day and will begin at

9:00 a.m. with the regular meeting items followed by the workshop. Ms. Saathoff stated that October was a good month with 36 ships in the Inner Harbor and 20 ships at Freeport LNG. November is shaping up to be another good month as well with accounting hard at work to complete the financial statements that will reflect the positive operating results. She reported that staff has had a strong focus on the upcoming Centennial as they continue to finalize details for the December 4 celebration. Additionally, community port tours will take place on Saturday, December 6 with registration details recently released to the public. She noted that participants will need to register online for a specific tour time and will be able to review all the requirements for the tours which include having valid ID's, children or minors must be accompanied by an adult, and all security regulations must be followed since the tour is going into a MTSA restricted facility. Ms. Saathoff invited the Commissioners to participate and assist in greeting the community and with the tours. At this time, Ms. Veliz gave an update on the Centennial luncheon stating that staff reached out to local community partners noting the Brazosport CTE will be providing centerpieces, the Junior ROTC at Brazoswood will be doing the color guard to present the flags and the pledge of allegiance and three young ladies from the home school community will be singing the National Anthem. A final reminder was sent out to invitees with currently about 37.9% not responding. The videographer is putting together the centennial documentary that will premiere at the luncheon and will then be posted to the port's website and on social media.

Additionally, the videographer is putting together the final touches on the video highlighting the new cranes which is anticipated to be posted very soon along with pictures taken of the crew that worked on the crane. Ms. Veliz also shared a documentary video featuring highlights from the golf tournament.

B. Director of Engineering

In addition to his written report, Mr. Hull shared pictures from the current 5th Street paving project. Additionally, he reported that Dredge 58 had a problem with the spud that has been fixed and moved to the bend easing out of the way until additional repairs can be made. Ms. Saathoff commented that this was one of the projects the port received funding through TxDOT to offset a large portion of the cost of the project, adding that it's one of three projects receiving state connectivity funding. Gate 4 is underway, and the public parking area which will be discussed later on the agenda.

C. Director of Operations

Mr. Hibbetts reported on statistics for October stating the port is off to a good start for the fiscal year with 56 total vessels for the month. He noted the port is already ahead of schedule from this time last year in tonnage with all categories up, but bulk is a little down for the month. Total vehicles was also a little down with Volkswagen having a bit of a slowdown in October. Overall, this sector of business is doing really well. Containers are up compared to this time last year and railcar numbers are at 860 to date. The month of November is shaping up to be another good month with 19 LNG vessels, 2 bulk vessels, 17 railroads, 2 steel, 13 containers and 2 lay berths expected. He reported the two new cranes went operational on Monday with the Del Monte vessel noting there have good reports with a few adjustments and tweaking to be made to the crane operation.

D. Director of Business & Economic Development

In Mr. Miura's absence, Mr. Clinton Woodson gave an overview of business development plans for the next couple of months to keep a presence in the market noting that face to

face calls are hard to come by during the holiday season. Upcoming events in December include attending the International Transportation and Management Association's (ITMA) 50th Anniversary Christmas Party December 6. The port is a sponsor for the Toys for Tots Holiday Mixer December 9 at the Houston Maritime Museum, and the West Gulf Maritime Association Christmas Party will be held December 12. The Transportation Club of Houston is having a luncheon on January 6 and moving into February, staff will attend the Retail Industry Leaders Association (RILA) Conference February 1-4. The port will have the opportunity to meet face to face with the different retailers rather than exhibit as done in the past. February 12 (tentative), the port will host its third Port Freeport Business Mixer. Lastly, the Trans-Pacific Maritime (TPM) Conference in Long Beach is scheduled for March 1-4.

E. Chief Financial Officer

Mr. Lowe stated that staff is still working to close out year-end financials and expects to present to the Commission at the December meeting. He also noted the audit with KML is taking a little more time as they've had a change in their audit staff with a new partner handling the port's account. Being new, he is taking a little extra time. He added there have been no issues identified.

11. Receive reports from Commissioners on matters related to Port Commission-related meetings or conferences, Port presentations and other Port-related matters.

November 12 Committee Meeting – Commissioner Croft reported that the committee reviewed the quarterly investment report and also discussed the centennial budget as well as the Breakbulk budget for 2026 which is on the agenda for approval.

November 12 Personnel Committee Meeting – Commissioner Kincannon reported that the committee discuss the renewal of Port Freeport health, dental and vision insurance as well as the port's annual contribution to the Port Freeport Retirement Plan, both of which are on the agenda for discussion.

November 12 OSS Committee Meeting – Commissioner Santos reported that the committee discussed three items that are on the agenda for approval including the purchase of a truck, the purchase of a forklift and the renewal of stevedore licenses.

Commissioner Croft reported attending the BCCA meeting, Brazoria County Alliance meeting, Brazoria County Cattlemen's Dinner, West Columbia Rotary meeting and also met with staff and the Coast Guard to discuss TWIC Delineation.

Commissioner Fratila reported attending the Friends of River Breakfast and the Finance Committee meeting.

Commissioner Santos reported attending the BCCA meeting and the Angleton Chamber State of the Community Luncheon.

Commissioner Kincannon reported participating in the centennial interviews and strategic workshop. He also attended the 36A Coalition Luncheon.

Commissioner Singhania reported attending the 36A Coalition Luncheon and UofH Executive Leadership meeting.

Commissioner Giesecke reported attending the Alliance State of the County Luncheon, Alvin College Gala and the Northern Brazoria County Chamber State of Manvel.

12. Consent Agenda.

- A. Approval of Minutes from the Regular Meeting held October 23, 2025.
- B. Approval of legal bills submitted for the month of October 2025.

A motion was made by Commissioner Croft to approve the consent agenda. The motion was seconded by Commissioner Singhanian with all Commissioners present voting in favor of the motion.

13. Approval of a renewal for Port Freeport Health, Dental and Vision Insurance.

Mr. Lowe first recognized Brandei Goolsby who serves as the port's third party consultant and broker for health and dental insurance and is available for any questions. Mr. Lowe stated that staff met with the Personnel Committee to discuss the insurance renewal, noting the current medical plan is a level funded plan through Cigna and expires December 31, 2025. Cigna offered a renewal with a premium increase of 13.8% over current premium rates. Alternate plans/options with Blue Cross Blue Shield, United Healthcare and Cigna were considered to see if there was more value for the port. Staff's recommendation is to renew the Cigna plan as proposed, which is just over 2% savings over any alternative plans. The current dental and vision plan is through MetLife which also expires December 31. The port currently offers two plans, a standard plan with a \$1750 annual maximum and another with a \$2250 annual maximum which gives employees the option to buy up, paying the additional premium for it. Mr. Lowe stated that last year, MetLife guaranteed rates for a two year period; however, there was a competitor who quoted a more competitive rate. Even though MetLife had locked in a rate they agreed to meet the competitive rate; therefore, staff's recommendation is to renew coverage with Cigna and MetLife for medical, dental and vision coverage. Commissioner Singhanian commented that the proposal is to also maintain the same percentage contributions for the port and employee shares with the employee share at 5% and employee dependent at 17.5%.

A motion was made by Commissioner Singhanian to approve the renewal of health, dental and vision insurance as presented. The motion was seconded by Commissioner Kincannon with all Commissioners present voting in favor of the motion.

14. Approval of a Resolution Authorizing a Contribution to the Port Freeport Retirement Plan.

Mr. Lowe stated this is an annual process to approve the contribution to the Port Freeport retirement plan. Staff meet with the Personnel Committee November 12 to discuss and recommends a 6% contribution, which has historically been the amount contributed annually.

A motion was made by Commissioner Singhanian to approve a resolution authorizing a contribution of 6%, as usual, to the Port Freeport Retirement Plan. The motion was seconded by Commissioner Croft with all Commissioners present voting in favor of the motion.

At this time, Commissioner Giesecke noted that Commissioner Singhanian left the meeting at 2:01 p.m. but will be returning later.

15. Approval of purchase and installation of Cameras for Cranes 3 and 4, for an amount not to exceed \$26,014.30.

Mr. Robertson stated that the installation of cameras is his last request for Cranes 3 and 4, reminding the Commission that they approved the network hardware for the cranes at the October meeting. Mr. Robertson stated the camera installation includes eight cameras and that the purchase and installation was intentionally done after the cranes arrived. Staff did not want the cameras installed in China while the cranes were being assembled, rather, they wanted the process managed in house by the IT department. Each crane will have four cameras, which is one additional camera compared to Cranes 1 and 2. He also stated that staff obtained two quotes with the lowest bid from MCA. Staff also walked through the project with other vendors; however, after they saw the cranes, they kindly declined. Staff recommends approval in the amount of \$26,014.30.

A motion was made by Commissioner Santos to approve the purchase and installation of Cameras for Cranes 3 and 4, for an amount not to exceed \$26,014.30. The motion was seconded by Commissioner Fratila with all Commissioners present voting in favor of the motion.

16. Approval of a Professional Services Agreement with Moffatt & Nichol for the design and permitting of Dock 6, for an amount not to exceed \$3,887,800.00.

Pursuant to the discussion held at the November 17 workshop, this item will be tabled for further discussion.

A motion was made by Commissioner Santos to table this agenda item until further notice. The motion was seconded by Commissioner Croft with all Commissioners present voting in favor of the motion.

17. Approval of Stevedore License Renewals submitted by the following:

APS Stevedoring
Cooper/Ports America LLC
Enstructure Richardson
Gulf Stevedoring Services, LLC
Gulf Stream Marine, Inc.
Ports America Texas, Inc.
Red Hook ConRo Terminals LLC
Riviana Foods
SSA Marine
Suderman Contracting Stevedores, Inc.

Mr. Hibbetts stated that staff met with the OSS Committee to discuss the renewals. He noted that at that time there were four applications missing payments; however, all payments have been received for all stevedores. The committee discussed the TRIR (Total Recordable Incident Rate) numbers for each company noting the number for APS is higher than what they like to see. He stated that they have low man hours of about 46,000 and had two incidents here which drove their number up a little higher. He also noted that APS is the stevedore for Volkswagen. All other companies looked good in regard to the actual number of man hours each stevedore has posted in Texas. He explained that the TRIR number is calculated using a

data formula that factors in the number of incidents, injuries, and lost time and produces a final number. He further explained that the number doesn't impact the port necessarily, but it's a number insurance does look at, adding that once it gets to a certain point, the port takes a close look because it's clear there have been some lost-time accidents/incidents occurring, and we want to ensure their safety record is going to reflect corrective actions to continue working inside and outside the port's terminal in a safe manner. He stated that on average staff does not want the number to go any higher than 3.5, noting that a few companies have numbers well above that, but it does not reflect the severity of the injury. The injury could be a sprained wrist, and time was lost for physical therapy. Ms. Saathoff stated that the port is generally ahead of this noting that if it reflects a high number, a lot of times it's because they have other terminals, have a different pattern at that terminal and different labor group. Staff monitors what's happening inside the port on a monthly basis and if a trend is identified or there's an incident, staff works with the tenants to review the incident and findings of their investigation and what corrective action was taken adding that it's just another benchmark number that is used to help identify issues, especially with any new stevedores that are coming in that the port doesn't have any experience with them. It's a really good benchmark to have.

A motion was made by Commissioner Kincannon to approve the stevedore license renewals. The motion was seconded by Commissioner Santos with all Commissioners present voting in favor of the motion.

18. Adoption of a Resolution declaring items surplus and ordered sold separately for cash, after notice of sale and receipt of bids to the highest bidder; destroyed or otherwise disposed of if no bids are received; or offered as trade-in for new property of the same general type.

Mr. Lowe stated that staff has identified personal property that is no longer needed for port purposes and is proposing the items be considered for disposition or salvage in accordance with Section 62.122 of the Texas Water Code. The items include a typewriter, a letter folding machine, a dishwasher and a pickup truck. Mr. Lowe noted that items one through three will be sold to the highest bidder in accordance to Subchapter D Chapter 263 of the Texas Local Government Code, while item four will be offered as a trade in for new property of the same type. Staff recommends approval.

A motion was made by Commissioner Santos to approve the resolution. The motion was seconded by Commissioner Croft with all Commissioners present voting in favor of the motion.

19. Approval to purchase a 2026 Chevrolet Silverado Crew Cab Truck, for an amount not to exceed \$43,715.93.

Mr. Hibbetts stated that staff met with the OSS Committee to discuss the bids received for this item. Staff received a number of bids with the lowest coming in from Leo Martin in the amount of \$43,715.93. The 2001 F-150 that was surplus on the previous agenda item will be traded in. Leo Martin has indicated the trade in value, without looking at the vehicle, is \$2500. Mr. Hibbetts stated the truck will be used in the operations and maintenance department and is a budgeted item.

A motion was made by Commissioner Santos to approve the purchase of a 2026 Chevrolet Silverado Crew Cab for the amount not to exceed \$43,715.93 to our local dealership, Leo

Martin Chevrolet. The motion was seconded by Commissioner Kincannon with all Commissioners present voting in favor of the motion.

20. Approval to purchase a 2021 Hyster H36OXD Forklift, for an amount not to exceed \$171,517.00.

Mr. Hibbetts stated the port needs a 36,000 lb. forklift. He explained that they have 2 forklifts that were brought before the board in 2022 for surplus but were held onto because they couldn't afford to get rid of them at the time until they had them replaced. This new/used machine will end up replacing the two other forklifts. The 36,000 lb. machine is needed to with the cranes to move spreader bars around and needed on the terminal to move jersey barriers for different projects. He further explained this purchase is part of the Buy Board Program which is a program where the bidding process has already been done and eliminates placing the ads in the paper and collecting bids. Port Freeport and Briggs Equipment are both vendors of Buy Board. The port will have two forklifts for trade in totaling \$6250 which brings the total price down to \$171,517.00 and is in the budget. Staff conducted extensive research noting they did look at an electric forklift as well; however, it did not fall under the budget with a new electric forklift of this size running around \$625,000. Mr. Hibbetts stated that for the number of hours (5 to 10 hours) it will be handling weekly, it didn't make sense to purchase an electric forklift that would not be used every day. Additionally, there is not a used market for electric forklifts of this size. A new diesel forklift comparable to this one runs in the \$500,000 range. The forklift staff wants to purchase is a 2021 Heister with a little over 3200 hours and includes an 180 day warranty, fresh paint, new tires and a 200 point inspection. Commissioner Fratila asked how the bidding works in the Buy Board. Mr. Hibbetts explained that its public entities that utilize it to make purchases and vendors who have products to sell that are associated with Buy Board. The vendors have already gone through the bidding. Ms. Saathoff added that it's like the Texas Cooperative Purchasing Program where it's vetted once at a state level, but all state and local government entities can participate. Commissioner Giesecke asked about the expected life of the forklift or how many hours before it needs to be replaced or have major service. Mr. Hibbetts stated that when they started looking, there were some 2021 models that had anywhere from 6,000-15,000 hours on them. Briggs equipment pulled this model out of their rental fleet and staff feels it will fit and be used in the long term. He also noted that the port's mechanic, Rodney Blackstock, is a certified Heister mechanic so he is familiar with the brand and feels comfortable purchasing this machine. He also noted that as part of the Buy Boards Program, equipment has to still have 75% of life remaining. Commissioner Santos added that another thing not mentioned is that the new unit is a bi-mast forklift, so it can lower enough to fit into warehouses the port presently has to help preserve it a little longer by keeping it out of the elements.

A motion was made by Commissioner Santos to approve the purchase of a 2021 Hyster H36OXD Forklift, for an amount not to exceed \$171,517.00. The motion was seconded by Commissioner Croft with all Commissioners present voting in favor of the motion.

21. Adoption of a Resolution Committing Matching Funds to Support a Grant Awarded through the Texas Department of Transportation Seaport Connectivity Program (SCP89) for the "Public Parking Expansion Area Project."

Ms. Saathoff stated the port submitted a grant application in August for a public parking expansion area and was awarded \$1,094,957 to cover a portion of the project cost. Total project is expected to be \$1.5 million and is a budgeted item. Ms. Saathoff went before the

Transportation Commission asking to move the location of the project over by Gate 12, and the relocation request was approved. The Advance Funding Agreement was put together for approval and along with the resolution which authorizes Ms. Saathoff to execute the agreement in order to move this project forward. Ms. Saathoff shared an exhibit that shows where the project is located by Gate 12 with the public access running along 2nd Street and Terminal Street. This area will give those working inside the port a place to park that's closer to the area they work in. It will be fenced and have a turnstile security gate they can go through and then be shuttled to the work areas where they've been assigned to for the day. This will also eliminate some of the traffic inside the port and also keep personal vehicle traffic segregated from the Gate 12 truck traffic. It's a much safer location and has area to expand in the future if needed. Ms. Saathoff also noted that it complements everything else the port has been doing and investing in in the expansion area and at the port. TxDOT has approved the funding agreement, and it has been reviewed by legal and is ready for execution. Ms. Saathoff recommends approval and read the following portion of the resolution for the record...

Let it be resolved and ordered that Phyllis Saathoff, Executive Director / CEO, for Port Freeport, is authorized and designated as the Port's representative to take all steps necessary to finalize, accept, and modify as needed all instruments, documents, agreements, and/or contracts necessary to memorialize and/or formalize the Port's acceptance of the approved grant funds and the terms and conditions related to same, and is further authorized to execute all documents necessary to accomplish same, including those necessary to accept any funds received through said Program on behalf of the Port; and be it further resolved that the Port hereby acknowledges and accepts responsibility for payment of any construction expenses, cost overruns, or additional expenses associated with the Project which are in excess of the cumulative total of the Program grant amount and the Port's committed matching funds.

Ms. Saathoff also noted that Mr. Hull has a good handle on the estimated cost and can get plans completed and finalized fairly quickly. Mr. Hull noted that it is a TxDOT project so it cannot start until they say it's ok. Ms. Saathoff stated that TxDOT is ready for this project and feels they will execute quickly on their side.

A motion was made by Commissioner Fratila to approve resolution as read. The motion was seconded by Commissioner Croft with all Commissioners present voting in favor of the motion.

22. Approval of budget for 2026 Breakbulk Americas Conference.

Ms. Emily Henderson stated that Breakbulk 2026 will be held at the George R. Brown Convention Center September 22-24 of 2026. She stated that conference is the region's largest, longest-running trade event for the industry and is an excellent opportunity to connect with beneficial cargo owners, shippers, freight boarders, carriers, EPCs, 3PLs and garner Port Freeport exposure with industry colleagues. Port Freeport has attended the event annually and has a booth in the exhibition hall and holds a customer appreciation reception. Ms. Henderson noted that like Breakbulk Americas 2025, Breakbulk 26 will also occur during Port Freeport's 2026 fiscal year; however, since the event was not budgeted in the FY2026 budget staff requests approval to start incurring expenses to prepare for the event. Ms. Saathoff noted that one of the primary expenses is the reservation of the exhibition space, and the port has a prime location at the event and wants to keep it. Other expenses will be incurred in addition to reserving the area for the reception. This has also been reviewed with the Finance Committee

and staff will seek to minimize expenses if opportunities arise while still maintaining a quality event and appropriate representation.

A motion was made by Commissioner Kincannon to approve the budget for 2026 Breakbulk Americas Conference. The motion was seconded by Commissioner Croft with all Commissioners present voting in favor of the motion.

23. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:

A. Under authority of Section 551.071 (Consultation with Attorney) for discussion regarding:

1. Consultation with attorney under Government Code Section 551.071(1) (to seek or receive attorney's advice on pending or contemplated litigation).
2. Consultation with attorney under Government Code Section 551.071(2) (to seek or receive attorney's advice on legal matters that are not related to litigation).

B. Under authority of Section 551.076 (Deliberation of Security Matters):

1. Discussion regarding issues related to the deployment, or specific occasions for implementation of security personnel or devices or security audit and services.

C. Under authority of Section 551.087 (Economic Development Negotiations or Incentives):

1. To discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.
 - i. Business and Economic Development Report including potential offers of financial or other incentives to the business prospect.
2. To deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

D. Under authority of Section 551.072 (Deliberation Concerning Real Property Matters) for discussion regarding:

1. The potential purchase, exchange, lease, or value of real property located at Port Freeport, including but not limited to the real property located at and contiguous to Berths 1, 2, 3, 5, 7 and 8.
2. The potential lease or value of real property located at Port Freeport or adjacent to Port Freeport, including but not limited to Parcel 1.
3. The potential exchange, lease, or value of real property located at Port Freeport, including but not limited to Parcels 14, 19, 27, 34 and property on Quintana Island.

E. Under authority of Section 551.074 (Deliberation of Personnel Matters) for discussion regarding:

1. Deliberation regarding the appointment, employment, evaluation, reassignment, duties of a public officer or employee, including but not limited to: Executive Director/CEO, Chief Financial Officer, Director of Engineering, Director of Protective Services, Director of Business & Economic Development, Director of Information Technology and Director of Operations.

24. RECONVENED OPEN SESSION:

Commissioner Giesecke noted for the record that Commissioner Singhania rejoined the meeting during the executive session.

25. Affirm pay increases for Chief Financial Officer, Director of Operations, Director of Engineering, Director of Protective Services, Director of Business & Economic Development and Director of Information Technology.

Mr. Lowe stated that the port's policy calls for the Port Commission to affirm pay increases for all positions the Chairman just noted. Staff recommends affirmation for the Chief Financial Officer, Director of Operations, Director of Engineering, Director of Protective Services, Director of Business & Economic Development and Director of Information Technology based upon the information presented to the Commission by the CEO.
Commissioner

A motion was made by Commissioner Singhania to affirm the motion as presented of the compensation increase of Chief Financial Officer, Director of Operations, Director of Engineering, Director of Protective Services, Director of IT and Director of Business & Economic Development. The motion was seconded by Commissioner Kincannon with all Commissioners present voting in favor of the motion.

Commissioner Singhania commented that they are very proud of all the work that has been done by the same team that all directors have done and that we have had a very successful year.

26. Adjourn.

With no further business before the Commission, the meeting adjourned at 4:52 PM.