



## **Business Development Committee Meeting Agenda**

Tuesday, May 26, 2026 at 2:00 PM

In Person & Videoconference - Administration Building - 1100 Cherry Street - Freeport

This meeting agenda with the agenda packet is posted online at [www.portfreeport.com](http://www.portfreeport.com)

The meeting will be conducted pursuant to Section 551.127 of the Texas Government Code titled "Videoconference Call." A quorum of the Business Development Committee, including the presiding officer, will be present at the Commissioner Meeting Room located at 1100 Cherry Street, Freeport, Texas. The public will be permitted to attend the meeting in person or by videoconference.

Join Zoom Meeting

<https://us02web.zoom.us/j/81260643449?pwd=0w5knzneRS4nhy0Ha6xioaVKg4f0bt.1>

Meeting ID: 812 6064 3449

Passcode: 303433

- 1. Committee Members: Giesecke (Chairman), Singhania, Fratila**
- 2. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:**
- 3. Roll Call.**
- 4. Public Comment.**  
*Public comment on any matter not on this Agenda will be limited to 5 minutes per participant and can be completed in person or by videoconference.*
- 5. Public Testimony.**  
*Public testimony on any item on this Agenda will be limited to 5 minutes per agenda item, per participant and can be completed in person or by videoconference.*
- 6. Discussion regarding an RFP for Owner's Cold Storage Industry Representative.**
- 7. Adjourn.**

The Committee does not anticipate going into a closed session under Chapter 551 of the Texas Government Code at this meeting for any other items on the agenda, however, if necessary, the Committee may go into a closed session as permitted by law regarding any item on the agenda.

With this posted notice, Port Commissioners have been provided certain background information on the above listed agenda items. Copies of this information can be obtained by the public at the Port Administrative offices at 1100 Cherry Street, Freeport, TX.



Participation is welcomed without regard to race, color, religion, sex, age, national origin, disability or family status. In accordance with Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act, persons with disabilities needing reasonable accommodations to participate in this proceeding, or those requiring language assistance (free of charge) should contact the Executive Assistant no later than forty-eight (48) hours prior to the meeting, at (979) 233-2667, ext. 4326, email: [bevers@portfreeport.com](mailto:bevers@portfreeport.com).

La participación es bienvenida sin distinción de raza, color, religión, sexo, edad, origen nacional, discapacidad o situación familiar. De acuerdo con el Título II de la Ley de Estadounidenses con Discapacidades y la Sección 504 de la Ley de Rehabilitación, las personas con discapacidades que necesiten adaptaciones razonables para participar en este procedimiento, o aquellas que requieran asistencia lingüística (sin cargo), deben comunicarse con el Asistente Ejecutivo a más tardar cuarenta -ocho (48) horas antes de la reunión, al (979) 233-2667, ext. 4326, correo electrónico: [bevers@portfreeport.com](mailto:bevers@portfreeport.com).



1100 CHERRY ST. • FREEPORT, TX 77541  
(979) 233-2667 • 1 (800) 362-5743 • FAX: (979) 373-0023  
WWW.PORTFREEPORT.COM

**TO:** Executive Director/CEO  
Port Freeport Commissioners  
Legal Counsel

**FROM:** Director of Business & Economic Development

**DATE:** May 26, 2026

**SUBJECT:** RFP for Owner's Cold Storage Industry Representative

---

Port Freeport's agreement with Sterling Solutions concluded on May 15, 2026. Staff recommends continuing engagement with a firm that is a Subject Matter Expert experienced with Cold Storage Development and Operations to act as Port Freeport's Cold Storage Industry Representative for the following Scope of Work.

- 1) Identification of potential users for CD2 including importers, exporters and domestic users
- 2) Identification of qualified potential Public Refrigerated Warehouse ("PRW") Operators for CD2
  - a. Includes meetings and discussions with the PRWs to determine interest and potential fit.
- 3) Assist with drafting/development of the RFP for a Public Refrigerated Warehouse Operator for Port Freeport's Cross-Dock #2
- 4) Assistance with management of the RFP response process as needed.
  - a. Includes contacting previously identified interested PRWs to ensure their awareness of the RFP
- 5) Facilitation of and attendance at PRW and user site visits to Port Freeport including CD2 groundbreaking event.
- 6) Review and evaluation of RFP responses including scoring matrix analysis
- 7) Facilitation of negotiation of contract with the awarded PRW.
- 8) Facilitation and support of the PRW on-boarding planning
- 9) Implementation of Marketing and Development plan.

A draft RFP has been prepared, and staff seeks the Port Commission's support to release the RFP on May 29, 2026.

[PORT COMMISSION](#)