



Port Commission Regular Meeting

Thursday, October 22, 2026 at 1:00 PM

In Person & Videoconference - Administration Building - 1100 Cherry Street - Freeport

This meeting agenda with the agenda packet is posted online at www.portfreeport.com

The meeting will be conducted pursuant to Section 551.127 of the Texas Government Code titled "Videoconference Call." A quorum of the Port Commission, including the presiding officer, will be present at the Commissioner Meeting Room located at 1100 Cherry Street, Freeport, Texas. The public will be permitted to attend the meeting in person or by videoconference.

Join Zoom Meeting

<https://us02web.zoom.us/j/84109734433?pwd=7aoxenP7zkNS2o56xUPqrbJp3gaadF.1>

Meeting ID: 841 0973 4433

Passcode: 482059

- 1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:**
- 2. Invocation.**
- 3. Pledge of Allegiance: U.S. Flag & Texas Flag**
- 4. Roll Call.**
- 5. Safety Briefing.**
- 6. Call to identify and discuss any conflicts of interest that may lead to a Commissioner abstaining from voting on any posted agenda item.**
- 7. Public Comment.**
Public comment on any matter not on this Agenda will be limited to 5 minutes per participant and can be completed in person or by videoconference.
- 8. Public Testimony.**
Public testimony on any item on this Agenda will be limited to 5 minutes per agenda item, per participant and can be completed in person or by videoconference.
- 9. Receive reports from Executive Staff on activities and matters related to administrative affairs, financial results, facility engineering matters, operations and vessel activity, safety matters, security matters, tenant updates, USCOE and other related port affairs.**

- A. Executive Director/CEO
- B. Director of Engineering
- C. Director of Operations
- D. Director of Business & Economic Development
- E. Chief Financial Officer

10. Receive reports from Commissioners on matters related to Port Commission related meetings or conferences, Port presentations and other Port related matters.

11. Consent Agenda.

- A. Approval of Minutes from the Regular Meeting held September 24, 2026.
- B. Approval of legal bills submitted for the month of September.

12. Approval of an Award of Contract for Port Freeport Broker of Record for business insurance.

13. Approval of an RFP for Cranes 1 & 2 Grating Replacement.

14. Approval of budget for the Breakbulk Americas Conference to be held October 19-20, 2027.

15. Approval of budget for the International Fresh Produce Association's Global Produce and Floral Show to be held October 20-22, 2027.

16. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:

- A. Under authority of Section 551.071 (Consultation with Attorney):
 - 1. Consultation with attorney under Government Code Section 551.071(1) to seek or receive attorney's advice on pending or contemplated litigation.
 - 2. Consultation with attorney under Government Code Section 551.071(2) to seek or receive attorney's advice on legal matters that are not related to litigation.
- B. Under authority of Section 551.076 (Deliberation of Security Matters):
 - 1. Discussion regarding issues related to the deployment, or specific occasions for implementation of security personnel or devices or security audit and services.
- C. Under authority of Section 551.087 (Economic Development Negotiations or Incentives):
 - 1. To discuss or deliberate commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.
 - i. Business & Economic Development Report including potential offers of financial or other incentives to the business prospect.
 - 2. To deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).
- D. Under authority of Section 551.072 (Deliberation of Real Property Matters) for discussion regarding:

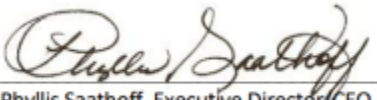
1. The potential purchase, exchange, lease or value of real property located at Port Freeport, including but not limited to the real property located at and contiguous to Berths 1, 2, 3, 5, 7 and 8.
2. The potential lease or value of real property located at Port Freeport, including but not limited to Parcel 1.
3. The potential exchange, lease or value of real property located at Port Freeport, including but not limited to Parcels 14, 19, 27, 34 and property on Quintana Island.

17. RECONVENE OPEN SESSION:

18. Adjourn.

The Port Commission does not anticipate going into a closed session under Chapter 551 of the Texas Government Code at this meeting for any other items on the agenda, however, if necessary, the Port Commission may go into a closed session as permitted by law regarding any item on the agenda.

With this posted notice, Port Commissioners have been provided certain background information on the above listed agenda items. Copies of this information can be obtained by the public at the Port Administrative offices at 1100 Cherry Street, Freeport, TX.



Phyllis Saathoff, Executive Director/CEO
PORT FREEPORT

Participation is welcomed without regard to race, color, religion, sex, age, national origin, disability or family status. In accordance with Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act, persons with disabilities needing reasonable accommodations to participate in this proceeding, or those requiring language assistance (free of charge) should contact the Executive Assistant no later than forty-eight (48) hours prior to the meeting, at (979) 233-2667, ext. 4326, email: bevers@portfreeport.com.

La participación es bienvenida sin distinción de raza, color, religión, sexo, edad, origen nacional, discapacidad o situación familiar. De acuerdo con el Título II de la Ley de Estadounidenses con Discapacidades y la Sección 504 de la Ley de Rehabilitación, las personas con discapacidades que necesiten adaptaciones razonables para participar en este procedimiento, o aquellas que requieran asistencia lingüística (sin cargo), deben comunicarse con el Asistente Ejecutivo a más tardar cuarenta -ocho (48) horas antes de la reunión, al (979) 233-2667, ext. 4326, correo electrónico: bevers@portfreeport.com.



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MEMORANDUM

TO: Executive Director/CEO
Port Freeport Commissioners

FROM: Amanda Veliz, Public Affairs Manager

DATE: October 22, 2026

SUBJECT: Public Affairs Departmental Report – October 2026

PUBLIC AFFAIRS

Communications and Media

Public Affairs continues to support Port Freeport's communication efforts through media relations, digital platforms, public information, and community outreach. These efforts focus on keeping stakeholders informed, increasing awareness of Port activities and accomplishments, and strengthening engagement with the surrounding community.

Freeport Harbor Channel Improvement Project

Following the completion of dredging on April 30, 2026, the Freeport Harbor Channel Improvement Project (FHCIP) remains in the closeout phase with the U.S. Army Corps of Engineers. Public Affairs continues to maintain project information on the Port's website, including relevant marine traffic updates, and respond to public inquiries as needed.

Print and Social Media Monitoring

Staff continues to monitor local and industry publications, news coverage, meeting agendas, and social media platforms for developments related to Port Freeport, its partners, and the harbor community. These efforts help maintain awareness of issues, industry developments, and matters of public interest that may impact the Port.

Press Releases and News Postings

No new press releases were distributed during the current reporting period. Public Affairs continues to coordinate communications surrounding significant Port developments, milestones, and community initiatives.

Upcoming media outreach includes a post-event announcement highlighting the 15th Annual Port Freeport Golf Tournament, recognizing participating sponsors and the tournament's fundraising support for Texas Port Ministry. Additional press releases will be developed as Port activities and milestones warrant.

Social Media Postings

Public Affairs continues to utilize Port Freeport's Facebook and LinkedIn platforms to share timely information, promote Port initiatives and community events, recognize industry partnerships and accomplishments, and provide important public notices, safety messaging, and operational updates.

The following content was published or scheduled for publication in late September and throughout

October. Additional posts may be developed as needed to support Port activities, events, and timely announcements.

Late September Posts:

September 16 – Port Event: Community Port Tour – Post 5
September 16 – Holidays & Observances: National Truck Driver Appreciation Week
September 17 – Port Event: Golf Tournament Putting Hole Sponsors Thank you
September 18 – Safety & Preparedness: National Preparedness Month
September 19 – Port Event: Golf Tournament – Raffle Sponsors Thank you
September 19 – Port Facts: Texian Navy Day – Port Freeport’s Maritime Roots
September 21 – Port Event: Golf Tournament – Platinum Sponsors Thank you
September 22 – Port Event: Crane Anniversary Post
September 23 – Employee Recognition: Breakbulk Americas - NextWave 30 Winners
September 23 – Port Commission: Port Commission Meeting Reminder
September 24 – Port Event: Golf Tournament – Gold Sponsors Thank you
September 25 – Holidays & Observances: World Maritime Day
September 25 – Port Commission: Commission Meeting Recap
September 26 – Port Event: Community Port Tour – Post 6
September 28 – Port Event: Golf Tournament – 1 Month Out
September 29 – Port Facts: Ports Connect Our Everyday Lives
September 30 – Port Event: Golf Tournament – Silver Sponsors Thank you

October Posts:

October 1 – Port Event: Community Port Tour – Post 7
October 1 – Shared Post: The Alliance – Transportation & Infrastructure Summit Post)
October 2 – Port Event: Golf Tournament – Bronze Sponsors Thank you
October 3 – Port Event: Community Port Tour – Post 8
October 5 – Port Event: Golf Tournament – Lunch Sponsors Thank you
October 6 – Public Notice: Notice to Bidders: Roof Repairs 2026
October 6 – Port Event: Golf Tournament – Golf Ball Sponsors Thank you
October 7 – Community Engagement: National Night Out
October 7 – Industry Leadership & Recognition: Phyllis Saathoff Re-Elected to AAPA Board of Directors
October 8 – Port Event: Golf Tournament – Beverage Cart Sponsors Thank you
October 8 – Port Event: Community Port Tour Recap Video– Post 9
October 9 – Holidays & Observances: Columbus Day Reminder
October 9 – Safety & Preparedness: Fire Prevention Week
October 10 – Port Event: Golf Tournament - Tent & Hole Sponsors Thank you
October 11 – Port Event: Golf Tournament - Breakfast Sponsors Thank you
October 12 – Holidays & Observances: Columbus Day & Indigenous Peoples’ Day
October 12 – Port Event: Golf Tournament - Two Weeks Out
October 13 – Port Event: Golf Tournament - Award Sponsors Thank you
October 13 – Port Event: Golf Tournament - Putting Green Sponsor Thank you
October 14 – Safety & Security: Cybersecurity Awareness Month
October 14 – Port Commission: Finance Committee Meetings Reminder
October 15 – Port Event: Golf Tournament - Logistics Sponsors Thank you
October 15 – Port Event: Golf Tournament - Hole Sign Sponsors Thank you
October 16 – Port Facts: Infrastructure Spotlight - Area 5
October 18 – Port Event: Golf Tournament - Raffle Sponsors Thank you
October 19 – Port Event: Golf Tournament - One Week Out
October 19 – Port Commission: OSS Committee Meeting Reminder
October 20 – Port Event: Golf Tournament - Platinum Sponsors

October 20 – Port Event: Golf Tournament - Gold Sponsors
October 21 – Port Commission Meeting – Reminder
October 22 – Port Event: Golf Tournament - Silver Sponsors
October 22 – Port Event: Golf Tournament – Bronze Sponsors
October 23 – Port Commission: Meeting Recap
October 24 – Port Event: Golf Tournament - TOP Sponsors
October 25 – Port Event: Golf Tournament - Day Before ALL Sponsors
October 26 – Port Event: Golf Tournament - 15th Annual Golf Tournament
October 27 – Port Event: Golf Tournament - Winner Announcement
October 28 – Port Facts: Cargo Spotlight – Automotive Imports & Exports
October 29 – Port Event: Golf Tournament – Album
October 30 – Safety & Preparedness: Halloween
October 31 – Holidays & Observances: Halloween
October 30 – Holidays & Observances: Daylight Saving Time – Fall Back Reminder

Social media efforts during the reporting period focused on promoting and highlighting several key Port initiatives, including the annual Community Port Tours and the 15th Annual Port Freeport Golf Tournament. Content supported tour registration and community participation, shared highlights from the October 3 tours through recap video coverage, and continued recognizing tournament sponsors while building awareness leading up to the October 26 event.

Additional content highlighted Port leadership and industry recognition, including CEO Phyllis Saathoff's re-election to the American Association of Port Authorities (AAPA) Board of Directors. Educational and informational posts featured Port infrastructure, cargo operations, maritime industry milestones, and the Port's role in regional commerce. Staff also shared Port Commission updates, public notices, community engagement activities, and seasonal safety and preparedness messaging.

Through a coordinated mix of event promotion, educational content, industry recognition, and public information, Public Affairs continues to strengthen Port Freeport's digital presence, support community engagement, recognize valued partners, and increase awareness of the Port's activities and contributions to the region.

Administration Building Lobby TV Screen Postings

Public Affairs continues to utilize the digital display screens in the Port Freeport Administration Building as an additional communication channel to keep employees, visitors, and community stakeholders informed of Port activities, upcoming events, safety messaging, and important announcements.

Staff coordinates and schedules content through a monthly calendar to ensure information remains current, relevant, and aligned with Port activities. During October, featured content included promotion of the Community Port Tours and the 15th Annual Port Freeport Golf Tournament, weekly safety messages, and notices regarding Port Commission and committee meetings. Following the Golf Tournament, the displays are also scheduled to feature sponsor appreciation messaging.

The October content calendar below provides an overview of information displayed throughout the month.

ADMIN LOBBY TV MONTHLY CALENDAR							
Month:		October		Year:		2026	
At-a-glance view of what should be playing.							
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
27	28	29	30	1	2	3	
				*Golf Tournament *Weekly Safety Message *Port Tours	*Golf Tournament *Weekly Safety Message *Port Tours	*Golf Tournament *Weekly Safety Message *Port Tours	
4	5	6	7	8	9	10	
*Golf Tournament *Weekly Safety Message	*Board Meeting *Finance Committee Meeting *ESGS Committee Meeting	*Finance Committee Meeting *ESGS Committee Meeting *OSS Committee Meeting	*Finance Committee Meeting *ESGS Committee Meeting *OSS Committee Meeting	*Finance Committee Meeting *ESGS Committee Meeting *OSS Committee Meeting	*Finance Committee Meeting *ESGS Committee Meeting *OSS Committee Meeting	*Finance Committee Meeting *ESGS Committee Meeting *OSS Committee Meeting	
11	12	13	14	15	16	17	
*Finance Committee Meeting *ESGS Committee Meeting *OSS Committee Meeting	*Finance Committee Meeting *ESGS Committee Meeting *OSS Committee Meeting	*Finance Committee Meeting *ESGS Committee Meeting *OSS Committee Meeting	*Board Meeting *Finance Committee Meeting *OSS Committee Meeting	*Board Meeting *Finance Committee Meeting *OSS Committee Meeting	*Weekly Safety Message *Board Meeting *OSS Committee Meeting	*Weekly Safety Message *Board Meeting *OSS Committee Meeting	
18	19	20	21	22	23	24	
*Board Meeting *OSS Committee Meeting	*Board Meeting *OSS Committee Meeting	*Board Meeting *OSS Committee Meeting	*Weekly Safety Message *Board Meeting	*Weekly Safety Message *Board Meeting	*Golf Tournament *Weekly Safety Message	*Golf Tournament *Weekly Safety Message	
25	26	27	28	29	30	31	
*Weekly Safety Message	*Weekly Safety Message	*Golf thank you	*Golf thank you	*Golf thank you	*Golf thank you	*Golf thank you	

Port/Community Events

Community Advisory Panel (C.A.P.)

Port Freeport continues to engage with Community Advisory Panel (C.A.P.) members to share information on Port activities, initiatives, and developments impacting the surrounding community. Quarterly meetings provide opportunities for open dialogue, information sharing, and strengthening relationships with community representatives.

Information regarding future C.A.P. meetings will be communicated directly to members. For membership appointments, updates to existing representation, or other C.A.P.- related inquiries, please contact Public Affairs at PublicAffairs@PortFreeport.com.

Port Freeport Community Port Tours

Port Freeport successfully hosted its second annual Community Port Tours on Saturday, October 3, 2026, welcoming 230 participants despite unfavorable weather conditions. Attendance increased approximately 77% compared to the inaugural event in 2025, which welcomed 130 participants, reflecting growing community interest in learning more about Port operations and activities.

The free, guided bus tours provided residents of the Port Freeport Navigation District and surrounding communities with a firsthand look at Port operations, infrastructure investments, maritime commerce, and the Port's role in supporting regional economic development and national supply chains.

Public Affairs coordinated the event in collaboration with Operations, Protective Services, Safety, and Port staff and volunteers, managing transportation, tour routes, safety and security preparations, participant communications, and event logistics. Promotional efforts included social media campaigns, website updates, outreach through local chambers of commerce and community partners, and the development and distribution of promotional flyers and business cards. A post-event recap video was also shared to highlight the experience and extend community engagement beyond the event.

Building on the event's continued growth, Public Affairs has begun planning the third annual Community Port Tours for fall 2027, with October being the anticipated timeframe. The official date and additional event details will be announced once finalized.

Port Freeport Take-A-Child Fishing Tournament (TACFT)

Planning is underway for the 27th Annual Port Freeport Take-A-Child Fishing Tournament, continuing a long-standing tradition of providing local youth and families with a memorable day on the water while promoting community engagement and outdoor recreation.

Save the following dates:

- Captain's Dinner: Thursday, May 6, 2027, from 5:30 PM to 7:30 PM
- 27th Annual Take-A-Child Fishing Tournament: Saturday, May 8, 2027, at Freeport Municipal Park, from 8:00 AM to 12:00 PM

Port Freeport Golf Tournament

Planning and final preparations are underway for the 15th Annual Port Freeport Golf Tournament, scheduled for Monday, October 26, 2026, at The Wilderness Golf Course in Lake Jackson, Texas. The tournament has reached full capacity, with 38 teams registered to participate in the annual fundraising event benefiting Texas Port Ministry (TPM).

Sponsorship efforts continue to receive strong community and industry support, with 83 sponsors committed and approximately \$106,000 in gross sponsorship funds secured to date. This amount represents sponsorship commitments before tournament-related expenses, with all net proceeds benefiting Texas Port Ministry.

Public Affairs has promoted the tournament over the past several months through social media campaigns, email communications, and direct outreach to sponsors and community partners. New this year, the sponsorship registration form was made available online, providing a more convenient and accessible registration process for participating sponsors. Staff also continues to recognize sponsors through dedicated social media posts and other promotional materials.

Final preparations include coordinating tournament logistics, sponsor recognition and fulfillment, volunteer support, participant communications, and other event arrangements to ensure a successful tournament.

Port Presentations, Tours, and Meetings

October 20 – Waller County, Port Tour and meeting

October 29 – WGMA Member Conference, Speaker, Phyllis Saathoff

November 5 – Gulf Coast WEDA Conference, Speaker, Phyllis Saathoff

November 5 – Invest: Houston 3rd Edition Leadership Summit, Speaker, Phyllis Saathoff

November 16 – Highway 36A Coalition November Luncheon, Speaker, Phyllis Saathoff

Community Events and Meetings - (Informational purpose only)

September 30 – The Alliance Transportation & Infrastructure Summit

October 1 – Angleton Chamber of Commerce - Shot in the Dark - Annual Fall Golf Tournament

October 1 – Brazoria County Hispanic Chamber of Commerce Professionals in Heels

October 3 – Port Freeport's 2nd Annual Community Port Tour

October 3 – Columbia Heritage Foundation

October 4 – Brazosport Rotary Annual Shrimp Boil

October 6 – National Night Out

October 9 – ABC - 40th Annual Golf Tournament

October 9 – Brazoria County Hispanic Chamber of Commerce - Los Vivos y Los Muertos – VIP Kickoff & Art Reception

October 15 – Pearland Chamber of Commerce - State of The County

October 19 – Matt Sebesta Charity Golf Tournament

October 20 – Brazosport Chamber of Commerce - State of the Community

October 21 – Brazoria Chamber of Commerce Luncheon

October 22 – ABC Construction Exhibition

October 22 – Texas A & M University at Galveston- Fall Career Fair

Upcoming Community Events and Meetings - (Informational purpose only)

October 26 – Port Freeport 15th Annual Golf Tournament, benefiting Texas Port Ministry

October 28 – The Alliance Campus Forward

October 30 – Boys & Girls Club Celebrity Golf Tournament

November 12 – Angleton Chamber of Commerce Fa La La Ladies Night Out

November 12 – ABC State of the Industry Joint Luncheon

November 16 – Highway 36A Coalition Luncheon

November 19 – Angleton Chamber of Commerce State Of The Community

December 2 – ABC - Christmas Open House

December 5 – West Columbia Chamber of Commerce Light up the First Capitol

December 6 – Brazosport Chamber of Commerce - Holiday Tour of Homes

December 12 – Brazoria Chamber of Commerce Christmas in Brazoria



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MEMORANDUM

TO: Commissioners
Directors
Legal Counsel

FROM: Jason Hull, P.E.
Director of Engineering

DATE: October 16, 2026

SUBJECT: Departmental Report

PROJECTS

1. **FHCIP Reaches 1, 2, and 4** – Manson Dredging will begin the clean sweep of the entire channel in October. The Corps operations have now sent the requisite channel dimensions to NOAA for them to update the ENC chart. The first round of ship simulations occurred on August 24th and 25th. Additional ship simulations have been scheduled by the BPA and San Jacinto Maritime College for October 5th and 6th. The Brazos Pilots have provided the preferred locations of the new Aids to Navigation (ATONS) to me, and I will pass those requested locations along to the US Coast Guard. The USCG will then install/relocate the ATONS as needed. Once the USCG installs them, they will record the positions and forward the information to the National Oceanic and Atmospheric Administration (NOAA) for their use in updating the navigation charts that are used by professional mariners for navigation.



2. **Velasco Terminal Area 4** – This project involves development of approximately 11 acres of container yard in Velasco Terminal. MARAD will fund up to \$11,000,000. Design is underway now.



3. **Public Parking Lot** – This project involves providing the port workers an off-site parking area outside of the fence. This is budgeted at \$1,500,000 with \$1,095,000 coming from TxDOT and a Port match of \$405,000. Design is approximately 95% at this time.



4. **Radiation Portal Monitor System at Gate 12** - This project involves building another RPM near Gate 12. This is budgeted at \$2,000,000. Design is approximately 30% at this time.



5. **Yearly maintenance of NOAA PORTS sensors by TAMU-CC Texas A&M Corpus Christi** is the Port's contracted service provider of maintenance for the Port's NOAA PORTS sensors in the ship channel. Twice per year the sensors are removed and exchanged with backup sensors, the batteries recharged, and the sensors cleaned of marine growth (repaired if necessary) and bench tested, then placed on the shelf for re-deployment. Periodically, unscheduled service is needed, and that work is performed and invoiced to the port on a time & materials rate. Below is a summary of all work and cost for maintenance to date:

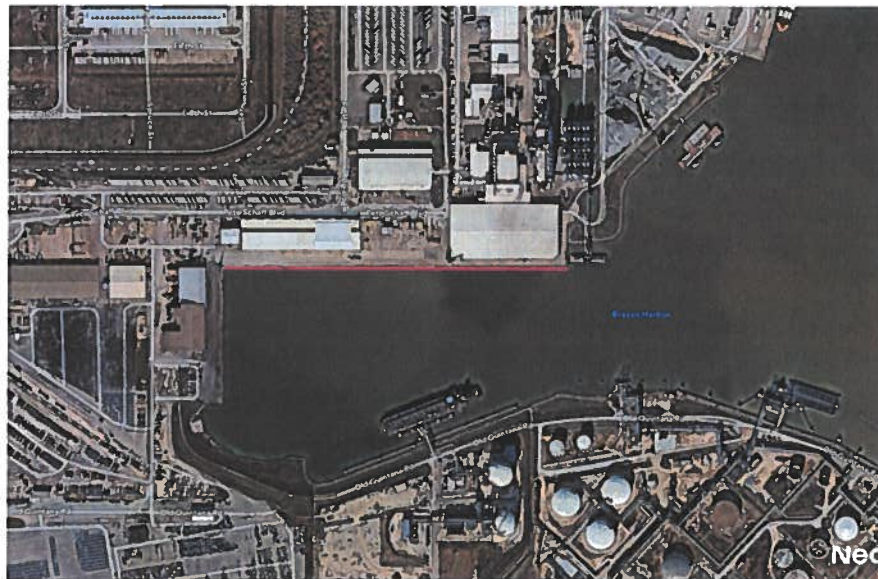
Description	Date	Cost
Surfside marina sensor inspection	1/13/26	\$ 6,170.50
LB6	1/13/26	\$10,796.00



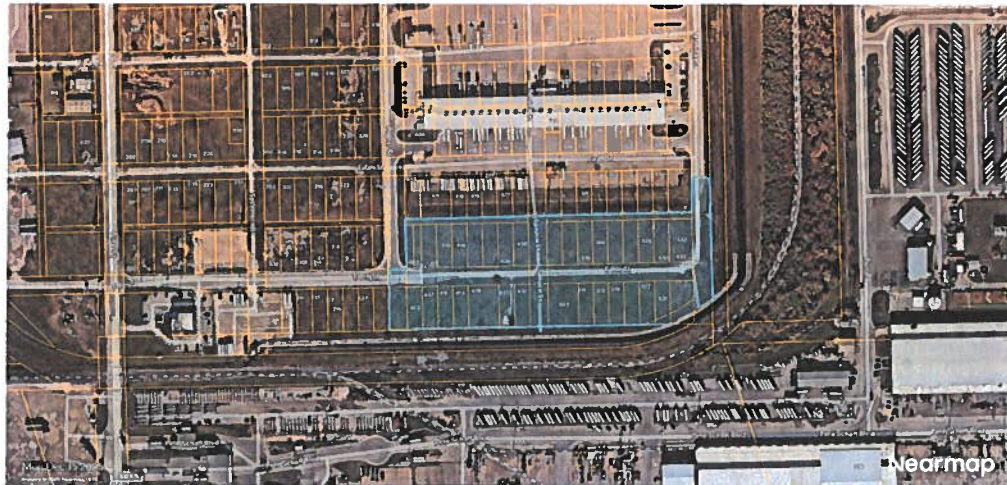
6. **Parcel 17 Offsite Detention** – The project was designed by Port Freeport and will be built by the Velasco Drainage District through an interlocal agreement. The VDD will work this project into their existing projects schedule to assure that our work is not delayed.



7. **New Fenders Docks 1, 2, and 3** – This project involves replacing 40 existing arch type fenders with panel type fenders. The project was awarded to Taylor Marine Construction. The project began on March 30 and is currently scheduled to finish at the end of January 2027.



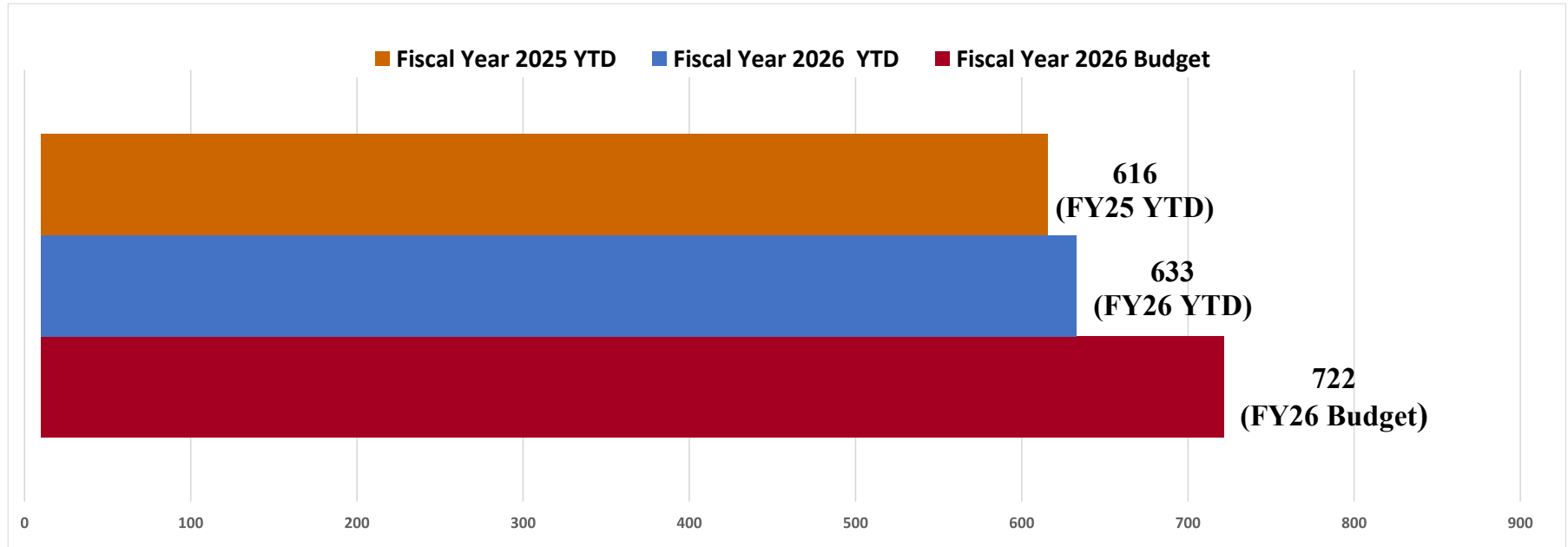
8. **Cross Dock 2** – This project involves building a 85,000 SF chilled Cross Dock Building. The Project is partially funded through the PIDP 2023 funding. The total estimated costs is \$31 million and the grant reimbursement amount is approximately \$22.5 million. Bids will be opened on 9/16/26 and a recommendation for award will be on the 9/24 Commission agenda.





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2026 YTD Vessel Calls

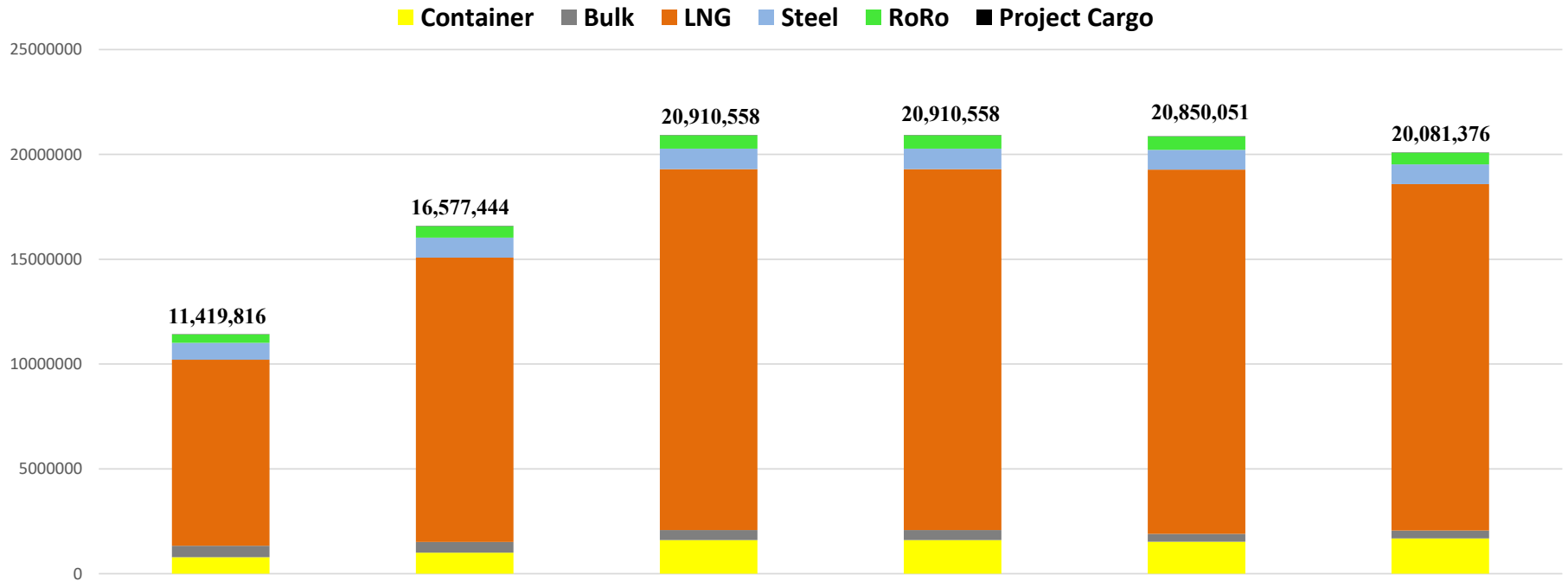


	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2025 YTD	Fiscal Year 2026 Budget	Fiscal Year 2026 YTD	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026
Vessel Calls	402	526	616	616	722	633	56	52	54	53	52	57	50	51	50	56	45	57
Lay Days	1086	1458	1820	1820	0	2011	98	111	110	128	123	141	230	255	135	215	237	228

September 2026: 57 Total Vessel Calls
There were 114 Total Vessel Calls Portwide.



Total Tonnage by Fiscal Year



	Fiscal Year 2023 Total	Fiscal Year 2024 Total	Fiscal Year 2025 Total	Fiscal 2025 YTD	Fiscal 2026 YTD	Fiscal 2026 Budget
Container	784,513	1,004,603	1,601,315	1,601,315	1,522,314	1,685,716
Bulk	546,017	504,548	484,153	484,153	379,143	369,632
LNG	8,879,936	13,565,951	17,218,133	17,218,133	17,369,892	16,524,000
Steel	797,447	951,608	971,730	971,730	942,100	950,000
RoRo	400,811	546,014	630,853	630,853	634,258	547,528
Project Cargo	11,092	4,720	4,374	4,374	2,344	4,500
Total Import/Export	11,419,816	16,577,444	20,910,558	20,910,558	20,850,051	20,081,376

****YTD Tonnage is down .3% from this time last year.****

Total Vehicles Handled YTD (197,528)

Total Containers Handled (91,331), TEU (182,578)

Rail Car Count FY 26

	Steel	Bulk	RoRo Arrivals		RoRo Departure		Total
			Loaded	Empty	Loaded	Empty	
October	-	182	309	2	326	41	860
November		247	333	118	261	40	999
December		130	349	-	370	88	937
January		49	202	129	216	107	703
February		162	281	98	262	57	860
March		196	363	62	370	84	1,075
April		140	466	112	417	90	1,225
May	16	201	310	-	322	59	908
June	18	134	483	1	449	56	1,141
July	29	30	333	252	531	54	1,229
August	6	13	448	38	315	107	927
September	24	21	367	153	417	131	1,113
Total	93	1,505	4,244	965	4,256	914	11,977

Volkswagen	October	November	December	January	February	March	April	May	June	July	August	September	Total
Unloaded Vehicles	3,090	2,777	5,127	2,124	3,481	3,640	4,303	4,089	4,706	4,012	3,727	4,281	45,357
Outgated Vehicles	3,312	2,688	3,740	2,288	3,092	3,718	3,872	3,226	4,260	5,768	3,217	4,636	43,817

Railcars has increased due to New OEM customer



Operations Insight for October 2026

LNG	Bulk	RoRo	Steel	Container	Layberth	Project Cargo	Total Vessels Expected
19	0	18	1	15	1	0	54

Minutes of Port Commission Meeting
September 24, 2026
In Person & Videoconference

A Regular Meeting of the Port Commission of Port Freeport was held September 24, 2026, beginning at 1:03 PM at the Administration Building, 1100 Cherry Street, Freeport, Texas.

Commissioners present in person:

Mr. Rob Giesecke, Chairman
Mr. Rudy Santos, Vice Chairman
Mr. Kim Kincannon, Secretary
Mr. Dan Croft, Asst. Secretary
Ms. Barbara Fratila, Commissioner
Mr. Ravi Singhania, Commissioner

Staff Members Present:

Ms. Heather Cook, Randle Law Firm
Ms. Phyllis Saathoff, Executive Director/CEO
Mr. Rob Lowe, Director of Administration/CFO
Mr. Jason Hull, Director of Engineering
Mr. Chris Hogan, Director of Protective Services
Mr. Jason Miura, Director of Business & Economic Development
Mr. Brandon Robertson, Director of IT
Mr. Jesse Hibbetts, Director of Operations
Ms. Amy O'Brien, Controller
Ms. Missy Bevers, Executive Assistant
Ms. Christine Lewis, Safety Coordinator
Ms. Amanda Veliz, Public Affairs Manager
Ms. Danielle Allen, Procurement Manager
Mr. Chas Gryseels, Project Engineer
Mr. Steve McCartney, Safety Coordinator
Ms. Laurie Foster, Accounting Specialist
Ms. Ruby Dunn, Public Affairs Assistant
Ms. Chelsea Foster, Receptionist (virtual)
Ms. Danielle Simonds, Accounting Analyst (virtual)
Ms. Emily Henderson, Sales and Marketing Specialist (virtual)

Also, present:

Mr. Chris Moore, Texas Port Ministry
Mr. Warren Thames, Bay-Houston Towing
Mr. Rob Adams, Tippman Design Build
Mr. Martin Jackson Tellepsen
Mr. Aaron Hale, Tellepsen
Mr. Alex Lopez, Tellepsen
Mr. Burt Brewer, Viking Dredging
Mr. Will Bohlen, GHD
Michael Miller (virtual)
Jordan Barlett (virtual)
Logan Stuller (virtual)
Shawn Conklin (virtual)

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
2. Invocation – Mr. Chris Moore, Texas Port Ministry.
3. Pledge of Allegiance – U.S. Flag and Texas Flag
4. Roll Call – Commissioner Giesecke noted that all Commissioners were present in the board room.
5. Safety Briefing – Ms. Christine Lewis spoke about indoor heating and fire safety as well as outdoor safety maintenance.
6. Call to identify and discuss any conflicts of interest that may lead to a Commissioner abstaining from voting on any posted agenda item.

There were no conflicts of interest noted.

7. Public Comment – Mr. Rob Adams with Tippman Design-Build addressed the Commission regarding Cross Dock 2.
8. Public Testimony – There was no public testimony.
9. Receive reports from Executive Staff on activities and matters related to administrative affairs, financial results, facility engineering matters, operations and vessel activity, safety matters, security matters, tenant updates, USCOE, and other related port affairs.

A. Executive Director/CEO

Ms. Saathoff reported that the port hosted a reception at the Breakbulk Conference for its customers and partners where Ms. Saathoff highlighted that the port experienced double-digit growth last year in basically every category and had full year of business from some of its new customers with phenomenal results. She noted that as the port is about to close out the 2026 fiscal year on September 30, the port is on par with last year adding that its quite an accomplishment to sustain such tremendous growth in a single year especially with the number of issues around the world that have impacted some of the tenants and customers. The financial results will also reflect a very positive trend. She reported that Congress will be operating under a continuing resolution through December 11 adding that since the Port finished its channel project and a maintenance contract has been awarded by the Corps, Port Freeport will not be dependent upon any of those actions. Staff continues to work on the closeout of the channel project and will have more discussion on it in the coming meetings. At this time, Ms. Saathoff presented a framed gift to Mr. Hull on behalf of the entire Port Commission as a thank you and to also commemorate the channel project which was constructed in less than five years. Lastly, Ms. Saathoff thanked Mr. Miura, his team and everyone who helped out with Breakbulk and the reception adding that the port has a great team of professionals working throughout the port and doing it with the completion of the channel that's presenting new depths of opportunity. Ms. Veliz reported on the upcoming community events stating the community port tours will be held October 3 and to date, 241 have RSVP'd with afternoon spots still available. Additionally, the Port's annual golf tournament benefiting Texas Port Ministry will be held on October 26 and currently has 76 sponsors and a full flight. She

stated that approximately \$105,000 in gross sponsorship funds has been raised prior to event related expenses.

B. Director of Engineering

In addition to his written report, Mr. Hull shared a picture of the Frederick Paup dredge that began work on the channel sweep last week. He stated that it will touch the entire ship channel and is the largest hopper dredge in the United States with 15,000 cubic yards of capacity. He also noted that his report stated the fender project would be finished by November 30; however, he is now reporting that it will be completed by opening weekend of deer season adding that it's also contingent on the availability of the berth for the contractor to do what they need to do to complete the project.

C. Director of Operations

Mr. Hibbetts reported on statistics stating that August is a little lighter on the vessel side with 45 ships and included 30 barges for the month. Tonnage is still on course to hit a lot of the budgeted numbers. Steel is slightly down due to the shutdown in March for annual maintenance with rail hitting 927 rail cars. The month of September expects 18 Ro/Ro, projecting 52 vessels overall. Mr. Hibbetts also introduced Steve McCartney who is a new addition to the safety department.

D. Director of Business & Economic Development

In addition to his written report, Mr. Miura thanked everyone who helped in putting together a great event at the exhibition hall and booth as well as staff who assisted at the reception greeting guests and making them feel welcome. He thanked the commissioners for taking the time to participate at the event, noting that customers appreciate the opportunity to meet and speak with them. He stated that participation in the event is very meaningful for the port as it helps gain exposure to carriers, EPCs and shippers.

E. Chief Financial Officer

Mr. Lowe presented the financial results for the month of August and introduced Ms. Laurie Clark, who recently joined the accounting department in the accounting specialist role.

10. Receive reports from Commissioners on matters related to Port Commission-related meetings or conferences, Port presentations and other Port-related matters.

A. September 15 Finance Committee Meeting – Commissioner Croft stated the committee received updates regarding the proposed changes to the Port Freeport Tariff No. 005 and had a brief discussion about tax abatement guidelines.

September 15 OSS Committee Meeting – Commissioner Santos stated the committee discussed several items that are on the agenda for consideration. In addition, the committee also had a discussion for a proposal of an operational risk assessment in reference to bunkering.

Commissioner Singhania thanked everyone for their condolences in the passing of his brother. He also reported attending the Breakbulk Conference and Customer Appreciation Reception.

Commissioner Kincannon reported attending the Angleton Chamber Legislative Update, the West Columbia Gala, CAP Meeting, Texas A&M Alumni Hall of Honor Gala, BCCA Meeting, Southern Outdoor Dreams Hall of Fame Gala, Brazosport Facts Unsung Heroes

and Citizen of the Year Awards, Port Freeport Customer Reception and the JA Business of Fame event this evening.

Commissioner Santos reported attending the CAP Meeting, BayTran Luncheon and the Breakbulk Conference and Port Freeport Reception.

Commissioner Fratila also reported attending the CAP Meeting, Friends of the River Breakfast, BayTran Luncheon and the Angleton Chamber Women's Conference.

Commissioner Croft reported the Southern Outdoor Dreams Hall of Fame Gala, Jones Creek Fire Department Fundraiser, Brazoria County Alliance Executive Committee, Friends of the River, Brazoria Chamber Annual Fundraiser and Recognition as well as the Port Freeport Reception.

Commissioner Giesecke reported attending the Pearland Chamber Elected Officials Reception, BayTran Luncheon, 36A Coalition meeting and the Pearland Rotary Club.

11. Consent Agenda.

- A. Approval of Minutes from the Regular Meeting held August 27, 2026 and the Special Meeting held September 15, 2026.
- B. Approval of financial reports for the period ending August 31, 2026.

A motion was made by Commissioner Santos to approve the consent agenda. The motion was seconded by Commissioner Fratila with all Commissioners present voting in favor of the motion.

12. Approval of a Construction Contract with Tellepsen Builders, L.P. for the Cross Dock 2 project, for an amount not to exceed \$33,035,235.00.

Mr. Hull stated that bids for the project were opened September 16. Three bidders submitted bids with Tellepsen Builders LP submitting the lowest bid that met all of the qualifications. He stated that the budget for the project was \$31,200,000. Mr. Hulls also commented that both staff and Commission knows the importance of the freezing soils and the damage that can occur, which is why, before they moved forward with this project, Mr. Hull put out request for qualifications for architects who have experience in freezer building design on the Gulf Coast or in hurricane areas. Pranger Design Build Group was selected and was approved as the most qualified of the four architects that submitted proposals. The current contract is not for design. It is for construction only. If there is a problem with the design, staff will address the designer. Mr. Hull does not foresee it to be a problem but wanted to make the distinction. He stated that Tellepsen recently completed a 400,000 square foot refrigerated building with freezer capability and blast freezer capability for the Houston Food Bank. This project is about 85,000 square feet and does have any reason to believe that they cannot build it successfully. He does not know of any work they are currently performing in the area but noted that a little over 100 years ago, the Brazos River Harbor Navigation District of Brazoria County hired Tellepsen to build a swing bridge across the Brazos River by Hopper Field. That contract between the Brazos River Harbor Navigation District and Tellepsen was \$155,000 in 1925. He also shared a picture from their website showing where they had a hand in building the Dow Chemical Plant in 1945. That being said, Mr. Hull recommends approval of the low bidder, Tellepsen, who met all of the qualifications.

A motion was made by Commissioner Singhania to approve a contract with Tellepsen for an amount not to exceed \$33,035,235 as recommended by staff. The motion was seconded by Commissioner Croft with all Commissioners present voting in favor of the motion.

13. Approval of proposed adjustments to Port Tariff No. 005.

Mr. Miura stated that staff recommends a general rate adjustment to Port Freeport Tariff No. 005, which includes a 5% increase in security related rates and a 3% increase to other rates with some rates adjusted on a case-by-case basis. Staff met with the Finance Committee on multiple occasions to discuss the proposed adjustment receiving full support and also presented the proposed adjustment to the port's partners, tenants, and users. Staff recommends adoption of the general rate adjustment to Port Freeport No. 005 as presented, to be effective October 1, 2026.

A motion was made by Commissioner Croft to approve the adjustments to the tariff as presented. The motion was seconded by Commissioner Fratila with all Commissioners present voting in favor of the motion.

14. Approval of award to Sterling Solutions LLC for Owner's Cold Storage Industry Representative.

Mr. Miura stated that he released an RFP in search of a qualified firm to represent Port Freeport's interest as an owner's cold storage industry representative. The scope of work included the following...

- Identify potential operators and users for Cross Dock 2 (CD2);
- Development and management of an RFP for a qualified operator;
- Negotiation support of contract with operator and eventual onboarding; and
- Implementation of a marketing and business development plan.

The deadline to submit proposals was July 2, 2026. A single valid proposal was received from Sterling Solutions. A second proposal was received, but it was past the deadline. The RFP requested proposers submit a lump sum monthly fee to represent the port. Sterling Solutions proposed a monthly fee of \$17,275. Mr. Miura shared an expected timeline of events with the anticipated opening of CD2 now expected in February 2028. The timeline reads as follows...

September 24	Consider award for CD2
December 2026	Hold groundbreaking ceremony and Lunch and Learn event for interested potential operators
Q1 27	Develop RFP for operator
Q2 of 27	Release RFP for operator
Q3 of 27	Recommend operator to Port Commission for consideration
Q1 2028	Grand opening of CD2 with operator

Mr. Miura stated that staff recommends authorizing the Executive Director to execute a consulting agreement between Port Freeport and Sterling Solutions for a period of 12 months plus three monthly options to extend. The minimum contract value for the 12 months is \$207,300. The proposed contract period and options would permit all parties, port staff, Sterling Solutions and the future operator of CD2 to market the facility collectively leading up to the opening of the facility. Additionally, Mr. Miura stated that it's very important to get

Sterling on board quickly, get the RFP developed, identify and nominate the operator and work together to ensure the building is filled up as soon as possible.

A motion was made by Commissioner Singhania to engage Sterling Solutions at \$17,275 for a minimum of 12 months. The motion was seconded by Commissioner Croft with all Commissioners present voting in favor of the motion.

15. Discuss and consider bids received for monthly rental of three (3) 500 KW Intermodal Powerpacks.

Mr. Hibbetts stated that in the next few months, a new carrier will be calling Port Freeport, and some operational equipment is needed to accommodate the carrier. Staff put out an RFP and received the following bids...

Name	Pricing of Monthly PowerPack Rental	Pricing of Delivery	Service Package Included in Rate
Grid Ready Rentals LLC	\$42,980.00 / mo. / Power Pack	\$145.00	Yes
Taylor Sudden Service	\$16,200. Ea./ (2) Power Packs \$13,000.00 / (1) Power Pack	\$9,918.00	Yes

Mr. Hibbetts explained that staff is requesting 3 power packs, two to be used full time and one for backup. Taylor Sudden Services came in with the low bid and is also the brand unit currently used on the port terminal. It is staff's recommendation to go with Taylor Sudden Services.

A motion was made by Commissioner Kincannon to go with Taylor Sudden Service for the monthly rental of powerpacks. The motion was seconded by Commissioner Santos with all Commissioners present voting in favor of the motion.

16. Discuss and consider bids received for purchase of approximately 15,000 gallons of Red Dye Diesel and 1,000 gallons of Diesel Exhaust Fluid.

Along with the power packs discussion, Mr. Hibbetts stated the power packs will need to be properly fueled. Staff again went out with an RFP to find a supplier and received one bid from Synergy. He stated that with the diesel prices fluctuating, Synergy was the only one that wanted to lock in a rate at \$3.50 per gallon which is about \$0.75 cents over the standard. The Port currently uses Synergy to fill the regular fuel tanks adding that the diesel tanks will be monitored. Synergy will come out and deliver the DEF and the fuel topping off the power packs on the terminal. Staff estimates needing about 15,000 gallons of fuel per month. Ms. Allen stated she reached out to about eight people, including Whitener, who is used at the port. The majority of them said they do not want to commit to any index pricing, and they do not want to commit to any fluctuation. Two others who planned on bidding said they didn't have enough time to get their bid together. Mr. Lowe shared that there is an energy side to BuyBoard that's run by the TISB that staff is pursuing. He stated that in the future, the port hopes to buy it through a cooperative which currently holds about 3 suppliers, adding that this is for the initial start, but hope that going forward, the port will at least have the competition of the cooperative pricing.

A motion was made by Commissioner Santos to approve the purchase as recommended. The motion was seconded by Commissioner with all Commissioners present voting in favor of the motion.

17. Discuss and consider bids received for purchase of (50)-Y-Splitter Cord Assemblies and (50) – 60' Extension Cords.

Mr. Hibbetts stated that these extension cords and splitters go along with getting the equipment on the terminal for the power packs. Staff reached out to different companies, but Grid Ready was the only bid received. He stated that this will be a one-time purchase of the equipment. The extension cords are a #6 wire for a 50 amp. Commissioner Croft noted that the committee discussed that there may be some risk associated if this were done internally and felt having a professional company come in would mitigate that risk.

A motion was made by Commissioner Croft to approve the purchase of the 50 Y-splitter cord assemblies and (50) 60 foot cord extensions through Grid Ready Rentals at a price of \$29,450 for the splitters and \$44,911.50 for the extension cords. The motion was seconded by Commissioner Santos with all Commissioners present voting in favor of the motion.

18. Approval of purchase Spare Parts for the new STS Gantry Cranes, for an amount not to exceed \$900,000.

Mr. Hibbetts reminded the Commission that last year was staff's first round of purchasing spare parts, estimating that the total amount of spare parts needed for the two new ship to shore gantry cranes was about \$1.6 million. The commission approved staff to moved forward with purchasing \$800,000 in spare parts. Adding in the unexpected fees in ocean freight, tariffs and brokerage fees for customs brokerage, staff went over that dollar amount. After discussing the next round of purchasing, the committee advised staff to moved forward with the next round of purchasing for an amount not to exceed \$900,000 which includes tariff and fees. Commissioner Singhania stated that he would like to see the list of spare parts once the list is finalized.

A motion was made by Commissioner Kincannon to purchase the spare parts for the new STS gantry cranes for an amount not to exceed \$900,000. The motion was seconded by Commissioner Croft with all Commissioners present voting in favor of the motion.

19. Approval of purchase two (2) sets of ABB Drives for Cranes 1 and 2, for an amount not to exceed \$219,163.10.

Mr. Hibbetts stated that staff discussed the purchase of two complete sets of drives for Cranes 1 and 2 with the OSS Committee. He noted that last year staff kicked off the drive refurbishment project with the purchase of one set for Crane 1. He also noted that ABB has advised that these drives will no longer be manufactured at the end of 2027 and has recommended that the port purchase as many sets of drives as possible for the future adding that its less costly to refurbish drives than it will be to retrofit the cranes. Mr. Hibbetts stated there are 10 drives per crane, 6 of one drive and 4 of another drive and this purchase will be for two full sets of drives.

A motion was made by Commissioner Santos to purchase two sets of ABB drives for Cranes 1 and 2, for an amount not to exceed \$219,163.10. The motion was seconded by Commissioner Kincannon with all Commissioners present voting in favor of the motion.

20. Approval of Drive Module Refurbishment for Crane 2, for an amount not to exceed \$194,252.78.

Mr. Hibbetts stated that staff previously performed the refurbishment for the drives on Crane 1 and the budget for this year includes the drive refurbishment for Crane 2. He explained that staff will pull the existing drives out (two at a time) and ship them to ABB's facility in Milwaukee, Wisconsin where they will refurbish the two sent. Once they are back, the spares will be pulled out, and the originals will go back in. The process will be repeated until all 10 drives are done. The process for two drives takes about a month to a month and a half. ABB will hold their pricing for a solid year once the process starts. Mr. Hibbetts noted that this refurbishment is a little less than what it cost for Crane 1. He also noted the spare drives are stored in a refrigerated container (reefer) along with other crane spare parts that is located in Warehouse 51. Additionally, he stated that ABB has not alluded to him that there's a limit as to how many times you can refurbish the drives adding that as long as they are sent back to the manufacturer and they still have the components in the drives, there shouldn't be a problem.

A motion was made by Commissioner Santos to approve the drive module refurbishment for Crane 2 for an amount not to exceed \$194,252.78. The motion was seconded by Commissioner Croft with all Commissioners present voting in favor of the motion.

21. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:

A. Under authority of Section 551.071 (Consultation with Attorney) for discussion regarding:

1. Consultation with attorney under Government Code Section 551.071(1) (to seek or receive attorney's advice on pending or contemplated litigation).
2. Consultation with attorney under Government Code Section 551.071(2) (to seek or receive attorney's advice on legal matters that are not related to litigation).

B. Under authority of Section 551.076 (Deliberation of Security Matters):

1. Discussion regarding issues related to the deployment, or specific occasions for implementation of security personnel or devices or security audit and services.

C. Under authority of Section 551.087 (Economic Development Negotiations or Incentives):

1. To discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.
 - i. Business and Economic Development Report including potential offers of financial or other incentives to the business prospect.
2. To deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

D. Under authority of Section 551.072 (Deliberation Concerning Real Property Matters) for discussion regarding:

1. The potential purchase, exchange, lease, or value of real property located at Port Freeport, including but not limited to the real property located at and contiguous to Berths 1, 2, 3, 5, 7 and 8.
 2. The potential lease or value of real property located at Port Freeport or adjacent to Port Freeport, including but not limited to Parcel 1.
 3. The potential exchange, lease, or value of real property located at Port Freeport, including but not limited to Parcels 14, 19, 25, 27, 34 and property on Quintana Island.
- E. Under authority of Section 551.074 (Deliberation of Personnel Matters) for discussion regarding:
1. Deliberation regarding the appointment, employment, evaluation, reassignment, duties of a public officer or employee, including but not limited to: Director of Protective Services.

22. RECONVENED OPEN SESSION to review and consider the following:

23. Affirm pay adjustment for Director of Protective Services.

Ms. Saathoff stated that staff has recommended a pay adjustment for the Director of Protective Services. She stated that additional duties and responsibilities have expanded over time and the adjustment reflects the expanded scope of work.

A motion was made by Commissioner Singhania to affirm the pay increase as proposed by staff. The motion was seconded by Commissioner Croft with all Commissioners present voting in favor of the motion.

24. Adjourn.

With no further business before the Commission, the meeting adjourned at 4:47 PM.

Rob Giesecke, Chairman

Rudy Santos, Vice Chairman

Kim Kincannon, Secretary

Dan Croft, Asst. Secretary

Barbara Fratila, Commissioner

Ravi K. Singhania, Commissioner



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MEMORANDUM

TO: Port Commissioners
Chief Executive Officer

FROM: Rob Lowe

DATE: October 22, 2026

SUBJECT: Port Insurance Broker

The current Broker of Record for insurance services with Arthur J Gallagher will expire on November 30, 2026. We received two qualified bids in response to our request for proposals and staff reviewed and discussed those bids with the Finance Committee on October 15, 2026.

Arthur J. Gallagher Risk Management Services has met all of the bid requirements, works with the preferred market, has a strong background in marine/maritime industry and offers the lowest cost. Therefore, management recommends awarding the Broker of Record services to Arthur J. Gallagher Risk Management Services for a term of three years with up to two one-year renewal options effective December 1, 2026. This agreement does have the right to terminate after twelve months with a sixty-day notice.

PORT COMMISSION

ROB GIESECKE, CHAIRMAN; RUDY SANTOS, VICE CHAIRMAN; KIM KINCANNON, SECRETARY; DAN CROFT, ASST. SECRETARY;
BARBARA FRATILA, COMMISSIONER; RAVI K. SINGHANIA, COMMISSIONER; PHYLLIS SAATHOFF, EXECUTIVE DIRECTOR/CEO



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TO: Executive Director/CEO
Port Freeport Commissioners
Legal Counsel

FROM: Director of Business & Economic Development

DATE: October 22, 2026

SUBJECT: Breakbulk Americas 2027

Breakbulk Americas 2027 (“BBA 2027”) will be held at the George R. Brown Convention Center in Houston, Tuesday, October 19 – Wednesday 20, 2027. Breakbulk Americas is the region's largest and longest-running trade event for the industry. The event is an excellent opportunity to connect with beneficial cargo owners (“BCOs”), shippers, carriers, freight forwarders, EPCs, 3PLs and garner Port Freeport more exposure with industry colleagues. Port Freeport has attended the event annually and has a booth in the Exhibition Hall and holds a Customer Appreciation Reception.

BBA 2027 will occur during Port Freeport’s 2028 Fiscal Year. There is not an approved budget for FY2028, thus staff seeks the Port Commission’s approval to start planning and incurring expenses to prepare for the event.

In November 2025, the Port Commission approved staff request to incur expenses to \$64,500 for Breakbulk Americas 2026. Enclosed this an estimated budget for BBA2027.

Due to increased costs for the conference and the customer appreciation event, staff requests the Port Commission’s approval to incur up to \$74,500.

PORT COMMISSION

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BARBARA FRATILA, COMMISSIONER; RAVI K. SINGHANIA, COMMISSIONER; PHYLLIS SAATHOFF, EXECUTIVE DIRECTOR/CEO



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TO: Executive Director/CEO
Port Freeport Commissioners
Legal Counsel

FROM: Director of Business & Economic Development

DATE: October 22, 2026

SUBJECT: International Fresh Produce Association

The International Fresh Produce Association's ("IFPA") Global Produce and Floral Show will take place in Atlanta from Wednesday, October 20 to Friday, October 22, 2027.

This Global Conference brings together entities from all facets of the supply chain related to fresh produce and floral, and an excellent opportunity to connect with growers, buyers, retailers, carriers, freight forwarders and garner Port Freeport more industry exposure.

In 2025, Walmart, Target, Kroger, HEB, Del Monte, Dole, Chiquita, Fyffes, Maersk, Hapag-Lloyd, MSC and other industry players attended the event. Port Freeport exhibited at the 2025 event and felt it was very beneficial and the port gained further exposure within this segment of industry. At the 2026 event the Port will participate in Texas Town (an area of the exhibit hall focused on Texas growers, distributors and service providers) and staff will be promoting Cross-Dock 2 and the Maersk/MSC service.

Due to the immensity of the conference and show it is recommended that 4-5 staff members attend to have good floor, booth and conference coverage.

The 2027 event will occur in Port Freeport's FY2028 for which a budget has not been adopted, thus staff requests the Port Commissions approval to incur costs related to the IFPA Global Produce and Floral Show in advance of the adoption of Port Freeport's FY2028 in amount \$45,000 to allow for any unforeseen expenses or potential cost overruns.

PORT COMMISSION

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